



NURS 3620.01B FUNDAMENTALS OF NURSING CARE
COURSE SYLLABUS: FALL 2020

INSTRUCTOR INFORMATION

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Communication Response Time: Two business days

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Communication Response Time: Two business days

Instructor: Monica Ruff, MSN, RN
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Instructor: Kim Vice, MSN, RN
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Preferred Form of Communication: email
Communication Response Time: Two business days

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbooks Required:

Assessment Technologies Institute, LLC. (2019). *Fundamentals for nursing: Review module edition* 10.0. ISBN: 9781565335974

Doenges, M. E., Moorhouse, M. F., & Murr, A. C. (2019). *Nurse's pocket guide:*

Diagnoses, prioritized interventions, and rationales (15th ed.). Philadelphia: F. A.

Davis. ISBN: 9780803676442

Nugent, P. M., & Vitale, B. A. (2017). *Fundamentals: Davis essential nursing content + practice questions* (2nd ed.). Philadelphia: F. A. Davis. ISBN: 9780803660694

Vallerand, A. H., & Sanoski, C. A. (2019). *Davis's drug guide for nurses* (16th ed.). Philadelphia: F. A. Davis. ISBN: 9780803669451

Van Leeuwen, A. M., & Bladh, M. L. (2019). *Davis's comprehensive manual of laboratory and diagnostic tests with nursing implications* (8th ed.). F. A. Davis. ISBN: 9780803674950

Software Required:

American Psychological Association (APA) Formatting and Style Guide (7th ed.):

https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html

Electronic Health Records Tutor: <http://www.ehrtutor.com/>

An electronic tablet that fits in a pocket of the clinical uniform and works with Chrome browser.

Assessment Technologies Institute, LLC. (2019). Skills Modules (2.0).

Optional texts and/or materials: None

Course Description

An introduction to the scope of human needs, utilization of the nursing process as a systematic approach to meeting those needs, and the role of the professional nurse in assisting individuals toward optimal health. Clinical settings are utilized in the application of fundamental concepts, principles of nursing, and communication skills that are employed in providing basic client care.

This 6-credit course introduces classic nursing principles that underpin future clinical practice. Principles include such things as comfort measures, assistance with daily living activities, environmental concerns, positioning and transporting, asepsis and sterile technique, medication administration, intrusive therapies and use of the nursing process with particular emphasis on the intervention component. The majority of the theoretical information is provided through an online environment. Concepts related to nursing fundamentals and nursing care is integrated throughout the course. The campus laboratory and clinical settings will afford practical experience in application of the principles and skills taught in the theory portion of this class. Students will be expected to demonstrate beginning competency in application of the nursing process.

Student Learning Outcomes

By the end of the course, the student will be able to:

1. Apply the nursing process at a beginning level of skill to interpret and manage human responses of clients to their actual or potential health problems (**AACN Essential IX**).
2. Apply principles from applied science and interpersonal processes to nurse-client interactions (**AACN Essential I & VI**).
3. Assess cultural, spiritual, and bio-psychosocial factors when arriving at nursing diagnoses and relevant interventions for individual clients (**AACN Essential VII & IX**).
4. Utilize evidence-based information derived from course related research findings in the application of fundamental nursing care (**AACN Essential III**).

5. Apply therapeutic communication and decision-making skills to involve the client in decision making regarding his/her healthcare **(AACN Essential VI & VIII)**.
6. Identify theoretical principles and critical behaviors of fundamental nursing **(AACN Essential II, III, IV, VI, VII, VIII & IX)**.
7. Use critical thinking skills as a framework for clinical decision-making **(AACN Essential III, V, & IX)**.
8. Demonstrate responsibility for own behavior and growth as an adult learner and a professional **(AACN Essential VIII)**.
9. Demonstrate professional standards of moral, ethical, and legal conduct **(AACN Essential V & VIII)**.

Clinical Objectives

By the end of this course, the student will be able to:

1. Demonstrate fundamental nursing psychomotor skills in a safe manner **(AACN Essential IV, & IX)**.
2. Use written, verbal, non-verbal and emerging technology methods to communicate effectively **(AACN Essential IV, & VI)**.
3. Utilize organizational skills and time management concepts in setting priorities for clinical performance **(AACN Essential VIII)**.
4. Demonstrate beginning critical thinking decision-making skills based on standards of practice, theory, and research **(AACN Essential III, V, & IX)**.
5. Apply theoretical content to the nursing care of the client in a clinical setting **(AACN Essential II, III, IV, VI, VII, VIII, & IX)**.
6. Implement evidence-based care plans that reflect an understanding of the legal and ethical responsibilities of the nurse **(AACN Essential III, IV, V, VI, VIII, & IX)**.
7. Perform nursing interventions that reflect caring behaviors in response to bio-psychosocial, cultural, and spiritual care needs **(AACN Essential VIII, & IX)**.
8. Assess evidence-based nursing interventions as appropriate for managing the acute and chronic care of patients and promoting health across the lifespan **(AACN Essential III, VII, & IX)**.
9. Monitor client outcomes to evaluate the effectiveness of psychobiological interventions **(Essential IX)**.
10. Utilize the nursing process in the care of all clients **(AACN Essential I, II, III, IV, VI, VII, VIII, & IX)**.
11. Demonstrate responsibility for own behavior and growth as an adult learner and a professional **(AACN Essential VIII)**.
12. Create a safe care environment that results in high quality patient outcomes **(AACN Essential II)**.
13. Apply knowledge of social and cultural factors to the care of diverse populations **(AACN Essential I, III, V, VII, VIII, & IX)**.
14. Apply ethical standards related to data security, regulatory requirements, confidentiality, and clients' right to privacy **(AACN Essential IV, V, VI, & VIII)**.

15. Demonstrate professionalism, including accountability, attention to appearance, demeanor, respect for self and others, and attention to professional boundaries with patients and families as well as among caregivers (**AACN Essential VIII**).
16. Use caring and healing techniques that promote a therapeutic nurse-patient relationship (**AACN Essential III, & VIII**).
17. Communicate effectively with all members of the health care team, including the patient and the patient's support network (**AACN Essential IV, VI, & VIII**).

COURSE REQUIREMENTS

Minimal Technical Skills Needed

You will need the ability to use the learning management system (D2L), Microsoft Word, Microsoft Excel and PowerPoint.

Instructional Methods

This is a blended course requiring you to complete reading assignments, online activities and independent study to be successful. Course objectives may be met through individual study using suggested resources, active involvement in classroom activities, formal, and informal exchange of ideas with classmates and colleagues regarding specific topics as well as utilizing critical thinking skills. Teaching methods that may be used include: lecture, discussion, demonstration, media resources (YouTube and others), role playing, simulation, team-based learning strategies, audio-visual aids, computer assisted instruction, study and practice groups, case study, clinical assignments and supervision, post clinical conferences, Critical Thinking Tool on assigned patients, practice and return demonstration in campus laboratory. While the professors will provide guidance and consultation, you are responsible for identifying your learning needs, self-direction, seeking help/consultation, and demonstrating mastery of course objectives.

Student Responsibilities or Tips for Success in the Course

Log in to the course on D2L at least every 48 hours for new announcements. Fundamentals of Nursing Care meets for class every Tuesday and lab or clinical weekly (Refer to Course Outline/Calendar). Plan to study for this course at least 12 hours per week; complete assigned readings and other assignments as indicated on D2L and in the syllabus before class, lab, and clinical to facilitate your learning. Come prepared for class, simulation, lab, and clinical, and all assigned experiences to be successful in this course. Lack of preparation is grounds for sending you home if you are unable to participate/demonstrate learning objectives.

GRADING

Final grades in this course will be based on the following scale:

- A = 90%-100%
- B = 80%-89%
- C = 75%-79%
- D = 60%-74%
- F = 59% or Below

You must complete/submit all coursework to complete the course.

Assignments	Weight
Exams (7)	64% (9.14% each)
Ticket to Class (16)	16 % (1% each)
Medication Paper	10%
Ticket to Lab (5)	10% (2% each)
Medication Dosage Calculation Exam	PASS/FAIL
Clinical	PASS/FAIL

Successful completion of the assignments will enable you to meet the student learning outcomes.

You must achieve a minimum average of 75% on all exams to pass the course. Other graded assignments will not be added to your final grade unless your exam grade average is 75% or higher.

The clinical component is PASS/FAIL, and you must pass to pass the course. To receive a passing clinical grade, you must earn at least 75% on each of the clinical assignments and receive a satisfactory clinical evaluation (See Clinical Evaluation Tool, Level I). You must also adhere to the expected clinical behaviors. Any instance of violation of any of the professional behavioral standards listed in the Student Performance and Behaviors Evaluation Form may result in clinical suspension, receipt of a Student Performance and Behaviors Evaluation Form, failure of clinical, failure of the course, and or removal from the nursing program. Simply put, act like a professional so others treat you like one.

Assessments

Types of Assignments and Purpose of Each: There is a variety of assignments for this class to accommodate different learning styles.

Theory Assignments

View course content for each upcoming week in the Course Outline/Calendar and D2L.

1. Ticket to Class (15 at 1% each = 15% of course grade):

There are weekly "Ticket to Class" assignments in this course. You cannot adequately participate in application-level learning during class without prior independent study.

Faculty have purposely planned these computer-based, pre-work assignments to facilitate your preparation for class. To receive credit, post assignment completion reports in the designated D2L folder as instructed before each associated week's class begins. You will NOT receive credit unless you post ALL of an assigned week's pre-work results/posttest reports on time and scored assignments indicate a performance level at or above 75% (**Learning Outcomes #1, 4, 6, 7, & 9**).

2. Examinations (7 at 9.29% each = 65% of course grade):

There are seven proctored, computer-based examinations in this course. Each exam will consist of 40 questions; the time allowed for each exam is 60 minutes (1.5 minute/question). The Course Outline/Calendar identifies each exam's relevant chapters and exam date. Testing will consist of medical terminology and key content from the designated chapters in the textbooks and pre-work. Questions will be in various formats, which may include multiple-choice, multiple answers, matching, short answer, etc. If you earn an exam grade of less than 75%, you must review the exam with an instructor to facilitate your remediation. Contact your clinical instructor or the course coordinator by email to arrange an appointment to discuss the exam; review of the exam must occur before the next scheduled exam, and you may only review the most recent exam. Do not wait until the last minute to request a review appointment (**Learning Outcomes #1-9**).

3. Medication Paper (10% of course grade):

Write a 3-5 page paper on the three checks, "rights" of safe medication administration, and administration of medications. Use the grading rubric as your outline while you write your essay. Submit the paper and grading rubric as one document. The paper is due to the Assignment Submission folder by no later than Sunday, October 18 at 2359 (**Learning Outcomes #4, & 6-8**).

4. Ticket to Lab (5 at 2% each = 10% of course grade):

There are five "Ticket to Lab" assignments in this course (See Course Outline/Calendar Week 2-6). You cannot actively practice or successfully demonstrate use of basic nursing skills during lab without prior independent preparation. Faculty have purposely planned computer-based, pre-work assignments to facilitate your preparation for lab. To receive credit, post assignment completion reports in the designated D2L folder as instructed before each associated week's lab begins. You will NOT receive credit unless you post ALL of an assigned week's lab pre-work results/posttest reports on time and scored assignments indicate a performance level at or above 75% (**Learning Outcomes #6-9; Clinical Objectives #1-4, 11-12, & 15-16**).

5. Medication Dosage Calculation Exam (PASS/FAIL):

A proctored 35-question medication dosage calculation exam will be given the 8th week of the semester on Tuesday, October 13, 2020. You must receive a 100% on the examination to administer medications.

ATI Dosage Calculation: Fundamentals Proctored Assessments address drug calculations and conversions used when providing basic care for clients with subacute or chronic disorders. Individual score reports identify students' strengths and weaknesses. Each exam consists of 25-scored items and 10 pretest (unscored) items related to the appropriate dosage calculation of medications. The time allowed for each assessment is 90 minutes. The majority of items are fill-in-the blank questions requiring a calculation, but the exams also include multiple choice and alternate format type questions. A pop-up calculator will allow you to work through the problems without the need for a personal calculator. Proctors will provide scratch paper before the exam; however, you will need to bring a pencil.

Tasks for Each Assessment:

Define units of measure (metric, household),
Convert quantities between units of measure (metric, household),
Convert quantities within the metric system (e.g., g to mg),
Interpret components of medication label(s),
Interpret medication order(s),
Calculate basic oral dosages,
Calculate basic liquid parenteral dosage,
Calculate powdered parenteral dosage,
Calculate dosage of medication by weight – oral (convert from kg to lb and lb to kg),
Calculate dosage of medication by weight – non-intravenous parenteral (convert from kg to lb and lb to kg).

If you fail to achieve 100%, you will be required to complete remediation. Scheduling of remediation is your responsibility. You may remediate with your clinical instructor, course faculty, skills lab coordinator or with a tutor depending on availability. You must email in advance to schedule remediation and receive a confirmation response. Following remediation, you will receive weekly medication calculation exams until you achieve a 100% or reach the fourth week of clinical.

Faculty will administer additional ATI Dosage Calculation: Fundamentals Proctored Assessments the 9th and 10th week of the semester as needed. After that, assigned exams will include 1-3 medication calculation questions. Students on remediation who receive 100% on the medication calculation questions during this time will no longer have to complete remediation. The course coordinator will notify clinical faculty when they may assign the student to administer medications. Students unable to pass a medication calculation exam with a 100% by the fourth week of clinical will be suspended from clinical for inability to meet the minimum patient care safety requirements. Students must make up clinical hours missed during suspension before the semester's end. During this time, it is the student's responsibility to schedule and attend remediation. Additional medication calculation exams will be scheduled at the

discretion of the course coordinator. A student may miss no more than two clinical days due to suspension before failure of the clinical portion of the course. A student must make a 100% on the medication calculation exam during this time in order to pass the clinical portion of the course.

Note that medication calculation questions will also be included on course examinations **(Learning Outcomes #7-8)**.

Clinical Assignments

Types of Clinical Assignments and Purpose of Each: There is a variety of assignments for this class to accommodate different learning styles. You must complete all clinical assignments at 75% or better to receive credit for the assignment.

You must wear your uniform and name badge to all clinical areas. Be assertive during clinical experiences to advocate for clients and actively seek learning opportunities.

1. Long-Term Care Clinical Experience (PASS/FAIL):

Students, in pairs, will spend one clinical day (0630 – 1700) at an assigned long-term care facility to observe and learn from each of the following as available:

Charge Nurse

LVN (Observe medication administration)

Nurse Aide

Physical Therapist (or PTA) and or Occupational Therapist (or OTA)

Social Worker (Discuss admission/discharge criteria)

During the assigned day, while observing, you will assist staff to enable use of newly acquired knowledge/skills such as data collection/health record review, assessing vital signs, using professional communication, and assisting with feeding, bathing, and transferring residents. You may only perform skills previously taught and verified by faculty in the skills lab. If you are unsure you have the requisite knowledge and skill to perform a task, STOP, tell the staff member and only observe their care. Safety is our first priority! You will also complete a “Mini-Cog” assessment on an appropriate resident. Ideally, you should spend the majority of your day with nurse aides and the physical/occupational therapy staff. Complete the Long-Term Care Facility Time Record and obtain the required signatures throughout the day. After you complete your experience, write a one-page double spaced reflection that briefly compares and contrasts what you observed nurses doing in long-term care (LTC) versus acute care, what you learned, and your thoughts about the day/experience. Post your essay and LTC facility time record in the appropriate D2L folder by 2359 the day after you complete your experience **(Learning Outcomes #1-5, 7-8, & 11-17)**.

2. Hospital Clinical Experiences (PASS/FAIL):

You will apply the nursing process to provide basic nursing to faculty assigned hospitalized clients. You will practice acquired knowledge/skills such as data collection/health record review, assessing vital signs, performing physical assessments, using professional communication, administering medications, and assisting with feeding, bathing, and transferring clients. You may only perform skills previously taught and verified by faculty in the skills lab. If you are unsure you have the requisite knowledge and skill to perform a task, STOP and seek faculty or staff assistance. Safety is our first priority! Faculty or agency staff will provide a basic orientation to your assigned facility. You will use Electronic Health Records Tutor (EHRtutor) to complete care related documentation/assignments. Clinical documentation is due by 2359 the day after your assigned clinical day unless otherwise instructed by your clinical instructor (Learning Outcomes #1-5, & 7-9).

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

Interaction with Instructor Statement

It is expected that you will check your D2L course and email at least every 48 hours for communication from instructors. A response to any email or message will occur within two (2) business days.

Communication between faculty and students is primary and taken seriously. Preferred communication methods are individualized and may include office hours, email, or via cell-phone. If a phone call is not answered, please leave a message and send an email using the direct email link on the course home page. You will be treated with collegial respect and you are expected to communicate likewise in a professional manner. It is expected that assignments will be graded and returned to the student within two (2) weeks of submission.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

CLASS

1. Class Cancellation: In the event that a class is canceled, the student is expected to do the readings and complete the objectives for that day. The content will still be included on examinations. The material in this syllabus and dates identified in the Course Calendar are subject to change.
2. Class attendance is expected. Students should notify their course coordinator in advance of any absence.
3. Exam dates are listed in each course syllabus, and the student is expected to be present for exams. In the event that the student will be absent, the course coordinator must be notified in advance. Failure to do so may result in the student receiving a zero for the missed exam. Review the BSN Student Guide for the exam absence process.
4. As an adult learner and responsible professional, the student is responsible for reading and completing assignments prior to class and for being prepared to participate in discussions over the assigned material. It should not be expected that all material would be covered in class. Students are expected to come to class prepared.

NURSING SKILLS LABORATORY

1. Students are responsible for assigned readings in textbooks, watching skills videos, and completing other assignments prior to lab. Participation in discussions over the assigned material is expected. Failure to prepare will result in an unsatisfactory for the lab session. All lab sessions must be completed satisfactorily to progress to the clinical setting.
2. Students must adhere to the clinical dress code for skills laboratory sessions. Refer to the BSN Nursing Student Guide for policy information.

CLINICAL

1. Clinical attendance is mandatory. Refer to the BSN Student Guide for clinical attendance policy information. Violation of the clinical attendance policy may result in the student receiving a Student Performance and Behaviors Evaluation Form and may lead to failure of the clinical portion of the course.
2. Immunizations, CPR, and TB status must be current for students to be able to attend clinical experience at the assigned clinical location. Suspension from clinical for failure to maintain required immunizations will be considered an absence and must be made up.
3. Students are expected to meet clinical expectations outlined in the Clinical Evaluation Tool.
4. Based on student learning needs, the faculty will determine the appropriate amount of time and clinical assignments needed to assess student growth. Faculty may require additional assignments and clinical work to ensure students have met clinical objectives. Students are expected to comply with any additional assignments or clinical hours assigned.
5. Students are expected to prepare for clinical practice in order to provide safe, competent care.
6. Clinical assignments must be submitted on time to the clinical instructor as directed. No exceptions without prior permission from the instructor.
7. Clinical is graded Pass/Fail. If the student fails the clinical component, the entire course must be repeated.

Late Submissions

It is expected that you will submit all assignments on time. If you need an extension, it should be requested before the due date and may or may not be approved at the discretion of the course coordinator. Unexcused late assignments will be penalized 10% per day for each of the first two days overdue; on the 3rd day, the grade will be assigned as 0%. Communication on these matters is the student's responsibility.

Paper Submissions

All documents submitted online are to be in .docx, .rtf, or .pdf format. No other formats will be accepted (JPEG, GIF, etc.). Submit assignments as one file, not multiple files, when uploading into D2L.

Group Work

All members of the group will receive the same grade on the group work. However, a student can be removed from his/her team if the other students in the group come to the instructor and report that a student is not doing his/her fair share of the work. If that happens, the instructor will notify the student in writing. The student will then be responsible for doing the assignment on their own.

Nursing Student Guide

Specific information for the nursing student regarding the nursing program and current policies and procedures can be found in the BSN Student Guide located here: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/nursing/Current%20Students/BSNstudentguidebook/default.aspx>

It is the student's responsibility to review and understand the policies and procedures provided in the student guidebook as all students are held to the statutes and policies therein.

Professional Behavioral Standards Policy

The Texas A&M University-Commerce Nursing Department expects all students to act with professionalism and high regard for ethical conduct in all matters. The Professional Behavioral Standards Policy is listed in the BSN Student Guide.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Pandemic Response

“A&M-Commerce requires the use of face-coverings in all instructional and research classrooms/laboratories. Exceptions may be made by faculty where warranted. Faculty have management over their classrooms. Students not using face-coverings can be required to leave class. Repetitive refusal to comply can be reported to the Office of Students' Rights and Responsibilities as a violation of the student Code of Conduct.”

“Students should not attend class when ill or after exposure to anyone with a communicable illness. Communicate such instances directly with your instructor. Faculty will work to support the student getting access to missed content or completing missed assignments.”

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum:

<https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce
Gee Library- Room 162
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

<p>Wednesday, 9/23 OR (as assigned) Thursday, 9/24</p>	<p>0800-1630 Lab: Ticket to Lab #4: Skills Module posttest report</p> <p>Skills (Check-Off): Vital Signs</p> <p>Skills (Practice and Check-Off): Oxygen Suctioning</p> <p>As time permits, practice ALL skills previously learned.</p>	
<p>6 Tuesday, 9/29/20 MR Tuesday, 9/29 Wednesday, 9/30 OR (as assigned) Thursday, 10/01</p>	<p>0830-0930 Exam 2 (Week 4 and 5 content)</p> <p>1000-1200: Ticket to Class 6: Dosage Calculation test reports</p> <p>Physiological Integrity Pharmacokinetics and Routes of Administration Safe Medication Administration and Error Reduction Dosage Calculation Adverse Effects, Interactions, and Contraindications Individual Considerations of Medication Administration</p> <p>Documenting and Reporting</p> <ul style="list-style-type: none"> EHR Tutor practice <p>1230-1700: ATI Skills Modules (Complete at home or school): Medication Administration 1 Medication Administration 2 Medication Administration 3</p> <p>0800-1630 Lab: Ticket to Lab #5: Skills Modules posttest reports</p> <p>Skills Practice: Medication Administration</p>	<p>ATI Fund. for Nursing, Ch. 46-48, 50-51, 5</p> <p>ATI: Dosage Calculation - Dimensional Analysis (Oral, Injectable, and Powdered Medications)</p>
<p>7 Tuesday, 10/6/20 MR</p>	<p>1000-1200: Ticket to Class 7: Nurse Logic and Dosage Calculation test reports</p> <p>Health Promotion Infants Toddlers Preschoolers School-Age Children Adolescents Young Adults Middle Adults</p>	<p>ATI Fund. for Nursing, Ch. 18-24</p> <p>Nurse Logic: Priority Setting Frameworks</p> <p>ATI: Dosage Calculation - Dimensional Analysis (Dosages by Weight)</p>

<p>Tuesday, 10/6</p> <p>Wednesday, 10/7</p> <p>OR (as assigned)</p> <p>Thursday, 10/8</p>	<p>1300-1700: Assigned hospital orientation/computer training (Onsite).</p> <p>0800-1630 Lab: Medication Administration Skills Practice and Check-Off</p>	
<p>8</p> <p>Tuesday, 10/13/20</p> <p>MG</p> <p>Tuesday, 10/13</p> <p>Wednesday, 10/14</p> <p>OR (as assigned)</p> <p>Thursday, 10/15</p> <p>Sunday, 10/18</p>	<p>0830-1000: ATI Dosage Calculation Exam #1</p> <p>1030-1130: Exam 3 (Week 6 and 7 content)</p> <p>1200-1400: Ticket to Class 8: Nurse Logic test report</p> <p>Health Promotion Older Adults Client Education</p> <p>Safe, Effective Care Environment Home Safety</p> <p>Psychosocial Integrity Cultural and Spiritual Nursing Care Grief, Loss, and Palliative Care</p> <p>1430-1530: ATI Achieve Module: Preparing for Clinical Experiences (Complete at home or school): Turn in test report upon arrival at clinical site (as assigned 10/14 or 10/15)</p> <p>0630-1700 CLINICAL (At assigned facility)</p> <ul style="list-style-type: none"> • Patient care 0630-1100 • Lunch 1100-1130 • Patient care 1130-1500 • Debriefing/Post Conference 1500-1700 <p>Med. Paper Due to Assignments by 11:59 P.M. (2359)</p>	<p>ATI Fund. for Nursing, Ch. 25, 17, 13, 35-36</p> <p>ATI Nurse Logic: Testing and Remediation</p>
<p>9</p> <p>Tuesday, 10/20/20</p> <p>KV</p>	<p>0830-1000: ATI Dosage Calculation Exam #2 (if needed)</p> <p>1030-1230: Ticket to Class 9: Fundamentals 1 Practice Quiz score report</p> <p>Health Promotion</p>	<p>ATI Fund. for Nursing, Ch. 16, 39, 54</p> <p>ATI Learning System: Practice Quizzes, Fundamentals 1</p>

<p>Wednesday, 10/21</p> <p>OR (as assigned)</p> <p>Thursday, 10/22</p>	<p>Health Promotion and Disease Prevention</p> <p>Physiological Integrity Nutrition and Oral Hydration Nasogastric Intubation and Enteral Feedings</p> <p>0630-1700 CLINICAL</p>	
<p>10 Tuesday, 10/27/20</p> <p>KV</p> <p>Wednesday, 10/28</p> <p>OR (as assigned)</p> <p>Thursday, 10/29</p>	<p>0830-1000: ATI Dosage Calculation Exam #3 (if needed)</p> <p>1030-1130: Exam 4 (Week 8 and 9 content)</p> <p>1200-1400: Ticket to Class 10: Fundamentals 2 Practice Quiz score report</p> <p>Physiological Integrity Sensory Perception Pain Management</p> <p>0630-1700 CLINICAL</p>	<p>ATI Fund. for Nursing, Ch. 45, 41</p> <p>ATI Learning System: Practice Quizzes, Fundamentals 2</p>
<p>11 Tuesday, 11/3/20</p> <p>MG</p> <p>Wednesday, 11/4</p> <p>OR (as assigned)</p> <p>Thursday, 11/5</p>	<p>1000-1200: Ticket to Class 11: Fundamentals Practice A score report and Davis module report</p> <p>Physiological Integrity Bowel Elimination Urinary Elimination</p> <p>0630-1700 CLINICAL</p>	<p>ATI Fund. for Nursing, Ch. 43, 44</p> <p>ATI Fundamentals Practice A</p> <p>F.A. Davis Company: Distance Learning Hub for Undergraduate Nursing > Open Access > Interactive Clinical Scenarios for RN > Fundamentals > Bowel Incontinence (Patient: Gladys Wilson)</p>

<p style="text-align: center;">12 Tuesday, 11/10/20</p> <p style="text-align: center;">BD</p> <p style="text-align: center;">Wednesday, 11/11</p> <p style="text-align: center;">OR (as assigned)</p> <p style="text-align: center;">Thursday, 11/12</p>	<p>0830-0930: Exam 5 (Week 10 and 11 content)</p> <p>1000-1200: Ticket to Class 12: Davis module report</p> <p>Physiological Integrity Airway Management</p> <p>Health Promotion Thorax, Heart, and Abdomen</p> <p>0630-1700 CLINICAL</p>	<p>ATI Fund. for Nursing, Ch. 53, 29</p> <p>F.A. Davis Company: Distance Learning Hub for Undergraduate Nursing > Open Access > Interactive Clinical Scenarios for RN > Fundamentals > Pneumonia (Patient: Jorge Alecto)</p>
<p style="text-align: center;">13 Tuesday, 11/17/20</p> <p style="text-align: center;">KV</p> <p style="text-align: center;">Wednesday, 11/18</p> <p style="text-align: center;">OR (as assigned)</p> <p style="text-align: center;">Thursday, 11/19</p>	<p>1000-1200: Ticket to Class 13: Davis module report</p> <p>Psychosocial Integrity Coping Self-Concept and Sexuality</p> <p>Physiological Integrity Rest and Sleep</p> <p>0630-1700 CLINICAL</p>	<p>ATI Fund. for Nursing, Ch. 33-34, 38</p> <p>F.A. Davis Company: Distance Learning Hub for Undergraduate Nursing > Open Access > Interactive Clinical Scenarios for RN > Fundamentals > Hypertension (Patient: Julia Lampersky)</p>
<p style="text-align: center;">14 Tuesday, 11/24/20</p> <p style="text-align: center;">MR</p> <p style="text-align: center;">Wednesday,</p>	<p>0830-0930: Exam 6 (Week 12 and 13 content)</p> <p>1000-1200: Ticket to Class 14: Davis module report</p> <p>Health Promotion Musculoskeletal and Neurologic Systems</p> <p>Physiological Integrity Mobility and Immobility Fluid Imbalances Electrolyte Imbalances</p> <p>NO CLINICAL: Thanksgiving Holidays</p>	<p>ATI Fund. for Nursing, Ch. 31,40, 57-58</p> <p>F.A. Davis Company: Distance Learning Hub for Undergraduate Nursing > Open Access > Interactive Clinical Scenarios for RN > Fundamentals > Immobility (Patient: Linda Cunningham)</p>

<p>11/25</p> <p>OR (as assigned)</p> <p>Thursday, 11/26</p>		
<p>15</p> <p>Tuesday, 12/1/20</p> <p>MG</p> <p>Wednesday, 12/2</p> <p>OR (as assigned)</p> <p>Thursday, 12/3</p>	<p>1000-1200:</p> <p>Ticket to Class 15: Davis module report</p> <p>Safe, Effective Care Environment Nursing Process</p> <ul style="list-style-type: none"> Review, application practice, and Q&A <p>0630-1700 CLINICAL</p>	<p>ATI Fund. for Nursing, Ch. 7 (Review)</p> <p>F.A. Davis Company: Distance Learning Hub for Undergraduate Nursing > Open Access > Interactive Clinical Scenarios for RN > Fundamentals > Dehydration (Patient: Maria Espanoza)</p>
<p>16</p> <p>Tuesday, 12/8/20</p> <p>BD, MG, MR, KV</p> <p>Tuesday, 12/8</p>	<p>1000-1100:</p> <p>Ticket to Class 16: Fundamentals Practice B score report</p> <p>Exam 7 (Week 14 and 15 content)</p> <p>1200-1600 Clinical Evaluations</p>	<p>ATI Fundamentals Practice B</p>

**NURS 3620-Fundamentals of Nursing
Grading Rubric: Medication Paper**

Name: _____

Identify one performance score per row (front/back), then tally the grade subtotal per column and subtract any point deductions to obtain final/total points.

Paper and rubric submitted on time? Note: Late papers will be penalized 10% per day for each of the first two days overdue; on the 3 rd day, the grade will post as 0%.		Yes	No
Body of paper, excluding Cover Page and References is 3 to 5 pages (750-1250 words) in length?		Yes	No (- 5 points)
Criteria	Above Average (Excels in response, demonstrates sophistication of thought.) 94-100 points possible	Average (Adequate, but less effective/detailed response.) 75-86 points possible	Needs Improvement (Ineffective, vague, or no response.) 0-56 points possible
Cites a minimum of two references (textbooks and journals) plus QSEN website in body of paper and reference list using APA formatting/style.	5 points Score _____	4 points Score _____	0-3 points Score _____
Includes clear and concise introduction and conclusion paragraphs in paper.	5 points Score _____	3-4 points Score _____	0-2 points Score _____
Differentiates the “three checks” of safe medication	9-10 points Score _____	7-8 points Score _____	0-6 points Score _____

administration.			
Specifies rationales for using the three checks at each of their specific times.	14-15 points Score _____	12-13 points Score _____	0-11 points Score _____
Describes the “rights” of medication administration.	9-10 points Score _____	7-8 points Score _____	0-6 points Score _____
Discusses why each of the rights are essential to safe medication administration.	14-15 points Score _____	12-13 points Score _____	0-11 points Score _____
Describes the steps to follow when administering medication and include rationales that defend the importance of each.	19-20 points Score _____	15-18 points Score _____	0-14 points Score _____
Explains how each (6) of the QSEN competencies relate to medication administration and provide supportive evidence for your explanations.	19-20 points Score _____	15-18 points Score _____	0-14 points Score _____
Grade Subtotal			
Note: Up to 20% may be deducted from grade for incorrect grammar, sentence structure, punctuation, spelling, and use of APA.	Total Points Deducted: _____		

Total Points: _____

**Texas A&M University-Commerce
Nursing Program
Skills Checklist**

Name: _____ Program Year: _____

Basic Skills	Lab √-off	Clinical √-off
	Date/Initial	Date/Initial
Asepsis:		
*Handwashing: Soap and Water Alcohol-based rub		
*Apply/Remove Personal Protective Equipment		
Bathing/Hygiene:		
*Bed bath-complete		
*Change patient gown		
Brush teeth		
Bedmaking:		
*Occupied bed		
Elimination:		
*Catheter care		
Administer enema		
Assist with bedpan		
*Perineal care		
*Empty catheter bag		
Mobility/Positioning:		
*Assist with ambulation		
Apply Gait belt		
Ambulation with walker		
Ambulation with cane		
Passive Range of Motion		
Sims		
Fowlers/Semi-Fowlers		
Supine/ side-lying		
Logrolling		

Basic Skills	Lab √-off	Clinical √-off
	Date/Initial	Date/Initial
Transfers:		
*Assist Client to Sit on Side of Bed		
*Bed to chair/wheelchair		
*Chair to bed		
*Bed to Stretcher		
Use transfer board		
Nutrition/Fluids:		
*Feed patient		
*Measure Intake/Output		
Safety:		
*Side rails up (x2, x4)		
*Bed low/locked		
*Call light in reach		
Vital Signs/Measurements:		
*Temperature- Oral, Axillary, Rectal		
*Pulse- Radial		
*Pulse- Apical		
*Respiration rate		
*BP manual, electronic		
*Pulse oximetry		
Height (adult)		
Weight (adult)		

Instructor Name	Initials

Instructor Name	Initials

***All skills with an asterisk (in bold) must be performed in the clinical setting.**

Intermediate Skills	Lab √-off	Clin √-off
	Date/Initial	Date/Initial
Enteral Nutrition:		
Insert Nasogastric tube		
Provide tube feeding		
Check tube placement		
Colostomy Care		
Clean the bag		
Change the appliance		
Wound Care		
Clean dressing change		
Remove staples		
Oxygen /Airway:		
*Set oxygen flow rate		
*Apply Nasal cannula		
Apply Face mask		
Oral suction		
Medication Administration:		
*Oral meds		
Sublingual		
*Topical patch		
Topical meds		
Ophthalmic meds		
Otic meds		
Rectal suppository		
Medication Preparation:		
Ampule		
Vial		
*Insulin		
Injections:		
*Z-track		
*IM- deltoid		
*IM- ventrogluteal		
IM- Vastus Lateralis		
*Subcutaneous		

Advanced Skills	Lab √-off	Clin √-off
	Date/Initial	Date/Initial
Asepsis:		
*Don sterile gloves		
*Establish sterile field		
Add items to sterile field		
Pour sterile solution		
Elimination:		
Insert indwelling catheter		
Remove indwelling catheter		
Obtain specimen from indwelling catheter		
Respiratory :		
Suction tracheostomy		
Provide tracheostomy care		
Wound Care		
Sterile dressing change		
Irrigate a wound		
Apply wet to dry dressing		
IV Fluid Therapy:		
*Prepare IV site		
*Perform venipuncture		
*Dress infusion site		
*Discontinue IV		
Change IV to saline lock		
Initiate IV fluid/tubing		
Change IV bag		
*Administer IVPB		
*Administer IVP med		
Central Venous Line:		
Change CL dressing		
Administer IV push med		
Discontinue CL		

Instructor Name	Initials

Instructor Name	Initials

***All skills with an asterisk (in bold) must be performed in the clinical setting.**

**Texas A&M University-Commerce
NURS 3620: Fundamentals of Nursing
Long-Term Care Facility Time Record**

Student Name: _____

Facility Name: _____ Date: _____

Facility Staff:	Time Spent with Staff (From - To):	Staff Signature/Title
Charge Nurse		
LVN		
Nurse Aide		
PT/PTA		
OT/OTA		
Social Worker		

Staff Comments: