



CJ 568, Section 01W, Corrections

COURSE SYLLABUS: Summer 2020

INSTRUCTOR INFORMATION

Instructor: Dr. Amny M. Shuraydi

Office Location: Ferguson Social Sciences Building, Office 206

Office Hours: By appointment (phone, web, or in person); and online Wednesdays from 5pm – 10 pm (allow time for a response; I will be checking email regularly at these times).

Office Phone: 903-886-5323

University Email Address: amny.shuraydi@tamuc.edu

Preferred Form of Communication: E-mail

Communication Response Time: Emails are answered within 24 hours Monday-Friday

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required: Corrections, From Research, to Policy, to Practice by Mary K. Stohr & Anthony Walsh (2018); ISBN: 9781483373379

Note: In addition to the required text, journal articles, additional books or chapters, videos, and other sources of reference will be used to further enhance students' learning. These will be assigned throughout the semester. They will be posted to the course website. To be successful in this course, students must be familiar with the basics of Microsoft Office and the course software.

Internet Access

An Internet connection is necessary to participate in discussions and assignments, to access readings and supplemental materials, to upload coursework, and to receive feedback from your professor. View the requirements as outlined in Technology Requirements for more information.

Course Description

This course is a study of popular issues in community-based and institutional corrections with emphasis on organizational goal setting and achievement, program evaluation, client supervision,

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agency administration, and problem solving. An analysis of current research and its applicability to the criminal justice system and society will be performed.

Student Learning Outcomes

1. Students will learn to think critically about important issues in corrections.
2. Students will learn about the history of corrections, different aspects of the correctional system, and correctional administration and clients.
3. Students will become familiar with international corrections and other special topics in corrections.
4. Students will utilize the skills acquired in this course to practice and improve their reading and writing through the submission of discussions and papers.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Students should be familiar with the D2L software and should be knowledgeable with the basics of Microsoft Office. See technology requirements for more information.

Instructional Methods

Course delivery is completely online. Therefore, students should check their email and the course announcements regularly. All materials will be posted to the course website. It is the responsibility of the students to learn how to access these, and to reach out for help if they experience difficulties.

Student Responsibilities or Tips for Success in the Course

This is a graduate-level course, and your coursework should reflect that. There will be written assignments due throughout the semester. Students will be expected to write clearly and effectively, using APA style, proper grammar and correct spelling, and scholarly references (cited in-text and as full references). You will be expected to think critically and analytically about the topics covered in class and to participate in virtual class discussions. Students are expected to read all assigned materials and should be prepared to actively learn and participate. Logging in daily, pacing yourself with course work, and reaching out to the instructor if you are struggling are ways of ensuring your success in the course.

GRADING

Grades earned on each assignment will be added together and will be divided by the total number of points possible in the course. Below is the overall point scale/grading schema for the course. There are 900 total points possible for the term.

A = 900-810

B = 809-720

C = 719-630

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D = 629-540

F = 539 and below

Grades will be available in the grade book so that students can track their progress in the course on an ongoing basis.

Discussions: 80 points each, **400 points total**

Discussion Responses: 10 points each, **100 points total**

Weekly Papers: 100 points each, **300 points total**

Final Essay Exam: **100 points total**

Assessments

Discussions

The discussions are directly related to the assigned readings in the textbook and the supplemental materials. Please **DO NOT** use Wikipedia in this course as a primary source for any assignments, including discussions. Note: It is possible to plagiarize in a discussion post, and you should take precautions to avoid doing so.

Upon completion of the assigned readings, you are expected to engage in an ongoing discussion/debate on various topics related to Corrections with your classmates. Your contributions to the discussion forums will be graded for quality and a detailed analysis linking the material to a critical appraisal of theory, policy, and practice. In all cases, students must cite and provide a full bibliography/works cited at the end of their post for all citations mentioned in the post (follow guidelines for utilizing APA citation format).

Each of these posts should be the equivalent of 1 page in length or a minimum of 250 words and should include a **minimum** of one outside source (i.e., a source outside the regular readings assigned for the week/course). The specific discussion assignment is located in each weekly unit at the Homepage at D2L/Brightspace.

Posts are due by **11:59PM CST on Thursday** of each week of the course.

Furthermore, students should post at least **two** responses to classmates' posts by Sunday of each week. These are worth **10 points** each and should be thoughtful and analytical, providing useful feedback to the initial poster. With that being said, a post of at least a paragraph or more should be posted for each response, and it is not enough to simply agree, disagree, or compliment the initial poster.

Assessment Method: Weekly discussion posts (80 points each, 20 points for responses) will be graded using the Discussion Post Grading Rubric listed on the course website.

Assignments

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This course is comprised of 3 weekly papers, roughly **4 pages** in length (not including the references, figures, or cover page). Prompts are provided for each week. A **minimum of six (6)** scholarly references are required and **APA format** is expected. **Four (4)** of these sources should come from **outside the course materials** and at least **one (1)** should be **peer-reviewed**. The papers are to be in Times New Roman, double-spaced, using size 12 font, and include an APA formatted title page. They are **due on Sundays of weeks 2-4**. Students are encouraged to **begin working on this early** to avoid rushing during the end of the week. A rubric will be available on the course website.

Final Essay Exam

There will be one final essay exam, which will be **due the Thursday of Week 5**. You will be expected to follow the **same format as for the weekly assignments**, but will write a **minimum of one page** for **each** response, and will be expected to use at least **four references (4) (two from outside the course)**.

TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

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It is important to plan and begin your work early to ensure that you have enough time to account for any issues that may come up.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact me.

Technical Support

If you are having technical difficulties with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. To access D2L support, either use the Support Widget on the myLeo Online homepage or go to <https://community.brightspace.com/support/s/> and click “Contact Support”. From there, you can call, email, or chat with a support expert 24 hours a day.

Browser support

D2L is committed to performing key application testing when new browser versions are released. New and updated functionality is also tested against the latest version of supported browsers. However, due to the frequency of some browser releases, D2L cannot guarantee that each browser version will perform as expected. If you encounter any issues with any of the browser versions listed in the tables below, contact D2L Support, who will determine the best course of action for resolution. Reported issues are prioritized by supported browsers and then maintenance browsers.

Supported browsers are the latest or most recent browser versions that are tested against new versions of D2L products. Customers can report problems and receive support for issues. For an optimal experience, D2L recommends using supported browsers with D2L products. Maintenance browsers are older browser versions that are not tested extensively against new versions of D2L products. Customers can still report problems and receive support for critical issues; however, D2L does not guarantee all issues will be addressed. A maintenance browser becomes officially unsupported after one year.

Note the following:

Ensure that your browser has JavaScript and Cookies enabled.

For desktop systems, you must have Adobe Flash Player 10.1 or greater.

The Brightspace Support features are now optimized for production environments when using the Google Chrome browser, Apple Safari browser, Microsoft Edge browser, Microsoft Internet Explorer browser, and Mozilla Firefox browsers.

Desktop Support Browser	Supported Browser Version(s)	Maintenance Browser Version(s)
Microsoft® Edge	Latest	N/A
Microsoft® Internet Explorer®	N/A	11

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Browser	Supported Browser Version(s)	Maintenance Browser Version(s)
Mozilla® Firefox®	Latest, ESR	N/A
Google® Chrome™	Latest	N/A
Apple® Safari®	Latest	N/A

Tablet and Mobile Support Device	Operating System	Browser	Supported Browser Version(s)
Android™	Android 4.4+	Chrome	Latest
Apple	iOS®	Safari, Chrome	The current major version of iOS (the latest minor or point release of that major version) and the previous major version of iOS (the latest minor or point release of that major version). For example, as of June 7, 2017, D2L supports iOS 10.3.2 and iOS 9.3.5, but not iOS 10.2.1, 9.0.2, or any other version. Chrome: Latest version for the iOS browser.
Windows	Windows 10	Edge, Chrome, Firefox	Latest of all browsers, and Firefox ESR.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - o 512 MB of RAM, 1 GB or more preferred
 - o Broadband connection required courses are heavily video intensive
 - o Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - o Sound card, which is usually integrated into your desktop or laptop computer
 - o Speakers or headphones.
 - o *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.

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- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: JAVA web site
<http://www.java.com/en/download/manual.jsp>

- Current anti-virus software must be installed and kept up to date.
Running the browser check will ensure your internet browser is supported.
Pop-ups are allowed.
JavaScript is enabled.
Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
 - o Adobe Reader <https://get.adobe.com/reader/>
 - o Adobe Flash Player (*version 17 or later*) <https://get.adobe.com/flashplayer/>
 - o Adobe Shockwave Player <https://get.adobe.com/shockwave/>
 - o Apple Quick Time <http://www.apple.com/quicktime/download/>

- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

Learner Support

The following links may provide useful tools for academic success. Students who are struggling are encouraged to access them:

<http://www.tamuc.edu/admissions/onestopshop/>

<http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

System Maintenance

Please note that on the 4th Sunday of each month there will be System Maintenance which means the system will not be available 12 pm-6 am CST. Other outages may occur, and the university will usually send out emails detailing these incidences. You are responsible for making sure that your assignments are still submitted on time.

Interaction with Instructor Statement

My primary form of communication with students will be through e-mail and through course announcements via BrightSpace. Any changes to the syllabus or other important information critical to the class will be disseminated to students in this way via your official university e-mail address available to me through MyLeo and in the course announcements. It will be your responsibility to check your university e-mail, as I may send important messages regularly.

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Students who e-mail me outside of regular office hours can expect a reply within 24 hours. Students who e-mail me during holidays or over the weekend should expect a reply by the end of the next weekday.

Virtual Office Hours

During office hours, I will regularly check emails and will respond accordingly. Please allow time for a response. To allow students to discuss class topics and to ask questions with one another as well as with me, there will be a discussion thread for all things course related. Students can freely post (appropriate and respectful) comments, questions, and concerns for other classmates and for me to read.

Please feel free to answer one another's questions. I will monitor this thread regularly and provide feedback as needed.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

APA Citation Format Policy

APA format is the citation method typically used in the social sciences. You will use it throughout your academic career. To help prepare you and to ensure that you understand how to properly use APA, you will be expected to follow APA formatting throughout this course. You should cite any sources that you paraphrase or directly quote—in-text in parentheses and then again on a reference page.

The following websites may provide helpful tools:

www.apastyle.org

<http://owl.english.purdue.edu/owl/resource/560/02/>

www.library.cornell.edu/resrch/citmanage/apa

Note: Although there are numerous websites that will help you to cite quickly and that can be useful in helping you to understand format, many of them are imperfect and will sometimes provide inaccurate citations. You are responsible for double-checking the final product before turning in assignments. Blaming a website for mistakes is not an excuse for inaccurate citations.

Late Work

Late work will not be accepted unless a student has received prior permission from the instructor **and** has provided proof of a family, health, or weather emergency (which are left to the instructor's discretion).

Class Attendance

Student participation/activity will be monitored by the professor. Students should plan to dedicate approximately 15-20 hours/week of time to this course, of which approximately one

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hour/week should be spent in the discussion board (reading posts and comments and conversing with others).

Additional help/time considerations from the instructor will only be granted to students who can provide proof of a documented emergency (i.e., hospitalization, deployment, or a death in the family) or who have university paperwork documenting the allowance for extra time (which should be presented to the instructor early in the semester).

Classroom Citizenship

Students are expected to treat one another with respect in their interactions.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as acts of nature, or student progress may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain a high level of responsibility and academic honesty. As the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that students demonstrate a high standard of individual honor in their scholastic work.

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Academic Dishonesty

Academic dishonesty can occur in relation to any type of work submitted for academic credit or as a requirement for a class. It can include individual work or a group project. Academic dishonesty includes plagiarism, cheating, fabrication, and collaboration/collusion. In order to avoid academic dishonesty, it is important for students to fully understand the expectations of their professors. This is best accomplished through asking clarifying questions if an individual does not completely understand the requirements of an assignment.

For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

Course-drop Policy

Students should take responsibility for dropping themselves from the course according to University policy should this become necessary.

Policies on Enrollment, "X's", and Withdrawal

All policies regarding last day for enrollment, withdrawal from class, and the use of "X" will be rigidly adhered to in this course. Students should check the student handbook, current semester schedule, and the appropriate bulletin boards which indicate the specific deadlines for withdrawing from courses without penalty. Seeing that all university procedures are followed is the students' responsibility.

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce

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Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Sharing Confidential Information

Students considering sharing personal information in email, in person, or within assignments or exams should be aware that faculty members and teaching/research assistants are required legally required to report information about sexual misconduct to the institution's Title IX Coordinator. Students who wish to have confidential discussions of incidents related to sexual harassment or sexual misconduct should contact the Student Counseling Center (903-886-5145), a health care provider, the clergyperson (or other legally recognized religious advisor) of their choice, or another off-campus resource (i.e., rape crisis center, doctor, psychologist). Students who are sexually assaulted, harassed, or victims of sexual misconduct, domestic violence, or stalking are encouraged to directly report these incidents to the TAMUC Police Department at (903) 886-5868 or to the Title IX Coordinator at (903) 468-3104.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

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Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

For further information regarding campus policies and procedures, visit the following links:
<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/>
<http://www.tamuc.edu/CampusLife/CampusServices/studentRights/default.aspx>

The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor.

COURSE OUTLINE / CALENDAR

Every effort will be made to adhere to the course schedule as noted below. However, unforeseen circumstances may require changes to the schedule. Changes will be announced via university e-mail and in course announcements.

Please note that all discussions/comments/assignments are due by 11:59PM CST in D2L/Brightspace on the day they are due as outlined in the syllabus. Please note that this course runs on a Monday-Sunday schedule, except in Week 5 (Monday-Thursday).

Week 1: Foundations of Corrections

Read the syllabus carefully. By continuing in the class, you acknowledge all syllabus terms, procedures, and policies.

Course Readings:

Stohr & Walsh, Part I (Chapters 1-4)

Supplemental articles/materials listed under Week 1 on the course website.

Due **Wednesday, June 3rd, 2020:**

Post an Introduction where you introduce yourself, accept the conditions of the syllabus, agree to the Rules of Netiquette, and answer the questions I pose. Please note that this post is required for ALL students in order to move forward. **You will not be able to access further discussion posts until this is complete.** The link to the Rules of Netiquette may be found under Course and University Procedures/Policies under Student Conduct or here:

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<http://www.albion.com/netiquette/corerules.html>, by **11:59PM CST**.

Due **Thursday, June 4th, 2020:**

Week 1 Discussion post due by **11:59PM CST**.

Due **Sunday, June 7th, 2020:**

Comments to your colleagues in the Week 1 Discussion, due by **11:59 PM CST**

Week 2: The Correctional System

Course Readings:
Stohr & Walsh, Part II (Chapters 5-8)

Supplemental articles/materials listed under Week 2 on the course website.

Due **Thursday, June 11th, 2020:**

Week 2 Discussion post due by **11:59PM CST**.

Due **Sunday, June 14th, 2020:**

Assignment 1 and **comments** to your colleagues in the Week 2 Discussion, due by **11:59 PM CST**

Week 3: The Correctional System, continued

Course Readings:
Stohr & Walsh, Part (Chapters 9-12)

Supplemental articles/materials listed under Week 3 on the course website.

Due **Thursday, June 18th, 2020:**

Week 3 Discussion post due by **11:59PM CST**.

Due **Sunday, June 21st, 2020:**

Assignment 2 and **comments** to your colleagues in the Week 3 Discussion, due by **11:59 PM CST**

Week 4: Correctional Administration and Clients

Course Readings:
Stohr & Walsh, Part III & IV (Chapters 13-17)

Supplemental articles/materials listed under Week 4 on the course website.

Due **Thursday, June 24th, 2020:**

Week 4 Discussion post due by **11:59PM CST**.

Due **Sunday, June 28th, 2020:**

Assignment 3 and **comments** to your colleagues in the Week 4 Discussion, due by **11:59 PM CST**

Week 5: Special Topics in Corrections

Course Readings:
Stohr & Walsh, Part III & IV (Chapters 18-21)

The syllabus/schedule are subject to change.

Supplemental articles/materials listed
under Week 5 on the course website.

Due **Thursday, July 2nd**, 2020:

Week 5 Discussion post due by
11:59PM CST

Final Essay Exam Due

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