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ENG 1301.18W, US-COLLEGE READING & WRITING
COURSE SYLLABUS: FALL 2021

INSTRUCTOR INFORMATION

Instructor: Dr. Victoria Lynne Scholz
Office Location: Online
Office Hours: Tuesdays 10a-2p and by appointment
University Email Address: Victoria.Scholz@tamuc.edu
Preferred Form of Communication: Email
Communication Response Time: Within 24 hours M-F, 72 hours on weekends

COURSE INFORMATION

For this course, we will be using a platform called *Top Hat* which is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you might receive an email about being able to opt out of this inclusive access, Top Hat is REQUIRED for this course.

To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester.

If you have any issues with Top Hat, you need to contact support@tophat.com.

Through Top Hat, you will gain access to the following course materials:

Writing Inquiry 2nd Edition. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

The syllabus/schedule are subject to change.

Dreams and Nightmares / Sueños y pesadilla. Liliana Velásquez. Edited and Translated by Mark Lyons. Parlor Press. 2017.

Pro(se)letariets. Eds. Audrey Burns, Alicia Landsberg, Evan Smith, and Jesse Uruchima. New City Community Press. 2011.

Course Description

English 1301 introduces students to writing as an extended, complex, recursive process and prepares students for English 1302 which more rigorously examines the forms and structures of argument and means to approach multiple audiences. In 1301, students will write weekly and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts including student writing.

Student Learning Outcomes

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. Students will be able to communicate (written, orally, and/or visually) in a manner appropriate to the audience and occasion with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

You will need:

- ★ Flash drive or other means (Google Drive, Dropbox, etc) of storing digital versions of the essays and other written material you generate (**ALWAYS** keep a backup of everything you submit)
- ★ A valid working email address that you check daily. I will email the class through D2L, so be sure that is the email you check.
- ★ Regular internet access--this course is 100% online.
- ★ Access to a computer with a word processing program and possibly a printer (assignments must be typed and uploaded through D2L in .doc or .pdf files)

The syllabus/schedule are subject to change.

Instructional Methods

This section is a “W” Web section meaning that all work will be assigned and submitted online. Be sure to check D2L multiple times weekly to make sure you don't miss any announcements, assignments, or other class information.

Student Responsibilities or Tips for Success in the Course

As a student in this online course, you are expected to participate in Top Hat every week, perhaps even on multiple occasions. There will also be weekly discussion boards on D2L which also account for participation points. If there are any recordings, you will be expected to watch those recordings. All students must check their email daily and log into D2L at MINIMUM 2-3 days a week. To succeed in this course, you should complete all required readings and activities in Top Hat. Finally, you cannot pass the course if you do not submit the work in a timely manner.

GRADING

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 70%-79%
- D = 60%-69%
- F = 59% or Below

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Assessments

Assignment Name	Percentage of Final Grade
Writing Assignment 1: Narrating Literacy	20%
Writing Assignment 2: Expanding Literacy	15%
Writing Assignment 3: Group Presentation & Reflection	15%
Writing Assignment 4: Tensions in Literacy	10%
Writing Assignment 5: Final Reflective Project	15%
Quizzes/Top Hat	10%
Homework (including discussions, responses, and other miscellaneous assignments)	15%

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

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Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

I will respond to emails within 24 hours on weekdays and within 72 hours on weekends. If you do not hear from me in that time frame, please try again--technology often fails us, but please wait the allotted time before emailing again with the same question. I am also available via Discord and/or Zoom for conferencing, and the response times will be the same.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Participation will be counted partly through your use of Top Hat as well as class discussions, drafting your assignments, group work, conferences, etc. When you answer the Before/After You Read questions in Top Hat, you will gain participation points. Remember that it is okay to say "I don't know," especially in the Before sections. If you might miss a deadline, I encourage you to contact me sooner rather than later; extensions are given on a case-by-case basis, and consistent lateness may cause a deduction of participation points.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

[Undergraduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf>

[Graduate Student Academic Dishonesty Form](#)

<http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

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Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Velma K. Waters Library Rm 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedure/s/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit www.tamuc.edu/counsel

Department or Accrediting Agency Required Content

COURSE OUTLINE / CALENDAR

Unless otherwise indicated, all readings and Before/After questions will be done through Top Hat while class discussions are solely on D2L. You must access Top Hat directly through D2L.

The readings and work indicated are due by the 11:59pm on Sundays of the week listed. This class starts new weeks on Mondays, so be sure to do all of your work prior to Sunday. This class is online, but don't wait until Sunday night to post to the discussions for the first time.

This outline is a guide--be sure to check D2L for all definitive due dates (or email if they are not listed).

Week	Read	Do
1 Aug 30-Sept 5	Intro to <i>Writing Inquiry</i> , Gee, Getting Started, Brandt	Before/After in Top Hat Identity Kit Intro & Emails
2 Sept 6-12	Opperman, Malcolm X, Alexie	Before/After in Top Hat Discussions Drafting WA1
3 Sept 12-19	Garcia, Green, Camfield	Before/After in Top Hat Discussions Draft of WA1 for Peer Reviews
4 Sept 20-26	Chapter 2 of <i>WI</i> , Pritchard, Green, <i>Dreams & Nightmares</i>	Before/After in Top Hat Discussions Submit WA1 Start WA2 Schedule Conferences

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5 Sept 27-Oct 3	<i>Dreams & Nightmares</i>	Before/After in Top Hat Discussions Conference Draft of WA2
6 Oct 4-10	Bartholomae, hooks, selections from <i>Pro(se)letariats</i>	Before/After in Top Hat Discussions Draft of WA2 for Peer Reviews
7 Oct 11-17	Revision, Group Project readings	Submit WA2 Work on Group Project
8 Oct 18-24	Group Readings	Work on Presentations
9 Oct 25-31	Presentations	Submit WA3 (Presentation and Reflection) Discussions Schedule Conferences
10 Nov 1-7	Chapter 3, Mirabelli	Before/After in Top Hat Discussions
11 Nov 8-14	Alvarez, Mills	Before/After in Top Hat Discussions Draft WA4 for Peer Reviews
12 Nov 15-21	Revisit Previous WAs and Readings	Submit WA4 Start Final Project
13 Nov 22-23 Thanksgiving Break	None	Work on Final Project
14 Nov 29-Dec5	WA5 Draft	Draft WA5 for Peer Reviews
15 Dec 6-12	None	Submit Final Project
16 Dec 13-17	Peer Presentations	Respond to Peers Submit Reflection

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