



**Math 1342.01W: Elementary Statistical Methods**  
**COURSE SYLLABUS: Spring 2020, 3 semester credit hours**

## INSTRUCTOR INFORMATION

**Instructor:** Rebecca Steward

**Office Location:** Binnion 303A

**Office Hours:** Monday – Thursday 9-10, And/or by appointment

**Office Phone:** 903-468-3330

**Office Fax:** 903-886-5945

**University Email Address:** Rebecca.Steward@tamuc.edu

**Preferred Form of Communication:** Remind then Email

**Communication Response Time:** Within 48 hours, unless over a weekend, holiday, or during school cancellation, such as bad weather days.

## COURSE INFORMATION

**Materials – Textbooks, Readings, Supplementary Readings:**

**Text & Supplement:** Textbook(s) Required: *Statistical Reasoning for Everyday Life, 5<sup>th</sup> edition*, by Bennett, Briggs, and Triola. Published by Pearson, 2018. Also, required StatCrunch. May be packaged together in the bookstore, or StatCrunch can be purchased online at statcrunch.com for less than \$15. ISBN-10 # **0-13-449404-0**; ISBN-13: **978-0-13-449404-3**.

**Supplies Needed:** A three-ring binder or folder for handouts. You may also want access to a scientific or graphing calculator, stapler, ruler, colored pencils, dice, coins, and a deck of cards.

**Please also use only pencils (no pens) on all exams.** You may have a need during the semester to print something, so you'll need access to printing supplies/a printer.

Each student's average for the course will be posted in your MyLeo account. To access the course, you will go into MyLeo and the "Apps" and look for the app for "MyLeo Online (D2L Brightspace)". You should see directions to choose your course from the course grid that looks like:



Once you have chosen the correct course, you will be able to see your "grades" option.

**Calculators:** A calculator is recommended during this course. Some material may be worked best with a graphing calculator. **I highly recommend a TI-83 or TI-84** be used when appropriate throughout the course. If you chose to use a different calculator, please note that the instructor *will not be a good resource for you to be able to use your calculator.*

### Course Description:

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals, and hypothesis testing. Appropriate technology will be used. **Prerequisites: TSI complete.**

**Student Learning Outcomes:** Upon successful completion of this course, students will:

- Explain the use of data collection and statistics as tools to reach reasonable conclusions.
- Recognize, examine and interpret the basic principles of describing and presenting data.
- Compute and interpret empirical and theoretical probabilities using the rules of probabilities and combinatorics.
- Explain the role of probability in statistics.
- Examine, analyze and compare various sampling distributions for both discrete and continuous random variables.
- Describe and compute confidence intervals.
- Solve simple linear regression and correlation problems.
- Perform basic hypothesis testing using statistical methods.

### Core Objectives:

**Critical Thinking.** Students will be able to analyze, evaluate, or solve problems when given a set of circumstances, data, texts, or art. This common core learning objective will be assessed on the final exam using key questions that will fulfill these objectives.

**Communication.** In written, oral, and/or visual communication, Texas A&M University-Commerce students will communicate in a manner appropriate to audience and occasion, with an evident message and organizational structure. This common core objective will be assessed using class activities with class discussion of statistical identities, graphs, and application problems.

**Empirical and Quantitative Skills.** Students will be able to interpret, test, and demonstrate principles revealed in empirical data and/or observable facts. This common core learning objective will be assessed using in class discussion and projects, homework, and final exams.

## COURSE REQUIREMENTS

### Minimal Technical Skills Needed:

Students must have a minimal amount of technical skills to be successful in this course. Skills needed include, but are not limited to: using the online learning system (D2L) in MyLeo; using StatCrunch; using Microsoft Word, Excel, and PowerPoint; and the use of email.

### Instructional Methods:

*Mission for College of Science and Engineering: Innovation and Discovery  
Mission for the Department of Mathematics: Discovering the Keys to Success*

**Instructional Methods:** Instruction will include lectures, demonstrations and models, and individual work, based on the time available throughout the semester. In particular, students will be expected to work on projects and activities that deal with statistical software (StatCrunch or Excel) and real world applications of the material learned.

### Student Responsibilities/ Tips for Success in the Course:

**Attendance/Participation:** I will be taking roll every week for class. All students are expected to be present, (by participating in the course through homework, quiz, project, and exam submissions), and attendance will be reflected in your Daily Work grade. In addition, students must participate in class each week in order to receive full points for this category. **Class Participation:** In addition, students must participate in class each week (by participating in the course through homework, quiz, project, and exam submissions) in order to receive full points for this category.

**Amount of weekly study:** The “rule of thumb” for a math class is that for every hour of class time, you should spend approximately 3 hours of study time outside of the classroom. This study time may include a variety of activities, including but not limited to: re-organizing notes; working on homework; tutoring, and studying for quizzes and exams.

## GRADING

### Grading Policy:

<u>Type of Assessment:</u>	<u>Portion of the Grade:</u>
Daily Work (Homework, Quizzes, Projects, etc.)	15%
Tests (a total of 3 in-class exams)	60%
Comprehensive Final	25%

### Grading Scale: Grades will be assigned using the standard scale:

A = 90-100+, B = 80-89.9, C = 70-79.9, D = 60-69.9, F = 59 or below

### Types of Grades/Assessments:

**Daily Grades:** The daily grade is composed of several categories of assessments, including attendance, participation, homework, and quizzes. **Attendance/Participation:** I will be taking roll every class. All students are expected to be present, and attendance will be reflected in your Daily Work grade. In addition, students must participate in class each week in order to receive full points for this category. **Homework:** Homework will be assigned each week. **It is extremely important for you to work all homework in order to be prepared for the exams.**

We will also be working on certain supplemental assignments which will often have to be completed individually as homework, after I have begun the assignment with you in class. The total number of assignments that are completed and turned in (punctually) by the student will be reflected in the Daily Work grade. A grade will be taken on select problems from each homework assignment. **In general,**

**late work will not be accepted without appropriate documentation of a University-accepted absence.** A missed homework assignment or two, due to legitimate absence, will not significantly adversely affect your grade as long as you have kept up with all other assignments. **Quizzes: In general, NO make-up quizzes will be given.** This class covers enough material that there is no time to be missed/away from the course that is a “good time”, and each quiz will be over material to be emphasized on exams. Quizzes will be averaged into your Daily Work grade.

In addition, please ensure that your name is written on all homework pages so that, when graded, you will receive proper credit for your work.

**Class Activities/Projects/Reflections:** Problems in the course material that have interesting applications for the class and real life will be introduced periodically into the class discussion. Many of the projects will allow students to use statistical computing software. Regular attendance will assist students with being able to participate in these activities and projects. These projects will vary in their scope and should be completed neatly and punctually.

**Tests:** Tests will be given after a complete chapter or subject area. These exams will be announced at least a week in advance. **CELL PHONES and other electronic devices must be turned off and stored out of the student’s reach.** The only electronic device allowed during tests and quizzes is an approved stand-alone calculator, and only with the instructor’s consent. Note: Calculators that solve problems for students, including but not limited to the TI-NSpire, TI-89, Casio Prizm, Casio Touch, or higher, are **NOT** allowed to be used for exams.

There will be THREE “chapter” exams which may consist of a variety of problems and short answer questions. However, students should expect the bulk of the questions on each test to be problem solving. Partial credit may be given on exams IF all work is neatly shown so that I can easily determine the student’s mistakes. When pictures are drawn, students should be careful that figures are clearly marked and easily understood. Explanations should be explicit and understandable to the audience given. Items should NOT need interpretation if full credit is to be given.

**Tentative test dates (although not in stone) are: week of June 8<sup>th</sup> , the week of June 22<sup>nd</sup> , and the week of June 29<sup>th</sup>.** See the schedule below for details.

**Replacing a Low Test Grade:** I realize that at times throughout the semester, emergency situations may arise that affect a student’s performance on an exam or even prevent a student from attempting a test. However, in general, **make-up exams will NOT be given unless confirmed ahead of time and accompanied by a documented, University excused absence.** Therefore, I am willing to replace the student’s ONE lowest exam grade with the student’s grade on the corresponding portion of the final exam, provided the grade on that section of the final exam is higher. This provision will only be applied to ONE exam, so students should make every effort to attempt and be well-prepared for all exams.

**Final:** Our final is a comprehensive exam. We will take the final exam according to the published Class Schedule/Final Exam schedule, which gives the time to have our final exam as **\*\*\* July 2<sup>nd</sup>\*\*\*.**  
**Do not expect a makeup exam for the final exam.**

## TECHNOLOGY REQUIREMENTS

### Instructor Specific Technology Requirements:

**Calculator:** A TI-83 or TI-84 calculator (or equivalent) is RECOMMENDED for this course.

**Stable internet access is REQUIRED.** Projects, exams, video, etc., will be given online. If you use the ebook, you will need to be able to access the site.

**Word processing software is REQUIRED.** (Microsoft Word preferred/compatibility required)

**Email access is REQUIRED.** Please utilize your A&M-Commerce (\_\_\_\_@leomail.tamuc.edu) email address.

**Stat Crunch ® Statistical Software is REQUIRED.** We will use the statistical software package StatCrunch (<http://statcrunch.com>), a web-based statistical software package which requires only internet access and a compatible browser to run. Thus, it will run equally well no matter which operating system you use. A 6-month license can be purchased for \$14.99.

**Printer is recommended.** Handouts may be printed for easier use with the course. Part of the exams will be paper and pencil and you might want to print it rather than use plain paper so you do not have to repeatedly look at the computer screen to answer the questions.

**Webcam access is REQUIRED.** This course is being offered fully online, including the exams. As such, all students enrolled in this course will be required to take their exams through the online proctoring provided from the Academic Testing Center (ATC). This service is free to all TAMUC students, but requires the usage of a webcam as well as a stable internet connection. If you do not have a separate webcam, you are free to use the built-in camera in your laptop, tablet, and/or phone in order to fulfill this requirement of the course. The usage of a microphone and/or headset is also recommended.

### Testing Requirements

All proctored exams will be recorded for your instructor's viewing, in case any discrepancies arise during the testing process. Once the teacher has scheduled each exam, students will be required to sign up for a testing time with the Academic Testing Center.

The ATC is offering their services Mondays 10am - 8pm, Tuesday, Wednesday, and Thursday from 10am - 6pm, and on Fridays from 10am - 2pm. The testing times available will be on the even hours for those days, depending on what that day's ATC hours are, and will last for a two-hour time slot. (Example: If a student needs to test on a Monday, testing times will be at 10am, noon, 2pm, 4pm, and 6pm. However, if a student needs to test on a Friday, the available time slots will only be 10am and noon.)

The first 15 minutes of each testing period are reserved for student check-in, where the testing proctor will check student identification, allow students to print exams if applicable, and assess the student's test taking environment for academic honesty issues. During this time period, each student will be required to have a photo ID available to show to the webcam when the testing period first begins. Exams will begin approximately 15 minutes into the two-hour time slot.

Once the exam has begun, new students who were not verified during the first 15 minutes will not be allowed to enter the testing site, thus (hopefully) minimizing interruptions to students who have already begun their exams. Thus, you should be ON TIME for your testing time slot. If you are more than 15 minutes late, you will need to reschedule for a later time slot, assuming there are still available times. If there are no more available time slots, students will need to communicate their situation to their instructor.

Once the exam has begun, testing students will be expected to be within view of their webcam until they have demonstrated for the proctor/show their webcam the exam papers they are submitting by scanning and uploading, if needed for the exam. During this two-hour time slot, students are expected to maintain a stable internet connection. Any internet disruptions may be considered an effort to obtain information in an inappropriate manner. In general, an extended internet disruption will result in a zero on the exam, with the instructor working individually with students on a case-by-case basis. Please speak with the instructor if you have had an extended interruption to your internet service during a proctored exam. More details about this testing process will be shared with the class through the D2L course shell and possibly email as we near the first exam.

### **MyLeo Online Learning Management System (LMS):**

**D2L in MyLeo:** All course sections offered by Texas A&M University-Commerce have a corresponding course shell in MyLeo. Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

### **ACCESS AND NAVIGATION in MyLeo/D2L:**

**MyLeo Support:** You will need your campus-wide ID (CWID) and password to log into your course in D2L. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

## COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your instructor:

### **Interaction with Instructor Statement:**

Students will be expected to interact with the instructor(s) in class or via electronic means in an appropriate manner. All instructor contact information is listed on this syllabus and should be used. Please use email to facilitate a quick response.

### **Technical Support:**

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here: <https://community.brightspace.com/support/s/contactsupport>

## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### **Course Specific Procedures/Policies:**

**Getting Help Outside of Office Hours:** **The Math Skills Center**, located online in the MSC course, is open Monday - Thursday, 10am – 2pm. The ASC is also doing online tutoring but I do not know that information at this time. **Mach III/TRIO Services**, located in the Halladay Student Services building, Room 300, is available to students who meet certain criteria, such as being a first-generation college student, etc. Contact TRIO at 903-886-5833 to see if they are doing any online tutoring at this time.

**Comments:** I will do my best to make a quality presentation each day and, in return, I expect that you will do your best to learn the material presented in class and in the text. This course will be taught as hands-on as possible, and student participation is necessary daily. It is important that you be actively engaged. Questions are welcome in the classroom, and I will gladly schedule outside help sessions if necessary. I know that together, these efforts can contribute significantly to your education in this class.

### **Syllabus Change Policy:**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## University Specific Procedures:

### **Student Conduct:**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#) (See link below). All students are expected to exercise self-discipline and respect for the rights of others at all times. Behavioral disruptions that interfere with the business of the “classroom” or with an individual’s ability to learn may be referred to the Dean of Students. Courtesy to others is important. That means respecting the opinions of others, and in general, doing your part to make this a positive learning environment for all students.

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

Appropriate classroom behavior is required to attend this class. *All cell phones and other such devices must be put on silent or turned off during class.* Phones are a distraction for me and the other students in the class. NOTE: THIS INCLUDES BLUETOOTH AND OTHER DEVICES THAT ARE PLACED IN THE EAR. All people will be treated with respect and I will not allow talking that will disrupt my lectures. If disruptions occur during class lectures, you will be asked to leave class and will earn a zero on any applicable grades for that class period. Serial disrupters will be asked dealt with individually, including referral to the Dean of Students. If you are withdrawn from this course as a result of disruptions, you will be withdrawn from school, entirely.

### **TAMUC Attendance Policy:**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity:**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)



<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

**As stated in the Student Handbook, academic dishonesty in the class will not be tolerated.** If any materials or equipment are found to be available to the student at any time which is considered inappropriate by the instructor, the very fact that the materials are inappropriately available to the student is grounds for an accusation of academic dishonesty. The instructor reserves the right to fail the student for the assignment or the course, as well as report the student to the Academic Dean and/or the Dean of Students. They also have the ability to terminate the student's enrollment in the University. The instructor considers this an extremely serious matter. Please make sure you are not in a situation that could be viewed negatively.

I find that a majority of students are honest in doing their school work. However, we must take measures to protect the academic integrity of the classroom. **I have a NO TOLERANCE policy for cheating and if you are caught cheating, you will probably fail that portion of the course, as well as possibly the entire course.** Cheating in this course is defined as (but not limited to) the following:

- Giving or receiving answers during an exam or quiz.
- Viewing the exam or quiz answers of nearby classmates.
- Having notes/practice work/etc. available during quizzes or tests.
- Possession or access to test items before the test is given.
- Deception in getting an excused absence to obtain the undeserved opportunity to make-up work.
- Use of cell phones or text messaging technology/other devices during exams or quizzes. **You may not use the calculator on your cell phones.**
- Improper citations in written works, or using another person's ideas and words as your own without giving proper credit.
- **Any** method, no matter how well rationalized or accepted, which gives an unfair advantage and/or improves a person's grade by any means other than study and skillful performances on exams and/or other assignments.

Students found guilty of an act of academic dishonesty in this course will be subject to receiving an "F" in this course, as well as the below-mentioned disciplinary actions, as deemed appropriate.

**Specific additional disciplinary action for these offenses may include any combination of the following:**

Point deduction of an assignment  
 Failure of an assignment  
 A grade of zero for an assignment  
 Failure of this course  
 Referral to the Academic Integrity Committee or department head for further action  
 Referral to the Dean of the College of Science and Engineering, and other Deans as appropriate

Referral to the University Discipline Committee

***Students with Disabilities -- ADA Statement:***

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

**Office of Student Disability Resources and Services**  
**Texas A&M University-Commerce**  
**Gee Library, Room 162**  
**Phone (903) 886-5150 or (903) 886-5835**  
**Fax (903) 468-8148**

Email: [StudentDisabilityServices@tamuc.edu](mailto:StudentDisabilityServices@tamuc.edu)

Website: [Student Disability Resources & Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

***Non-Discrimination Notice:***

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information, or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

***Concealed Carry Statement:***

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

## COURSE OUTLINE/CALENDAR

### Topics Covered (tentative schedule):

- **Week #1** (June 1 - 7) - Syllabus, Introduction and Getting Started/What is Statistics? What is Data? Sampling Strategies and Surveys, Types of Studies (Observational Studies and Experimental Design), Validity of Studies, and Margin of Error, Exam 1 Review
- **Week #2** (June 8 - 14) - **Exam 1**; Project #1 due, Frequency Tables, Graphical Summaries of Data, Misleading Graphs, and Collecting Data and Numeric Summaries of Data (mean, median, mode, range, intro to “normal”), Creating Box/Whiskers and Stem/Leaf, Variation and Standard Deviation
- **Week #3** (June 15 - 21) - “Normal” data and Distributions, Standard Deviation; Project #2 due, Exam 2 Review, Wrap up “normal” data and Hands-on Probability (dice, cards, coins, spinners, etc.), Theoretical vs. Empirical Probability – Unions and Intersections
- **Week #4** (June 21 – 28) - **Exam 2**, Correlation and Simple Linear Regression and Line of Best Fit; Project #3 Due, Sampling Distributions/Sampling Distribution of the Sample Mean, Hypothesis Testing and Calculating Confidence Intervals/Inferences to the Population from the Sample; Project #4 due, Review for Exam 3
- **Week #5** (June 29 – July 2) - **Exam 3**, Review for Final Exam, **Final Exam**

Remaining enrolled in this course constitutes acceptance of all policies contained in this syllabus.

Any changes to this syllabus and/or schedule will be communicated directly to you in class by the instructor. You are responsible for being aware of any such changes.

**Good luck and work hard!!**