

#### Syllabus Addendum

## **Course Objectives**

## WHILE ONLINE

- create conceptually driven, computer-based/hand-drawn designs suitable for the screen printing medium based on project parameters
- -understand the sequencing and trapping of colored layers to build an image

UPON RETURN-we will discuss solutions if we are online for the rest of the semester.

- -apply photographic emulsion
- -attain the ability to mix and apply water-based inks for a positive result
- -create consistent original print editions using silk screen techniques with competence and skill

## **Project Parameters**

Students will need to incorporate checking their email with frequency equal to their social media interaction, adding notifications for email receipts from the instructor.

While online, the class will manage projects via Brightspace within MyLeo. Chrome works best.

The class will focus on the concept, design and the film ready aspect of course projects and plan to print upon the return to campus. Assignment sheets, pdfs of examples, etc. will be posted in a weekly folder for reference. The course schedule will continue to be handled on a project basis with direction given weekly.

#### **CRITIQUE**

When presenting multiple solutions, please combine concepts into one pdf containing multiple pages. Multiple single page pdfs will not be accepted.

When presenting pencils, students that don't have access to a scanner can use any of the free phone scanning app such as Adobe scan. Make sure that the image has enough contrast to be seen online. This can be done in the app software or with Photoshop. The goal is to provide an image that can receive a response.

Critiques will utilize YouseeU. Each student will have a pdf of their assignment ready to upload and present for critique. In some cases, students will be directed to have their work open in Illustrator prior to the critique so screen sharing is possible for critique and immediate application.

Critique format will be determined by project need. Brightspace can handle 6 students at a time so critique will be in small groups or individually.

Some critique will require written response-see below.

Please have headphones for critique to cut down on feedback.

## TURNING IN ASSIGNMENTS

Students will turn work in pdf format, unless directed differently in the weekly assignment information.

Assignments will be uploaded, in most cases, to the Assignment section of Brightspace. Specific parameters and directions will be made available in the weekly folder.

On certain assignments, written peer critique will happen. When written response is required, a discussion forum will be created for each assignment. Each student will start a thread to upload their assignment. Directions for this process will be made available.

All work is due on the assigned date and time. Plan for a disaster and allow your self as much time as possible to complete your assignment. Currently, each project will have two grades, one assessment for the design aspects and another for the printed edition assessment.

Missing any mini-deadline will result in the subtraction of points from your final grade.

Missing a confirmed critique will result in an absence.

# Instructor Response Time

Communication from students will be responded to within 24 hours during the work week. Weekend communication will be handled the next business day unless noted and communicated.

You are responsible for the work covered in the missed class at the next class meeting, as well as that weeks work. If you have an emergency, please feel free to email me: Lee.Hackett@tamuc.edu



#### Course content

This course is your credit for participating in an internship in the visual communication industry.

To receive credit for this course

- -You must turn in the internship outline form with appropriate signatures.
- -Turn in a binder, examples shown in our meeting, that details your internship experience.

## Course objectives

- -gain understanding of professional expectations and processes
- -participate in the production of projects
- -build professional relationships

## Grading

Grades will be assigned after an interview with your intern mentor.

## Instructor response time

Communication from students will be responded to within a reasonable time during the work week. Weekend communication will be handled the next business day unless noted. Due to the high volumne of email that faculty receives an important message may be missed, if an important email has not been responded to in 2 days, please send again. Lee.Hackett@tamuc.edu

#### **Scholastic Dishonesty**

- Scholastic dishonesty will not be tolerated in any class -related activity.
- Scholastic dishonesty includes, but is not limited to, the submission of someone else's materials
  as one's own work.
- Scholastic dishonesty may involve one or more of the following acts: cheating, plagiarism, or collusion.
- Plagiarism is the use of an author's words or ideas as if they were one's own without giving credit to
  the source, including, but not limited to, failure to acknowledge a direct quotation. Cite your references.
- Cheating is the willful giving or receiving of information in an unauthorized manner during an
  examination, illicitly obtaining examination questions in advance, copying computer or Internet files,
  using someone else's work for assignments as if it were one's own, or any other dishonest means of
  attempting to fulfill the requirements of a course.
- Collusion is intentionally aiding or attempting to aid another in an act of scholastic dishonesty, including
  but not limited to, providing a paper or project to another student, providing an inappropriate level of
  assistance, communicating answers to a classmate during an examination, removing tests or answer
  sheets from a test site, and allowing a classmate to copy answers.
- Academic dishonesty could result in expulsion from the University

## Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See current Student Guidebook).

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: Netiquette http://www.albion.com/netiquette/corerules.html

## **ADA Statement Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: Rebecca.Tuerk@tamuc.edu

Website: Office of Student Disability Resources and Services

http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/



## **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

## Texas Senate Bill - 11

(Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

## Handbook & Safety

While the online manual covers specific issues related to the Department of Art, Texas A&M University-Commerce policies must also be followed. All users of Department of Art (DOA) classrooms and facilities are required to follow the health and safety guidelines outlined in this manual at all times. Report any safety issues IMMEDIATELY to your instructor(s), Teaching Laboratory Specialist, or to the DOA Health and Safety Liaison. Each course instructor will discuss their area's inherent risks, procedures and policies to provide the student with informed consent. These will be reviewed verbally at the start of each semester. A link to the online Handbook: http://sites.tamuc.edu/art/resources/healthandsafety/

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Students that meet in face-to-face Department of Art courses must complete the online form for each course they attend. A link to the online form: http://dms.tamuc.edu/Forms/ArtLabPolicy

\*This must be completed on-campus while using the University wifi or ethernet connections.