Please, click on the following link to access A&M-Commerce Covid 19 Information, https://www.tamuc.edu/

ENG1302.05E (CRN: 80417)

GLB/US-Written/Argument/Research

Class meets Tuesday & Thursday 9:30-10:45 a.m. DTH304
COURSE SYLLABUS: FALL 2021

INSTRUCTOR INFORMATION

Instructor: Marilyn Lewis
Office Location: Update soon
Office Hours: Tuesday & Thursday - 11:00-12:00; or by appointment
Office Phone: 903.468.8625 Main Office, more information will be provided.
Office Fax:
University Email Address: Marilyn.Lewis@tamuc.edu

Preferred Form of Communication: email
Communication Response Time: 48 hrs. for week days; 72 hrs. for the week-end

COURSE INFORMATION

For this course, we will be using a platform called Top Hat that is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you will receive an email about being able to opt out of this inclusive access, Top Hat is required for the course.

To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester. It is best you complete this task as soon as possible.

Through Top Hat, you will gain access to the following course materials.

Writing Inquiry 2nd Edition. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

Course Description

ENG 1302 - GLB/US-Written Argument/Research   Hours: 3
This course provides students with advanced training in communication skills emphasizing the writing and reading of argumentative prose and adapting writing to alternate audiences. Students will write weekly, including such texts as journals, reading responses, summaries of argumentative texts, argumentative papers, and longer papers integrating secondary research.

Activities include close reading of sample texts, both student and professional. Some sections will emphasize special topics in both reading and writing. Prerequisites: Grade of C or better in English 1301 or advanced placement or CLEP.

Student Learning Outcomes

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. In written, oral, and/or visual communication, A&M-Commerce students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.
5. Students will be able to view themselves as engaged citizens within an interconnected and diverse world.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

You will need:
- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep abackup of everything you turn in!)

- A valid, working email address that you check often (everyday). I will email the class through D2L, so be sure that email is the one you check.

- Regular internet access

- Access to a computer with a word processing program and a printer (assignmentsmust be typed uploaded through D2L in a doc or docx

The syllabus/schedule are subject to change.

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Instructional Methods

This class is a web enhanced course, which means that your class will meet face-to-face with readings through Top Hat. You will use D2L to submit assignments and interact in discussions with other students.

Student Responsibilities or Tips for Success in the Course

Students are expected to participate in Top Hat every week, possibly multiple occasions. Students are expected to complete readings and assignments before they attend class each week. Students should check their email daily and log into D2L at a minimum of 2-3 times a week and complete all the required readings and activities in Top Hat.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%
B = 80%-89%
C = 70%-79%
D = 60%-69%
F = 59% or Below

Assessments

Assignment Name	Percentage of Grade
Writing Assignment #1: Exploring Literacies	15%
Writing Assignment #2: Partner or Group Presentations	15%
Writing Assignment #3: Research Proposal	15%
Writing Assignment #4: Taking Stock of Your Research (D2L Discussion Board)	10%
Writing Assignment #5: Final Reflective Project	10%
Top Hat Participation	10%
In-class writing/ Discussion Board Posts and Responses to Classmates/ Reading Responses/Homework/Other Participation	15%
Final Exam: Ethnographic Presentation	10%
Total	100%

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TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:
https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

https://community.brightspace.com/support/s/contactsupport

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Grievances

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Director of Writing, Dr. Ashanka Kumari, by emailing her (ashanka.kumari@tamuc.edu). Before an appointment is scheduled, the student must provide clearly documented and explained issues as to why the meeting is being requested. The student must also state when they discussed the issue in person or via phone (not email) with the instructor already. Where applicable, students should also consult University Procedure 13.99.99.R0.05 ("Student Appeal of Instructor Evaluation").

Writing Center

The Writing Center (or the "Communication Skills Center") offers writers free, one-on-one assistance. We welcome all writers, majors, and disciplines—undergraduate and graduate students alike. Research shows that all writers benefit from sharing their work with a focused reader. The Writing Center staff is trained to support writers in any stage of the writing process (from a blank page to polishing the sentences), and we work with writers to verbalize writing goals and stay on track to finish larger writing projects. The writers with whom we work bring projects like important emails, weekly writing assignments, midterm and final essays, and theses and dissertations. The Writing Center will re-open for Fall 2021 after the semester begins. If you'd like to make an appointment, email us writing.tamuc@gmail.com.

Interaction with Instructor Statement

I will respond to your emails within 48 hours on weekdays. If you do not hear from me inthat time frame (and 72 hours on weekends), please contact me again. So, always email again if you do not hear a response.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

Participation will be counted through your use of Top Hat. When you answer the Before and After Reading questions, you will gain participation points. If you miss a deadline, you must contact your instructor to ask for additional time to work in Top Hat.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook. http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: https://www.britannica.com/topic/netiquette

TAMUC Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01. http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03
Undergraduate Student Academic Dishonesty Form

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/documents/13.99.99.R0.03UndergraduateStudentAcademicDishonestyForm.pdf

Graduate Student Academic Dishonesty Form

http://www.tamuc.edu/academics/graduateschool/faculty/GraduateStudentAcademicDishonestyFormold.pdf

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

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Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Velma K. Waters Library Rm 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu

Website: Office of Student Disability Resources and Services

http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url:
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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Course Outline/Calendar	
Unless otherwise indicated, all readings and questions will be done through Top Hat. Remember, you should access Top Hat readings directly in D2L. All TopHat assignments and readings should be completed before class.	
Week 1:	1. Register your leomail address for a Top Hat account.
Introduction to the Course; Discussion about literacy and communities	2. Email your instructor through D2L. In this email, you should introduce yourself, provide the pronouns and name you would like them to use, and say something else about yourself that you want to share.
	3. Read, "What to Expect"
	4. Read, "Preface"
	Read and answer the Before and After Reading questions for the following:
	5. Donna Dunbar – Odom "Active Reading"
	6. Donna Dunbar – Odom, "Writing As a Process"
	7. James Paul Gee, "What Is Literacy?"
Week 2:	1. How To Approach The Assignments
Literacies; Communities of Practice; Begin Drafting WA 1	2. Donna Dunbar – Odom, "Learning Habits of Reflection"
	3. Tabetha Adkins, "Plagiarism"
	4. Introduction to Part III by Shannon Carter
	5. Barton and Hamilton, "Literacy Practices"
	6. Analyzing Artifacts Activity if f2f; (set up Groups if WEB)
	7. Introduce and Begin Drafting WA1
Week 3:	1. Hawisher and Self, "Becoming Literate" sections or Barton "Talking about Literacy"
	2. WA 1 due
Week 4:	1. Chapter 2 Introduction
Chapter 2: Analyzing Literacy Ethnographies	2. Eric Pleasant, "Literacy Sponsors and Learning"
	3. Begin Partner/Group work for WA2

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Week 5:	1. Read the article for your group
	2. Work on your article analysis (use the template your instructor provides)
	3. Develop a plan for your presentation
Week 6:	1. Group Presentations
Group Presentations; Choose a community that you want to research	2. Begin thinking about a community that you want to research
Week 7:	1. Chapter 3 Introduction
Ethics in Research and Beginning your Own Research	2. Carter, "What is a Community of Practice?"
	3. Adkins, "Ethnographic Research Ethics and Amish Values"
	4. Designing Your Research Plan
Week 8:	**1. Student Conferences**
Week 9:	1. Kahn, "Putting Ethnographic Research Into Context"
	2. CCCC Guidelines
Week 10:	1. Activity "Ethics and Reflection"
Research Proposal	2. Example Code of Ethics and Informed Consent
Week 11:	1. Chapter 4 Entering the Field
Continuing your Research	2. Continue Research
Week 12:	1. TBA – posts about research
Ethnography in Practice	

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Week 13:	TBA – posts about research
Ethnography in Practice	
Week 14:	**WA 4 Discussion Board Post due**
Week 15:	**Presentations!**
FINALS WEEK:	**WA 5 Reflective Project due!**

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