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SYLLABUS
CJ 468-71W - Institutional and Community Corrections
Fall 2021

INSTRUCTOR INFORMATION

Instructor: Laura E. Salander
Email: laura.salander@tamuc.edu
Office Hours: By Appointment
Division Phone Number: 903-886-5332

COURSE INFORMATION

Textbook Required (electronic and hard copy versions are available):
Corrections; Author: Alarid and Reichel, 3rd Edition; Publisher: Pearson Education
ISBN: 9780134709925

Other reading materials will be provided/assigned in the myLeo course modules and will be accessible electronically.

Course Description

This course is an examination of punishment and treatment objectives as they describe the functioning of institutional entities such as jails and prisons; while connecting these institutions to the operations of community corrections (including probation and parole systems). A connected investigation of the complete correctional system including from maximum punishment to minimum community type institutions. Prerequisites: CRIJ 1301; CRIJ 1306 and/or CRIJ 1310 and earning at minimum a C in each of these courses.

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Student Learning Outcomes

- Understand the variety of ways society punishes people who break criminal laws
- Identify the theoretical underpinnings of correctional systems and understand how correctional practices are shaped by these theories
- Explain the benefits, drawbacks and competing considerations involved in different correctional methods
- Think critically about our correctional practices and develop informed ideas about how our justice system should respond to people who break the law

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system (D2L/Brightspace), using Microsoft Word and PowerPoint, using presentation and graphics programs, and Turnitin. Written and oral communication skills; reading; memorization; critical thinking. You should know how to access a Web site when given an address, use the features of your Web browser, download files, attach files to emails, and use word processing software, ...etc.

Instructional Methods

This course is designed in a format that is delivered asynchronously 100% online. In the online environment, students will be engaged in discussion forums and weekly unit completion of materials that will lend success to completion of the course work. The weekly lessons will be released by Sunday at 5pm.

Each week/unit starts on Monday and ends on Saturday at 11:59pm CST and your grade for activities will be posted as soon thereafter as possible.

This course will provide a variety of activities and assessments to assist you in achieving the outcomes/objectives for the course. You will work toward achieving these outcomes through discussions/comments, written assignments, video assignments, quizzes and exams.

Student Responsibilities or Tips for Success in the Course

The student must log into the course through myLeo multiple times throughout the week to complete weekly assignments and post and respond on discussion boards. Weekly reading is expected as well as taking scheduled quizzes/exams and completing all other assignments. Students should check email daily and set up automatic notifications for announcements and other reminders in the D2L system. Any changes/updates to assignments will be posted mainly through the "Announcements" tool on D2L.

Students must cite in-text using APA style for all assignments. Late written assignments receive a 20% deduction in points and cannot be accepted beyond one week of the due date. Late comments on discussions will not be accepted. Quizzes cannot be made up. Exams will only be allowed a late submission under extenuating, documented circumstances. Written assignments and discussions cannot be regraded

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or redone. All written work is subject to Turnitin review. Any student who plagiarizes will receive a zero on the assignment in question.

Netiquette Expectations: When sending an email please put the COURSE NUMBER (CJ 468) in the subject block of the email as well as signing your name. Further – per University requirements, please contact me using your University e-mail account.

Do's • Keep all postings to class-related content, such as the textbook readings, videos, and assignments. • Use caution when discussing personal matters; the discussion board is for general comments. • Ask each other for advice, suggestions, and tips to improve the quality of class work. • Encourage each member of the class to do the best work possible.

Don'ts • Don't challenge or attack others; the discussions are meant to stimulate conversation, not create contention. • Avoid all defamatory, profane, threatening, offensive, or illegal materials; do not post anything in a message that you would not want the world to see, or you would not want anyone to know came from you. • Avoid using the discussion board as a forum for complaints; any relevant issues should be brought to the professor's attention in a private e-mail. • Don't use inappropriate language toward other students and/or the professor. Any violation of the standards of appropriate behavior online will be reported to the Dean of Students and appropriate disciplinary action will be taken by the college.

Additional Information: The information in this class may be controversial therefore all students are expected to respect each other. I will not tolerate disrespectful behavior, and those that choose to engage in this type of behavior will be disciplined appropriately. Please respect your classmates and your professor.

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GRADING

Assignments for this course will be scored using a points system. Below is an explanation of how each assignment type will be scored.

Assignment Type	# of	Point Value	Total Points
Writing Assignment	1	200	200
Quizzes	10	10	100
Exams	2	150	300
Discussions	10	40	400
		TOTAL	1000

Grades earned on each assignment will be added together and will be divided by the total number of points possible in the course. Below is the overall point scale/grading schema for the course.

Total points possible for the semester = 1000.

1000-900 = A
899-800 = B
799-700 = C
699-600 = D
599 and below = F

Assessments

Writing Assignment: (200 pts – 25 pts for topic submission/annotated reference page and 175 pts for paper)

10/16//21 - Writing Assignment Topic/Annotated Reference Page due

11/29/21 - Paper Due

See Appendix B for details

Students, it is advisable that you meet with our professionals in the [Writing Center](#) in order to learn how to construct your research paper. The Writing Center has a number of classes students can attend and I strongly advise you to attend some of them so that you can learn how to construct a professional research paper which will more than likely improve the grade.

Should you decide to use the Writing Center for assistance with your assignment, I will grant you a ten (10) point bonus, which will be added to your assignment. Proof from the Writing Center that you received assistance on your assignment is required to receive the ten (10) point bonus.

Quizzes: (10 quizzes at 10 points each = 100 points)

There will be 10 quizzes in this course to ensure that you are reading the assignment materials and keeping up with course requirements. The quiz must be completed by 11:59 pm on Saturday on each week a quiz is assigned. The quiz will mainly focus on

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the assigned readings. The quiz will be released on Sunday and you may take it at any point in time during the week. You may take the quiz up to 2 times. Your highest submitted score will be recorded. You will have a time limit of 7 minutes. Scores will be released on the following Monday after the Saturday deadline. **There will be no make-up quizzes allowed.**

Exams: (2 exams at 150 each = 300 points)

Exam #1 (Midterm) is due by **October 16, 2021** at 11:59pm CST.

Exam #2 (Final) is **during Finals Week and is due by December 15, 2021** at 11:59pm CST.

Assessment Method: Multiple choice/true false and/or short answer/essay questions.

Participation/Discussions: (10 posts/comments at 40 points each = 400 points)

There will be 10 discussions posted throughout the semester worth 40 points each total (30 points for the initial post and 10 points for your comments). Discussion on topics must be done during the week(s) we are discussing the course material. Posts are due on Thursday by 11:59pm and comments are due by Saturday at 11:59pm of the week assigned.

Introduction (1 Introduction post not graded) Every student must introduce him- or herself by the fifth day of class (Friday) during Week One. This information will be entered as a threaded discussion. You will receive 10 extra credit points for completing this task by the deadline.

Each student's presentation should cover the following information:

- Name
- Occupation/career and length of time
- How this course is expected to help or aid your career, separate from the entire degree
- Describe how you expect this degree to enhance your career
- **Also include a statement that you have read the syllabus and agree to abide by [Netiquette](#) terms.**

Discussion Posts

The Discussions in this class will focus on the specific assignments connected to each week. Each student is expected to participate in the weekly discussion by responding to ideas(s) presented by the professor. A minimum of one initial discussion per week is required by Thursday at 11:59pm of the week assigned and two peer responses by Saturday. This must not be all on one day. Students may post earlier than the absolute due date if desired, but no later than the identified date. Posts are due by Thursday at 11:59pm of the week assigned. Five (5) points will be deducted for posts made after the Thursday deadline. The post will close on Saturday of the week assigned.

The **Discussions** are directly related to the assigned lecture material. Upon completion of the assigned lecture material, you are expected to engage in an **ongoing** discussion/debate with your classmates. Your contributions to the discussion forums will be graded for **quality** and a **detailed analysis** linking the material to a critical appraisal

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of theory, policy, and practice. You must integrate course material (textbook) and outside material into your post and cite it properly. In all cases, students must have at least **one in-text citation and provide a full reference citation at the end of their post for all citations mentioned in the post in APA format** (See information later in the syllabus for more information on citing utilizing APA citation format).

These posts should be **the equivalent of 1 page minimum in length or a minimum of 250 words**. The specific discussion assignment is located in each unit Week by clicking on the Discussion link.

Posts are due by Thursday at 11:59PM CST during the week assigned.

Comment Posts

Comment posts are responses you make to the discussion posts that you and your classmates post each week and are due by Saturday by 11:59pm. You are **required** to make a minimum of **two** comments for each discussion. I would strongly encourage you to engage your colleagues well past the two-comment minimum in order to maximize your opportunity for meaningful discussion and learning.

Comment posts should be meaningful. Merely agreeing or disagreeing with a classmate will not be looked upon favorably and will result in a loss of points. A meaningful post is one that moves the discussion forward in some substantive way through providing one's perspective, additional information through research, or reframing the discussion in some new way. You are expected to engage in an **ongoing** discussion/debate with your classmates. Your comments will be graded for **quality**, and **relevance**. Your comments will also be graded based on your ability to engage in critical thinking. Students **must** provide **one outside source** for **at least** one comment that they make **cited in APA**. Integration of outside examples, statistics, and relevant facts are necessary to show an understanding of the subject matter.

NO LATE COMMENTS ARE ACCEPTED. All comment posts are due by Saturday at 11:59PM of the week assigned.

Assessment Method: Comments and the Discussion Post will be graded using the Discussion/Comments Grading Rubric (Appendix A). The discussion and comments for each week will be graded together and posted as one grade (Discussion = (30) + Comments 2@ 5 points each (10) = 40 points).

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

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https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

My primary form of communication with the class will be through Email and Announcements. Any changes to the syllabus or other important information critical to the class will be disseminated to students in this way via your official University Email address available to me through MyLeo and in Announcements. It will be your responsibility to check your University Email and Announcements regularly. You may also want to set up notifications on your MyLeo account to receive text/email notifications.

Students who Email me outside of regular office hours can expect a reply within 24 hours M-F. Students who Email me during holidays or over the weekend should expect a reply by the end of the next regularly scheduled business day.

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COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

APA Citation Format Policy

It is very important that you learn how to cite properly. In some ways, citations are more important than the actual text of your paper/assignment. Therefore, you should take this task seriously and devote some time to understanding how to cite properly. If you take the time to understand this process up front, it will save you a significant amount of time in the long run (not to mention significant deductions in points).

In the social and behavioral sciences (including Criminal Justice), we use APA (American Psychological Association) format. As a rule of thumb, one cites whenever they are paraphrasing other people's words or when they quote other's words directly. You may learn to cite from a variety of different sources including the APA Tutorial and the sources listed below. The campus library and writing center have many helpful resources as well – [TAMUC Writing Center](#).

www.apastyle.org **(Opens in a new window)**

<http://owl.english.purdue.edu/owl/resource/560/02/> **(Opens in a new window)**

It is the student's responsibility to understand how to cite properly. If you have questions, feel free to ask.

Late Work

My position is that everyone knows the rules of engagement at the beginning of the term and that it is the student's responsibility to ensure that they plan accordingly to submit their assignments in a timely manner. However, I do note that life circumstances arise. Therefore – late written assignments receive a 20% deduction in points and cannot be accepted beyond one week of the due date. Late comments on discussions will not be accepted. Quizzes cannot be made up. Exams will only be allowed a late submission under extenuating, documented circumstances. Written assignments and discussions cannot be regraded or redone.

Drop Course Policy

Students should take responsibility for dropping themselves from the course according to University policy should this become necessary.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

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Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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Counseling Center Services

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

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COURSE OUTLINE / CALENDAR

The instructor has the right to modify the schedule due to unforeseen circumstances/changes in events.

Tentative Course Calendar:

Week One: 8/30-9/4	Course introduction. Syllabus, Homework and Text review – Introduction Discussion Post Chapter 1- An Evidence-Based Approach to Corrections
Week Two: 9/7 – 9/11	9/6 – University Closed – Labor Day Chapter 2 – Why Do We Punish? Quiz #1 – Ch 1 & 2 Discussion Post #1 – Post-9/9/21, Comments – 9/11/21
Week Three: 9/13-9/18 9/15	Chapter 3 – Correctional Practices from Ancient to Cont. Quiz #2 – Ch 3 Discussion Post #2 – Post – 9/16/21, Comments - 9/18/21 Census Date
Week Four: 9/20-9/25	Chapter 4 – Sentencing Quiz #3 – Ch 4 Discussion Post #3 – Post – 9/23/21, Comments - 9/25/21
Week Five: 9/27-10/2	Chapter 5 – Probation and Community Supervision Quiz #4 – Ch 5 Discussion Post #4 – Post – 9/30/21, Comments - 10/2/21
Week Six: 10/4-10/9	Chapter 6 – Jails and Pretrial Release Quiz #5 – Ch 6 Discussion Post #5 – Post – 10/7/21, Comments – 10/9/21
Week Seven: 10/11-10/16	Midterm Due – 10/16/21 10/16//21 - Writing Assignment Topic/Annotated Bibliography due
Week Eight: 10/18-10/23	Chapter 7 – Managing Prisons and Prisoners Chapter 8 - Prison Life Quiz #6 – Ch 7 & 8 Discussion Post #6 – Post – 10/21/21, Comments – 10/23/21
Week Nine: 10/25-10/30	Chapter 9 – Special Correctional Populations Discussion Post #7 – Post – 10/28/21, Comments – 10/30/21

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Week Ten: 11/1-11/6	Chapter 10 – Reentry Programs and Parole Quiz #7 – Ch 9 & 10 Discussion Post #8 – Post – 11/4/21, Comments –11/6/21
Week Eleven: 11/8-11/13	Chapter 11 – Legal Issues in Corrections Quiz #8 – CH 11
Week Twelve: 11/15-11/20	Chapter 12 - Capital Punishment Quiz #9 – Ch 12 Discussion Post #9 – Post – 11/18/21, Comments – 11/20/21
Week Thirteen: 11/22-11/23	Writing Assignment Due on via “Turnitin” on myLeo by 11/29/21 (Monday of week #14)
University Closed – 11/24 – 11/26	
Week Fourteen: 11/29-12/4	Chapter 13 – Juvenile Corrections Quiz #10 – Ch 13
Week Fifteen: 12/6-12/11	Chapter 14 – Revisiting EBP and What Works Discussion Post #10 – Post – 12/9/21, Comments – 12/11/21
Finals Week 12/13-12/17	Final Exam due by Wednesday (12/15/21)

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Appendix A - Discussion/Comments Rubric

	Accomplished	Proficient	Needs Improvement
DISCUSSION			
5	Student answered the prompt on time		Student did not answer the question on time
10	Student fully relates/applies course concepts to topic under study indicating an in-depth knowledge of the material and application of critical thinking, met content length (250 words min)	Student somewhat relates/applies course concepts to topic under study indicating some knowledge of the material and some use of critical thinking	Student minimally relates/ applies course concepts to topic under study indicating minimal knowledge of the material and minimal use of critical thinking, minimal content length
10	Student develops a clear link with course material in a way that demonstrates applied and critical evaluation and cites at least 1 outside sources in text.	Student develops a link with course material in a way that demonstrates some applied and critical evaluation. Cites only 1 source.	Student develops a minimal link with course material in a way that demonstrates minimal applied and critical evaluation. No sources are incorporated.
5	Student cited properly in-text and provided a full bibliography/works cited at the end of their post using APA citation format	Student either cited properly in-text or provided a full bibliography/works cited at the end of their post, or cited but did not do so properly using APA citation format	Student neither cited properly in-text nor provided a full bibliography/works cited at the end of their post using APA citation format
COMMENTS			
5	Student posted at least 2 comments in response to their colleagues' discussions	Student posted 2 comments in response to their colleagues' discussions	Student posted 1 or fewer comments in response to their colleagues' discussions
3	Student provided a critical appraisal of the question asked. Student provided a relevant response/comment that moved the discussion forward in a meaningful way through the use of critical thinking.	Student provided a somewhat critical appraisal of the question asked but could have provided a more in-depth analysis utilizing more critical thinking skills.	Student provided a somewhat critical appraisal of the question asked but could have provided a more in-depth analysis. Student did not provide a relevant response/comment that moved the discussion forward in a meaningful way or did not utilize critical thinking.

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2	Student provided one suggestion for improvement that shows understanding/insight into the topic and cited it in APA	Student provided one suggestion for improvement that shows some/minimal understanding/insight into the topic	Student does not provide a suggestion for improvement that shows understanding/insight into the topic.
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Appendix B

Evidence Based Practice Writing Assignment

200 points total - 25 for topic (see below) and 175 for paper (see grading rubric)

Important Dates: Topic Selection Due – 10/16/21

Paper Due – 11/29/21

**Late topic submissions/papers may be turned in up to one week past the due date but will receive a 20% deduction in points. Papers will not be accepted after 12/6/21.

Topic Selection Options:

Privatization of prisons
Geriatric (Elderly) Inmates
Healthcare Issues for Women in Prison
Mother and Child Programs in prisons
LGBTQ Inmates
Juvenile Secure Institutions
Technology use in prisons
Contraband control in prisons or jails
Life Sentences
Management practices for prisons

Restorative Justice/Shaming as a correctional alternative
Treatment/punishment for DWI offenders
Treatment/punishment for sex offenders
Diversion programs

Technology use in community corrections
Veterans Courts
Mental Health Courts
Intensive Probation Supervision
Community Corrections Facilities (short term community based)
Management practices for community corrections departments (probation or parole)
Juvenile Detention alternatives

Students can select only one topic from the above suggested topics and that topic must be approved prior to the student beginning work on his or her research paper. Only 3 students will be able to select the same topic – so get your selection in early. I will post an announcement once a topic has reached capacity.

It is up to the student to focus the topic and create a thesis statement from the broader topic selection options.

A detailed topic description and annotated bibliography, including a thesis statement and at least three identified sources will be submitted by 10/16/21 to be approved by the instructor (25 points). Topic description should be at least one paragraph in length and sources should be listed in APA format with a brief

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description of the main subject matter to be incorporated from the source into the research paper.

This is an academic research paper that requires you to discuss the importance of the selected topic in the context of the correctional umbrella. In addition, this assignment calls for you to provide a discussion of evidence-based practices in regard to the topic you have chosen. What does research lead us to believe and what is the current “best practice” in regard to the topic? You should incorporate current examples from specific correctional jurisdictions on how these “best practices” have been integrated and an assessment of how this topic should be approached in the future. What changes need to be made in the correctional approach based on your research?

Writing Assignment requirements:

All written assignments must be presented in a computer-generated form via Turnitin in myLeo, adhering to APA format/guidelines. Student’s paper must be twelve (12) point Times New Roman font, including page numbers, doubled spaced and one (1) inch margins are REQUIRED.

Your paper must be at least a minimum of five (5) pages to a maximum of eight (8) pages, which **does not** include the Reference page or title page using APA format. An abstract is not required. Students are to include a “References” page as the final page of your paper, which lists your reference sources in APA. Also, make sure you cite your sources in APA format within the contents of your document. See “APA Citation Format Policy” in syllabus.

It is the student’s responsibility to have a minimum of a total of eight (8) or more professional resources; two (2) of these sources must be **peer reviewed** journal articles. The additional sources can be academic books, trade journal articles, and other academic publications (.gov and .edu). Do NOT use Wikipedia, newspapers, or magazines as core reference sources. Your written assignment must be your own original work for this specific class.

All papers will be submitted through Turnitin in myLeo, NO EXCEPTIONS.

NOTE: Assignments receiving a similarity rating greater than 45% in “Turnitin” WILL NOT be accepted. Students submitting assignments with similarity ratings greater than 45% will get one opportunity to revise and resubmit the written assignment as long as it is before the due date.

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