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## **ENG 1301.05E, College Reading and Writing**

COURSE SYLLABUS: FALL 2020

M-W-F 9:00 to 9:50

### **INSTRUCTOR INFORMATION**

Instructor: Jesi McMurray

Office Location: TBD

Office Hours: Monday, Wednesday, Friday 12:00p.m.-1:00 p.m.

University Email Address: [Jesi.McMurray@tamuc.edu](mailto:Jesi.McMurray@tamuc.edu)

Preferred Form of Communication: **Email**

Communication Response Time: 24-36 hours during M-F

### **COURSE INFORMATION**

For this course, we will be using a platform called *Top Hat* that is included through TAMUC's Inclusive Access, meaning that this fee has already been charged to your bursar account. Top Hat will be accessible through our course shell in D2L. While you will receive an email about being able to opt out of this inclusive access, Top Hat is required for the course.

**To gain access to Top Hat, it is YOUR responsibility to create an account when you receive an email from the campus bookstore. Be on the lookout for this email at the start of the semester.**

Through *Top Hat*, you will gain access to the following course materials.

*Writing Inquiry 2<sup>nd</sup> Edition*. Eds. Jessica Pauszek, Shannon Carter, Donna Dunbar-Odom, and Tabetha Adkins. Fountainhead Press, 2019.

*Dreams and Nightmares / Sueños y pesadilla*. Liliana Velásquez. Edited and Translated by Mark Lyons. Parlor Press. 2017.

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*Pro(se)letariets*. Eds. Audrey Burns, Alicia Landsberg, Evan Smith, and Jesse Uruchima. New City Community Press. 2011.

## **Course Description**

English 1301 Introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approaching multiple audiences. In 1301 students will write weekly and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

## **Student Learning Outcomes**

1. Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art.
2. In written, oral, and/or visual communication, A&M-Commerce students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure.
3. Students will be able to work together toward a shared purpose relevant to the course or discipline with a sense of shared responsibility for meeting that purpose.
4. Students will understand and practice academic honesty.

## **COURSE REQUIREMENTS**

### **Minimal Technical Skills Needed**

You will need:

- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)
- A valid, working email address that you check often (everyday). I will email the class through D2L, so be sure that that email is the one you check.
- Regular internet access
- Access to a computer with a word processing program and a printer (assignments must be typed uploaded through D2L in a doc or docx file)

### **Instructional Methods**

This is a f2f class. You must be physically in class at the designated times. However, there is still the possibility of being pushed online due to the pandemic. We will transition to online if and when the time comes. You will also have work to complete and

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turn in to Top Hat and D2L. You will receive information on how to log into Top Hat through an email. D2L can be accessed through your MyLeo account.

### **Student Responsibilities or Tips for Success in the Course**

It is expected that you will participate in Top Hat every week, usually on multiple occasions. Students are expected to be in class in the allotted timeframe. All students should check their email daily and log into D2L at a minimum 2-3 times a week. To succeed in this course, you should also complete all the required reading and activities in Top Hat. Readings should be completed before the class day that they are assigned. Phones should be face down on the desk. Do not text, talk, or listen to music on phones during in-class instruction and discussions.

### **GRADING**

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

### **Assessments**

<b>Assignment Name</b>	<b>Percentage of Grade</b>
Writing Assignment #1: Narrating Literacy	20%
Writing Assignment #2: Expanding Literacy	15%
Writing Assignment #3: Group Presentation and Reflection	15%
Writing Assignment #4: Tensions in Literacy	10%
Writing Assignment #5: Final Reflective Project	15%
Top Hat Participation	10%
In-class writing/ Discussion Board Posts and Responses to Classmates/ Reading Responses/Homework	15%

### **TECHNOLOGY REQUIREMENTS**

#### **LMS**

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

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LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

## **ACCESS AND NAVIGATION**

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

## **COMMUNICATION AND SUPPORT**

If you have any questions or are having difficulties with the course material, please contact your Instructor.

### **Technical Support**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

### **Interaction with Instructor Statement**

I will respond to your emails within 48 hours on weekdays. If you do not hear from me in that time frame (and 72 hours on weekends), please contact again. Remember, email glitches sometimes. So, always email again if you do not hear a response.

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# **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

## **Course Specific Procedures/Policies**

Participation of will be counted partly through your use of Top Hat (10%) and partly through the work you do in class discussions, in drafting your writing assignments, in group work, etc. When you answer the Before and After Reading questions in Top Hat, you will gain participation points. If you miss a deadline, you must contact your instructor to ask for extra time to work in Top Hat. It is your responsibility to ask for this extra time. Consistent lateness may cause a deduction of participation points.

## **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx).  
<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:  
<https://www.britannica.com/topic/netiquette>

### **Course Attendance**

Students will have two excused absences. The student must provide a doctor's note for any following absences to be counted as excused. Excessive absences will affect your letter grade.

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).  
<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

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## **Tardy Policy**

The door to the classroom will be shut five minutes after the class begins. Students will not gain entry into the classroom after the door is shut. If you are going to be late for a valid reason, send an email before class begins so that I know to let you in. If you arrive after the door has been shut and have not notified me beforehand, you will be counted absent.

## **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

### [Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

### [Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

## **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

## **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the

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basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

## **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

## **Pandemic Response Statements**

Students should not attend class when ill or after exposure to anyone with a communicable illness. Communicate such instances directly with your instructor. Faculty will work to support the student getting access to missed content or completing missed assignments.

The following five requirements will be in place this fall:

- Students must participate in the mandatory COVID-19 testing program at intervals designated by the university.
- Students who test positive or have been identified as a close contact may be required to quarantine/isolate consistent with current CDC guidance as shown here: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.
- Students who test positive for COVID-19 are required to isolate. Those with COVID-19 symptoms or who have had close contact with someone (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24- hour period) who received a positive test result for COVID-19 are required to email the A&M-Commerce Emergency Operations Center at [eoc@tamuc.edu](mailto:eoc@tamuc.edu) for additional guidance on how to proceed.

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- Students new to the university must confirm they've read and agree to adhere to the following guidelines. Please click the following link to complete the acknowledgment: <https://dms.tamuc.edu/Forms/COVIDTraining>. We will continue to monitor the situation in communities surrounding our campus and instructional sites and the state as a whole. Please be on the lookout for future updates posted on the website here: <https://www.tamuc.edu/>.

## A&M-Commerce Supports Students' Mental Health

The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel).

### COURSE OUTLINE / CALENDAR

Unless otherwise indicated, all readings and questions will be done through *Top Hat*. Remember, you should access Top Hat readings directly in D2L.

Week 1: Monday, August 30 – Sunday, September 5  <b>Part 1: Getting Started and Staying on Track</b>	1. Register your leomail address for a Top Hat account.
	2. Read, "What to Expect"
	3. Read, "Preface"
	<b>Read and answer the Before and After Reading questions for the following:</b>
	4. Donna Dunbar – Odom "Active Reading"
	5. Donna Dunbar – Odom, "Writing As a Process"
6. James Paul Gee, "What Is Literacy?"	
Week 2: Monday, September 6 – Sunday, September 12  ***No class Monday, September 6, Labor Day***	1. Donna Dunbar-Odom, "Learning Habits of Reflection"
	2. Tabettha Adkins, "Plagiarism"
	3. How to Approach Assignments

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<p>Part II: Experiencing Literacy, Chapter 1-Narrating Literacy</p>	<p>4. Deborah Brandt, "Sponsors of Literacy"</p>
	<p>5. Sherman Alexie "Superman and Me"</p>
	<p>6. Writing Assignment 1</p>
	<p>7. In-class activity-detail three things (these can be all connected or different examples);</p> <ul style="list-style-type: none"> <li>• A sponsor (someone, an institution, or something) that has influenced your literacy.</li> <li>• A literacy artifact that is meaningful to you and why.</li> <li>• A significant moment in your literacy development.</li> </ul>
<p>Week 3: Monday, September 13 – Sunday, September 19</p> <p>Bring laptops or pen and paper to class to work on rough drafts.</p>	<p>1. Romeo Garcia, "On the Cusp of Invisibility"</p>
	<p>2. Malcolm X, "Learning To Read"</p>
	<p>3. Develop a draft your Writing Assignment 1</p>
	<p>*** One on one writing conferences with instructor ***</p>
<p>Week 4: Monday, September 20 – Sunday, September 26</p> <p>Part II: Experiencing Literacy, Chapter 2-Expanding Literacy: Language and Code Meshing</p> <p>Bring laptops or pen and paper to class to work on rough drafts.</p>	<p>1. Chapter 2 Introduction</p>
	<p>2. Eric Pritchard, "Prologue"</p>
	<p>3. <i>Pro(se)letariats</i> selections: Deana Cater "The First Day of First Grade" and Jo Barnes "Scholarship Boy"</p>
	<p>4. Writing Assignment # 1 Due</p>

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<p>Week 5: Monday, September 27 – Sunday, October 3</p>	<p>1. Writing Assignment 2: Expanding Literacy</p> <p>2. Young “So Black I’m Blue” or hooks “Confronting Class in the Classroom”</p> <p>3. Drafting WA 2 – peer review</p>
<p>Week 6: Monday, October 4 – Sunday, October 10</p> <p>Each chapter of Liliana Velasquez’s <i>Dreams and Nightmares</i> will have a graded quiz in class at the beginning of each class period. There will not be assigned Top Hat before and after questions for this text.</p>	<p>Liliana Velasquez, <i>Dreams and Nightmares</i>, Introduction</p> <ol style="list-style-type: none"> <li>1. Prologue</li> <li>2. I: Guatemala</li> <li>3. II: My Journey</li> </ol> <p>Activity: Ungraded pre-quiz to <i>Dreams and Nightmares</i></p> <p>***Student Conferences***</p>
<p>Week 7: Monday, October 11 –Sunday, October 17</p>	<p>Liliana Velsaquez, <i>Dreams and Nightmares</i></p> <ol style="list-style-type: none"> <li>1. III: Philadelphia</li> <li>2. IV: Reflections</li> <li>3. V: Finally, I have told my story</li> </ol> <p>*** Writing Assignment 2 due ***</p>
<p>Week 9: Monday, October 18 – Sunday, October 24</p>	<p>1. Writing Assignment 3: Group Presentations</p> <p>Get partners/groups to work on Writing Assignment 3 throughout the week</p>
<p>Week 10: Monday, October 25 – Sunday, October 31</p>	<p>***Partner/Group Presentations***</p>
<p>Week 11: Monday, November 1 – Sunday, November 7</p> <p>Chapter 2-Expanding Literacy: Language and Code Meshing,</p>	<p>2. Writing Assignment 4: Tensions in Literacy</p> <p>3. Chapter 3 Introduction</p> <p>4. Mirabelli, “Learning to Serve”</p>

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Chapter 3-Dominant, Vernacular, and Marginalized Literacies	5. Activity-Brainstorming WA 4
Week 12: Monday, November 8 – November 14	1. Alvarez, “Brokering Literacies” 2. Mills, “Ban Fascism” 3. ***Writing Assignment 4 due***
Week 13: Monday, November 15 – Sunday, November 21 Chapter 2-Expanding Literacy: Language and Code Meshing, Chapter 4-Reflecting on Literacy in Our Own Lives	1. Introduction to Chapter 4 Re-Reading your WA 1, WA 2, WA 3, WA 4 and working on Reflecting
Week 14: Monday, November 22 – November 28	***Thanksgiving Break*** (no class)
Week 15: Monday, November 29 – December 5 (Last Day of Classes)	Drafting WA 5
WEEK15: Monday, December 6- Sunday, December 12	WA 5 revisions
FINALS WEEK: Monday, December 13- Friday, December 17	***Friday, December 17-WA 5 due!***

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