



## ENG 1301.23W, College Reading and Writing

COURSE SYLLABUS: FALL 2021

### INSTRUCTOR INFORMATION

Instructor: John Gibbons  
Office Location: HL 126  
Office Hours: Scheduled  
University Email Address: John.Gibbons@tamuc.edu  
Preferred Form of Communication: email  
Communication Response Time: 24-36 hours during M-F  
Zoom ID: 401 388 7924

### COURSE INFORMATION

For this course, we will be using a platform called *Top Hat* that is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you will receive an email about being able to opt out of this inclusive access, Top Hat is required for the course.

**To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester.**

**If you have any issues with Top Hat, you should contact [support@tophat.com](mailto:support@tophat.com).**

Through *Top Hat*, you will gain access to the following course materials.

*Writing Inquiry 2<sup>nd</sup> Edition*. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

*Dreams and Nightmares / Sueños y pesadilla*. Liliana Velásquez. Edited and Translated by Mark Lyons. Parlor Press. 2017.

*The syllabus/schedule are subject to change.*

*Pro(se)letariets*. Eds. Audrey Burns, Alicia Landsberg, Evan Smith, and Jesse Uruchima. New City Community Press. 2011.

## **Course Description**

English 1301 Introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approaching multiple audiences. In 1301 students will write weekly, and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

## **Student Learning Outcomes**

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. In written, oral, and/or visual communication, A&M-Commerce students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.

## **COURSE REQUIREMENTS**

### **Minimal Technical Skills Needed**

You will need:

- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)
- A valid, working email address that you check often (everyday). I will email the class through D2L, so be sure that that email is the one you check.
- Regular internet access
- Access to a computer with a word processing program and a printer (assignments must be typed uploaded through D2L in a doc or docx file)

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## **Instructional Methods**

This is a “B” Blended section, meaning we will have some f2f class time and some online course time. Because of the pandemic, we are only allow to have so many students in the course at once. You will be given a group and I will designate which days your group can come to class f2f. When your group is NOT f2f, you are expected to do the work via Top Hat and D2L.

## **Student Responsibilities or Tips for Success in the Course**

It is expected that you will participate in Top Hat every week, usually on multiple occasions. Students in “B” blended courses are expected to be in class OR complete their work remotely in the allotted timeframe. Students in “W” classes will be entirely online but are still expected to watch class recordings if they cannot virtually attend any synchronous lectures/discussions/workshops. All students should check their email daily and log into D2L at a minimum 2-3 times a week. To succeed in this course, you should also complete all the required reading and activities in Top Hat.

## **GRADING**

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below

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## Assessments

Assignment Name	Percentage of Grade
Writing Assignment #1: Narrating Literacy	20%
Writing Assignment #2: Expanding Literacy	15%
Writing Assignment #3: Group Presentation and Reflection	15%
Writing Assignment #4: Tensions in Literacy	10%
Writing Assignment #5: Final Reflective Project	15%
Quizzes/Participation	10%
In-class writing/ Discussion Board Posts and Responses to Classmates/ Reading Responses/ Homework	15%

## TECHNOLOGY REQUIREMENTS

### LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

## ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

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**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

## **COMMUNICATION AND SUPPORT**

If you have any questions or are having difficulties with the course material, please contact your Instructor. My communication preference is email.

### **Technical Support**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### **Interaction with Instructor Statement**

I will respond to your emails within 48 hours on weekdays. If you do not hear from me in that time frame (and 72 hours on weekends), please contact again. Remember, email glitches sometimes. So, always email again if you do not hear a response.

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Course Specific Procedures/Policies**

Participation of will be counted partly through your use of Top Hat (10%) and partly through the work you do in class discussions (online or f2f), in drafting your writing assignments, in group work, etc. When you answer the Before and After Reading questions in Top Hat, you will gain participation points. If you miss a deadline, you must contact your instructor to ask for extra time to work in Top Hat. It is your responsibility to ask for this extra time. Consistent lateness may cause a deduction of participation points.

### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a

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learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

[http://www.tamuc.edu/campusLife/campusServices/  
studentDisabilityResourcesAndServices/](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url: [http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/  
rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf](http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

### **Pandemic Response Statements**

A&M-Commerce requires the use of face-coverings in all instructional and research classrooms/laboratories. Exceptions may be made by faculty where warranted. Faculty

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have management over their classrooms. Students not using face-coverings can be required to leave class. Repetitive refusal to comply can be reported to the Office of Students' Rights and Responsibilities as a violation of the student Code of Conduct.

Students should not attend class when ill or after exposure to anyone with a communicable illness. Communicate such instances directly with your instructor. Faculty will work to support the student getting access to missed content or completing missed assignments.

## **COURSE OUTLINE / CALENDAR**

Unless otherwise indicated, all readings and questions will be done through *Top Hat*. Remember, you should access Top Hat readings directly in D2L.

The readings or work indicated are **DUE in class** on the day listed. For instance, on September 2, students should come to class having read Brandt. A page count is listed in parenthesis. Of course, this calendar is a guide. Since this is an online class, **ALWAYS refer to the due dates in D2L**\*\*\*The readings will largely be done on a weekly basis. Therefore, the due dates are a guide to keep you on pace.

### **Week 1: Writing Inquiry Part I**

Monday: Introduction to *Writing Inquiry* and p.20-25 “What is Literacy” by James Paul Gee; p.26 Identity Kit Activity

Wednesday: Part I: Getting Started p. 3-20, 28-30 (“Some things we know about teaching”

Activity in class); Go Over Writing Assignment #1

Friday: Part I: Begin Reading Brandt together  
(work through the opening)

### **Week 2: Chapter 1: Experiencing Literacy**

Monday: p.48 – 65, Brandt “Sponsors of Literacy”; begin writing in class for WA 1

Wednesday: p. 67-80 Opperman (10 pages); Malcolm X (2 pages);

Friday: p. 95 Alexie; Bring in some more writing for WA 1

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**Week 3: Chapter 1: Experiencing Literacy**

Monday: p.81-95 García and p.98-106 Green

Wednesday: p.30-43 Camfield et al.;

Friday: WA 1 PEER REVIEW (Bring in a draft of WA 1)

**Week 4: Chapter 2: Expanding Literacy: Language and Code-Meshing**

Monday: **WA 1 Revision due**; p.107-108 Ch 2 Introduction of Writing Inquiry;

Wednesday: p 109-118 Pritchard (14 pages);

Friday: *Dreams and Nightmares*; Go Over WA 2

**Week 5: Chapter 2: Expanding Literacy: Language and Code-Meshing**

Monday: Finish *Dreams and Nightmares*;

Wednesday: **Student Conference-Zoom**

Friday: **Student Conferences-Zoom**

**Week 6: Chapter 2: Expanding Literacy: Language and Code-Meshing**

Monday: p. 130-151 Bartholomae; hooks;

Wednesday: selections from *Pro(se)letariats*

Friday: **WA 2 PEER REVIEW; p.153 Revision**

**Week 7 :Midterm Projects**

Monday: **WA 2 Revision due**; catch up/check in; Introduce Writing Assignment #3

Wednesday: Work on Writing Assignment #3 in class p.154

Friday: Work on Writing Assignment #3 in class p.154

**Week 8: Midterm Projects**

Monday: develop Reflection

Wednesday: Group Presentations

Friday: Group Presentations

## **Week 9: Chapter 3: Dominant, Vernacular, and Marginalized Literacies**

Monday: Introduce Chapter 3 and Writing Assignment #4 p.237

**Reading TBD Chapter 3 (Moss, Mirabelli, Carter, Lesh, Alvarez, Marko**

Wednesday: [Reading TBD]

Friday: Mills p. 267

**\*\*\* Midterm Grades \*\*\***

## **Week 10: Chapter 3: Dominant, Vernacular, and Marginalized Literacies**

Monday: Student Conferences

Wednesday: Student Conferences

Friday: **WA 4 Peer Review (bring in a draft)**, looking at examples together

## **Week 11: Chapter 3: Dominant, Vernacular, and Marginalized Literacies**

Monday: catch up day

Wednesday: [reading TBD]; Revising WA 4

Friday: [reading TBD]; Revising WA 4

## **Week 12: Chapter 3: Dominant, Vernacular, and Marginalized Literacies**

Monday: [reading TBD]

Wednesday: [reading TBD]; Revising WA 4

Friday: WA 4 due; pulling together themes of the course; what have you learned?

Discussion and writing as a class to articulate what they have learned

## **Week 13: Chapter 4: Reflecting on Literacy in Our Lives**

Monday: p.271 and reading over all your previous work

Wednesday: Writing; Revising

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Friday: Writing in class; Revising

**Week 14: Chapter 4: Reflecting on Literacy in Our Lives**

Monday: PEER REVIEW ON FINAL PROJECT

Wednesday: Thanksgiving Break (NO CLASS)

Friday: Thanksgiving Break (NO CLASS)

**Week 15: Wrapping Up**

Monday: Work on Final Project

Wednesday: Work on Final Project

Friday: Work on Final Project

**Finals week (December 9 - 13): Final Exam Schedule is here: <https://www.tamuc.edu/admissions/registrar/academicCalendars/final-exam-schedule.aspx>**

I encourage students to attend the **Celebration of Student Writing on Wednesday, December 11 from 3-5pm** in the Rayburn Student Center Conference Rooms and the Innovations Rooms A&B. All ENG 1302 students will present at this, so it's a great chance to see the expectations for next semester!

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