ENG 1301.16W, College Reading and Writing

COURSE SYLLABUS: FALL 2021

INSTRUCTOR INFORMATION

Instructor: Melanie Davis-Sanchez, M.A., M.S.
Office Location: Zoom Virtual Office
Office Hours: Mondays,Tuesdays, and Wednesdays from 1pm to 5pm; Thursdays and Fridays by appointment **only**
University Email Address: Melanie.Davis-Sanchez@tamuc.edu
Preferred Form of Communication: Email is the **best** way to contact me
Communication Response Time: within 48 hours on weekdays; 72 hours on weekends

COURSE INFORMATION

For this course, we will be using a platform called *Top Hat* that is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you will receive an email about being able to opt out of this inclusive access, Top Hat is required for the course.

To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester.

If you have any issues with Top Hat, you should contact support@tophat.com.

Through *Top Hat,* you will gain access to the following course materials for participation and. These are mandatory readings needed to complete all assignments in D2L.

Writing Inquiry 2nd Edition. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

Dreams and Nightmares / Sueños y pesadilla. Liliana Velásquez. Edited and Translated by Mark Lyons. Parlor Press. 2017.

The *syllabus/schedule are subject to change.*
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Pro(se)letariets. Eds. Audrey Burns, Alicia Landsberg, Evan Smith, and Jesse Uruchima. New City Community Press. 2011.

Course Description

English 1301 Introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approaching multiple audiences. In 1301 students will write weekly, and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

Student Learning Outcomes

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. In written, oral, and/or visual communication, A&M-Commerce students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

You will need:
- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)

- Your university email address. Be sure to check your email and/or set up notifications often (everyday). I will email the class through D2L, so be sure that <u>that </u>email is the one you check.

- Regular internet access

- Access to a computer with a word processing program and a printer (<mark>assignments must be typed uploaded through D2L in a **.doc** or **.docx** file</mark>)

Instructional Methods

The syllabus/schedule are subject to change.
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Student Responsibilities or Tips for Success in the Course

It is expected that you will participate in Top Hat every week, usually on multiple occasions. Students in "B" blended courses are expected to be in class OR complete their work remotely in the allotted timeframe. Students in "W" classes will be entirely online but are still expected to watch class recordings if they cannot virtually attend any synchronous lectures/discussions/workshops. All students should check their email daily and log into D2L at a minimum 2-3 times a week. To succeed in this course, you should also complete all the required reading and activities in Top Hat.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%
B = 80%-89%
C = 70%-79%
D = 60%-69%
F = 59% or Below

Assessments

Assignment Name	Percentage of Grade
Writing Assignment #1: Narrating Literacy	20%
Writing Assignment #2: Expanding Literacy	15%
Writing Assignment #3: Group Presentation and Reflection	15%
Writing Assignment #4: Tensions in Literacy	10%
Writing Assignment #5: Final Reflective Project	15%
Top Hat Participation	10%
D2L: In-class writing/ Discussion Board Posts and Responses to Classmates/Lecture WIKI participation/Homework	15%

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TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:
https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

https://community.brightspace.com/support/s/contactsupport

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Interaction with Instructor Statement

*I will respond to your emails within 48 hours on weekdays. If you do not hear from me in that time frame (and 72 hours on weekends), please contact me again. Remember, email glitches sometimes. So, always email again if you do not hear a response.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Participation will be counted partly through your use of Top Hat (10%) and through the work you do in class discussions (online), in drafting your writing assignments, in group work, etc. If you miss a deadline, you must contact your instructor to request for extra time to work in Top Hat. It is your responsibility to request for this extra time within a reasonable timeframe.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, inclement weather, and other events outside of our control that may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance through your University email and/or D2L.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).
http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:
https://www.britannica.com/topic/netiquette

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).
http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf

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Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu

Website: Office of Student Disability Resources and Services

http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun.

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Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url:
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

Pandemic Response Statements

A&M-Commerce requires the use of face-coverings in all instructional and research classrooms/laboratories. Exceptions may be made by faculty where warranted. Faculty have management over their classrooms. Students not using face-coverings can be required to leave class. Repetitive refusal to comply can be reported to the Office of Students' Rights and Responsibilities as a violation of the student Code of Conduct.

Students should not attend class when ill or after exposure to anyone with a communicable illness. Communicate such instances directly with your instructor. Faculty will work to support the student getting access to missed content or completing missed assignments.

COURSE OUTLINE / CALENDAR

Unless otherwise indicated, all readings and questions will be done through *Top Hat*. Remember, you should access Top Hat readings directly in D2L.

Key/Legend
DB=Discussion Boards in D2L WIKI=Wiki Discussion boards provided link in Announcements in D2L GRP=Group presentation

Week 1: August 30-September 5	1. Register your leomail address for a Top Hat account.

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<u>Lecture WIKI due September 5 by 11:59pm</u>	
	2. Email your instructor through D2L. In this email, you should describe a couple of your interests, such as what sports you might like, tv shows, music, books, or other activities.
	3. Read, "What to Expect"
	4. Read, "Preface"
	5. Getting to Know You Collage DB
	<mark>**Read and answer the Before and After Reading questions for the following:**</mark> 6. Donna Dunbar – Odom "Active Reading" and DB
	7. Donna Dunbar – Odom, "Writing As a Process"
	8. James Paul Gee, "What Is Literacy?" and DB
Week 2: September 6 (Labor Day Observed) – September 12 <u>Lecture WIKI due September 12 by 11:59pm</u>	1. How To Approach The Assignments
	2. Donna Dunbar – Odom, "Learning Habits of Reflection"
	3. Tabetha Adkins, "Plagiarism"
	4. Deborah Brandt, "Sponsors of Literacy" and DB
	5. Sherman Alexie "Superman and Me"
	6. Writing Assignment 1
	7. In D2L, post a thread on DB that details three things (these can be all connected or different examples);

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	● A sponsor (someone, an institution, or something) that has influenced your literacy. ● A literacy artifact that is meaningful to you and why. ● A significant moment in your literacy development.
Week 3: September 13 – September 19 Lecture WIKI due September 19 by 11:59pm	1. Romeo Garcia, "On the Cusp of Invisibility"
	2. Malcolm X, "Learning To Read"
	3. Develop a draft your Writing Assignment 1
	*** Writing conferences with Writing Center *** WIKI
Week 4: September 20-September 26 Lecture WIKI due September 26 by 11:59pm	1. Chapter 2 Introduction
	2. Eric Pritchard, "Prologue"
	3. Pro(se)letariets selections
	4. Writing Assignment # 1 Due
Week 5: September 27-October 3 Lecture WIKI due October 3 by 11:59pm	1. Young "So Black I'm Blue" or hooks "Confronting Class in the Classroom"
	2. Drafting WA 2 – peer review WIKI/ GRP
Week 6: October 4 – October 10 Lecture WIKI due October 10 by 11:59pm	Liliana Velsaquez, Dreams and Nightmares, Introduction and DB 1. Prologue 2. I: Guatemala 3. II: My Journey
	Student Conferences WIKI/GRP
Week 7: October 11-October 17	

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Lecture WIKI due October 17 by 11:59pm	Liliana Velsaquez, Dreams and Nightmares and DB 1. III: Philadelphia 2. IV: Reflections 3. V: Finally, I have told my story
	*** Writing Assignment 2 due ***
Week 8: October 18 – October 24 Lecture WIKI due October 24 by 11:59pm	Get partners/groups to work on Writing Assignment 3 throughout the week/GRP Group Check-In #1 WIKI due
Week 9: October 25 – October 31 Lecture WIKI due October 31 by 11:59pm	Continue to work on Writing Assignment 3 throughout the week/GRP Group Check-In #2 WIKI due
Week 10: November 1 – November 7 Lecture WIKI due November 7 by 11:59pm	Partner/Group Presentations /GRP
Week 11: November 8 – November 14 Lecture WIKI due November 14 by 11:59pm	1. Chapter 3 Introduction
	2. Mirabelli, "Learning to Serve"and DB
	3. Brainstorming WA 4 WIKI
Week 12: November 15 – November 21 Lecture WIKI due November 21 by 11:59pm	1. Alvarez, "Brokering the Immigrant Bargain"
	2. Mills, "Ban Fascism" 3. WA 4 discussion on DB post due
Week 13: November 22 – November 28 (Thanksgiving break observed 25/26) Lecture WIKI due November 28 by 11:59pm	Introduction to Chapter 5
	Re-Reading your WA 1, WA 2, WA 3, WA 4 and working on Reflecting

Week 14: November 29 – December 5 (Last Day of Classes) <u>Lecture WIKI due December 5 by 11:59pm</u>	Drafting WA 5 WIKI
Week 15: December 6-December 12	WA 5 revisions WIKI
Week 16: FINALS WEEK	WA 5 due!