

## SYLLABUS

ECO 578 031E

Statistical Methods Fall – 2019

**Professor: Dr. Stanley Holmes**

**Office Location: BA 108, TAMUC**

**Office Hours: T,Th 2.00 P.M. – 3.00 P.M by appointment.**

**Office Phone: (940) 206-5096**

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**University Email Address: Stanley.Holmes@tamuc.edu**

**Classroom Sat 10:15am-12:55pm Location: El Centro ELCOP 226**

**Preferred Form of Communication: Email Communication Response Time: We would respond to your emails within 24 hours except on weekends.**

### COURSE INFORMATION

**Required Textbook:** Business Statistics In Practice 7<sup>th</sup> Edition by Bowerman, O'Connell and Murphee ISBN 978-0-07-352149-7 published by McGraw Hill

\*\*Must have this textbook, Available in the university bookstore. Obtain the book well in advance before it runs out of stock, to avoid delays.

#### **Software Required:**

**Excel with Analysis Tool Pack** (installation of Analysis Tool Pack is free).

**Minitab 19.** As a student you can use **Minitab 19** free for one year downloaded straight to your personally owned computer. You will be required to provide a campus e-mail address (.edu) or other proof of your academic status. See the instructions in Doc Sharing on our class webpage on how to install it using our TAMUC license file.

**PowerPoint:** In order to gain more understanding in the class note book, all of you must go through the PowerPoint of each chapter thoroughly. See course-home in eCollege (D2L) for more information.

#### IMPORTANT NOTICE

\*\*\* Note that this is a tentative syllabus meaning that I can change (a) certain dates for the exams and (b) certain topics to be covered.

\*\*\* Since this is a graduate statistics course, I will constantly assume that students have mastered undergraduate statistics work. Power points provided in class cover the

most relevant materials, so a student may refer to other texts, if necessary. However, I believe that a student can make an “A” using only the book.

\*\*\* If you have not taken any statistics course in the last two years, my suggestion is that you borrow a statistics book from the nearest library to aid your understanding or take the first pre course BA 501. However, I will focus on the textbook in teaching the class.

\*\*\* Also, note that I do not return your graded paper, but upon request I will be able to tell you what you missed on a test via e-mail. (Request period is 2 days after receiving exam grade)

\*\*\* Although you have your book as well as other reference books, available in the library, you are not permitted to copy from your textbook due to copyright protection for author and publishers.

\*\*\* Please do not ask for an early, delayed or special exam, as we treat all the students equally and fairly. Since the exam dates are already provided to you in advance, thus you need to plan your holidays in advance such that it does not coincide with the exam days.

\*\*\*Any communication, in any form with other students relating to the Exam content while the exam is open will be considered cheating and penalty would apply as determined by the professor thus refrain at all cost.

**Course Description:** A course dealing with statistical concepts including measures of central tendency and dispersion, probability distributions, the Central Limit Theorem, Sampling, Estimation, Hypothesis testing, Analysis of Variance, Correlation and Regression analysis, Multiple Regression and Statistical Forecasting and Non parametric tests

**Additional Course Description:** Course Prerequisite BA 302/ BA 501/ ECO 302 / ECO 502 or acceptable undergraduate course in statistics.

## STUDENT LEARNING OUTCOMES

**Course Objectives:** The objective of this course is to provide a foundation for the graduate business student on basic principles of statistics to include measurements of location and dispersion, probability, probability distributions, sampling, estimation, hypothesis testing, regression and correlation analysis, and multiple regression. The following are specific objectives for the course that the student will

1) Learn how to calculate and apply measures of location and measures of dispersion -- grouped and ungrouped data cases.

2) Learn how to apply discrete and continuous probability distributions to various business problems.

3) Understand the hypothesis testing:

Be able to perform Test of Hypothesis 3.2 Calculate confidence interval for a population parameter for single sample and two sample cases. 3.3 Understand the concept of p-values.

4) Learn non-parametric test such as the Chi-Square test for Independence as well as Goodness of Fit.

5) Understand regression analysis: 5.1 Be able to compute and interpret the results of Bivariate Regression 5.2 Be able to compute and interpret the results of Multivariate Regression. 5.3 Be able to compute and interpret Correlation Analysis 5.4 Be able to perform ANOVA and F-test. 5.5 Be able to understand both the meaning and applicability of a dummy variable. 5.6 Be able to understand the assumptions which underline a regression model. 5.7 Be able to perform a multiple regression using computer software.

6) Interpret regression results generated by a computer software.

**Rubric:**

<b>Criteria (Course Objectives)</b>	<b>1 (Unsatisfactory)</b>	<b>2 (Emerging)</b>	<b>3 (Proficient)</b>	<b>4 (Exemplary)</b>
1) Learn how to calculate and apply measures of location and measures of dispersion -- grouped and ungrouped data cases.	Student cannot and apply any measures of location and measures of dispersion for grouped and ungrouped data.	Student can apply some measures of location and measures of dispersion for grouped and ungrouped data.	Student can apply most measures of location and measures of dispersion for grouped and ungrouped data.	Student can apply all measures of location and measures of dispersion for grouped and ungrouped data.
2) Learn how to apply discrete and continuous probability distributions to various business problems.	Student cannot apply discrete and continuous probability distributions to any business problems.	Student can apply discrete and continuous probability distribution	Student can apply discrete and continuous probability distribution	Student can apply discrete and continuous probability distributions to all of business

		s to some business problems.	s to most of business problems.	problems.
3) Understand the hypothesis testing: 3.1 Be able to perform Test of Hypothesis	3.1 Student cannot perform the test of hypothesis	3.1 Student can perform some test of hypothesis	3.1 Student can perform most test of Hypothesis	3.1 Student can perform all test of Hypothesis
3.2 calculate confidence interval for a population parameter for single sample and two sample cases.	3.2 Student cannot calculate confidence interval for a population parameter for single sample and two sample cases.	3.2 Student can calculate some confidence interval for a population parameter for single sample and two sample cases.	3.2 Student can calculate most confidence interval for a population parameter for single sample and two sample cases.	3.2 Student can calculate all confidence interval for a population parameter for single sample and two sample cases.
3.3 Understand the concept of p-values.	3.3 Student doesn't understand the concept of p-value.	3.3 Student understands some part of the concept of p-value.	3.3 Student understands most part of the concept of p-values.	3.3 Student understands the entire concept of p-values.
4) Learn non-parametric test such as the Chi-Square test for Independence as well as Goodness of Fit.	4) Student doesn't know non-parametric test such as the Chi-Square test for Independence as well as Goodness of Fit.	4) Student knows some parts of non-parametric test such as the Chi-Square test for Independence as well as Goodness of Fit.	4) Student knows most parts of non-parametric test such as the Chi-Square test for Independence as well as Goodness of Fit.	4) Student knows all parts of non-parametric test such as the Chi-Square test for Independence as well as Goodness of Fit.

5) Understand regression analysis: 5.1 Be able to compute and interpret the results of Bivariate Regression	5.1 Student cannot compute and interpret the results of Bivariate Regression	5.1 Student can compute and interpret some of the results of Bivariate Regression	5.1 Student can compute and interpret most of the results of Bivariate Regression	5.1 Student can compute and interpret all of the results of Bivariate Regression
5.2 Be able to compute and interpret the results of Multivariate Regression.	5.2 Student cannot compute and interpret the results of Multivariate Regression	5.2 Student can compute and interpret some of results of Multivariate Regression	5.2 Student can compute and interpret most of results of Multivariate Regression	5.2 Student can compute and interpret all of results of Multivariate Regression
5.3 Be able to compute and interpret Correlation Analysis	5.3 Student cannot compute and interpret Correlation Analysis	5.3 Student can compute and interpret some parts of Correlation Analysis	5.3 Student can compute and interpret most parts of Correlation Analysis	5.3 Student can compute and interpret all parts of Correlation Analysis
5.4 Be able to perform ANOVA and F-test.	5.4 Student cannot solve any questions regarding ANOVA and F-test.	5.4 Student can solve easy questions regarding ANOVA and F-test.	5.4 Student can solve medium-hard questions regarding ANOVA and F-test.	5.4 Student can solve difficult questions regarding ANOVA and F-test.
5.5 Be able to understand both the meaning and applicability of a dummy variable.	5.5 Student cannot apply the dummy variable to solve any questions.	5.5 Student cannot apply the dummy variable to	5.5 Student cannot apply the dummy variable to	5.5 Student cannot apply the dummy variable to solve all

		solve some questions.	solve most questions.	the questions.
5.6 Be able to understand the assumptions which underline a regression model.	5.6 Student doesn't understand the assumptions which underline a regression model.	5.6 Student understands some parts of the assumptions which underline a regression model.	5.6 Student understands most parts of the assumptions which underline a regression model.	5.6 Student understands all parts of the assumptions which underline a regression model.
5.7 Be able to perform a multiple regression using computer software.	5.7 Student is unable to perform a multiple regression using computer software.	5.7 Student is able to perform a multiple regression using computer software for easy questions	5.7 Student is able to perform a multiple regression using computer software for medium-hard questions	5.7 Student is able to perform a multiple regression using computer software for difficult questions

## COURSE REQUIREMENTS

### Minimal Technical skills Needed

High school algebra; using Excel spreadsheet, Excel functions and Excel graphics; and using PowerPoint.

### Instructional Methods:

The professor/instructor will conduct live classes with writing on Blackboard/White Boards and live interactions. Moreover, the Professor will email power point slides with solved examples and explanations and also post them in YouSeeU. Questions can be asked in class, through appropriate forum of YouSeeU and through email

### Student Responsibilities/Tips for Success in the Course

1. Students are expected to:
  - a. Read text assignments as scheduled.

- b. Read the chapter Instructions provided by the Professor.
  - c. Work the assigned homework problems independently. Submit the homework problems by due date as indicated in through YouSeeU or email as instructed in class.
  - d. Pay attention to the regular announcements in class, through YouSeeU and emails
2. This syllabus is tentative for the semester. It is meant to be a guide. Certain topics may be stressed more or less than indicated in the text books and, depending on class progress, and certain topics may be omitted.
  3. Homework problems are assigned and graded every six weeks. Solution to Assignment problems will be provided after the deadline for submission.
  4. Detailed Instructions with examples for each Chapter will be provided.
  5. Feel free to ask questions through email or other online tools. I am accessible 24/7 through these channels even during weekends or holidays.
  6. Demeanor: "All students enrolled at the university shall follow tenets of common decency and acceptable behavior conducive to a positive learning environment". See Students Guide Book.
  7. Attendance Policy: Regular class attendance is highly correlated with students' **performance in this class. Grading**

## GRADING

### Grading Policy:

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

### Grade Components

Online Class	Weight %
Midterm Exam 1	40%

Final Exam 2	40%
Journal Article Analysis	20%
Total	100%

Assessments: Grade explanation by assessment type (percentage or points toward final grade)

## **COURSE OUTLINE / CALENDAR**

### **Week 1 Aug. 26**

#### **Introduction to Business Statistics Chpt 1**

1. Inferential and descriptive statistics.
2. Quantitative and a Qualitative Variables.
3. Four levels of measurement: - nominal, ordinal, interval, and ratio

### **Week 2 Sep. 3**

#### **Descriptive Statistics: Tabular and Graphical Methods Chpt 2**

1. Construct a frequency distribution.
2. Determine the class midpoints, relative frequencies, and cumulative frequencies of a frequency distribution.
3. Construct a Histogram, a Frequency Polygon, an Ogive, and a Pie Chart.

### **Week 3 Sep. 9**

#### **Descriptive Statistics: Numerical Methods Chpt 3**

1. Mean, mode, and median. for both grouped and ungrouped data.
2. Range, mean deviation, variance, and the standard deviation for grouped and ungrouped data, three empirical rules and Chebyshev rule
3. Skewness



4. Coefficient of variation.

**Week 4 Sep. 16**

**Probability Chpt 4**

1. Definition and Axioms of probability. 2. Marginal, conditional, and joint probabilities.

3. Special and general rules of multiplication and addition in probability computation.

4. Bayesian problems

**Week 5 Sep. 23**

**Discrete Random Variables Chpt 5**

1. Probability distribution and random variable.

2. Discrete and a Continuous Variables. 3 The mean, variance, and standard deviation of a discrete distribution.

4. The binomial probability distribution – use of tables and computer.

5. The mean variance and standard deviation of a binomial distribution

**Week 6 Sept 30**

**Continuous Random Variables Chpt 6**

The normal distribution - use of tables and computer

2. Use the Normal distribution as an approximation of the Binomial distribution

**Exam 1 Midterm Chpt 1 through 5 Opens Sunday  
Sept.29 Due Oct 3**

**Week 7 Oct. 7**

**Sampling Distributions Chpt 7**

1 Various sampling techniques.

2. The Central Limit Theorem.

3. The sampling error.

4. The sampling distribution of the mean for known and unknown population variance

5. The sampling distribution of proportions

**Week 8 Oct. 14**

**Confidence Intervals Chpt 8**

1. The confidence intervals for sample means and sample proportions.

2. Describe the characteristics of Student's t distribution.

3. Use the Student's t probability table to calculate confidence interval

**Week 9 Oct. 21**

**Hypothesis Testing Chpt 9**

1. Type I and Type II errors.

2. Hypothesis test about population mean and proportion- one and two tailed tests

3. Hypothesis test regarding one population mean with a small sample.

**Week 10 Oct. 28**

**Two sample Statistical Inference Chpt 10 and Chi-square Test Chpt 13**

Test of hypothesis about the difference between two population means and proportions

1. The  $\chi^2$  goodness-to-fit test.

2. The  $\chi^2$  test of independence.

3. The  $\chi^2$  test on Contingency Tables

**Week 11 Nov. 4**

**Simple Bivariate Linear Regression Analysis Chpt 14**

1. The relationship between independent and dependent variables- Scatter plot, Covariation and Covariance

2. Coefficient of correlation, coefficient of determination and the standard error of the estimate.
3. Assumptions of Classical Linear Regression Model
4. The least squares regression line
5. Statistical significance test.
6. Confidence interval and prediction interval for the mean

**Week 12 Nov. 11**

### **Multiple Regression Chpt 15**

1. The relationship between two or more independent variables and the dependent variable using a multiple regression equation.
2. The standard error of the estimate and the coefficient of determination.
3. Hypothesis tests to determine significance of regression coefficients
4. ANOVA and F-Test

**Week 13 Nov. 18**

### **Uses of Regression and General Causation Assumptions In Business**

1. Cross Sectional Regression for Product Price Analysis
2. Time Series Regression for Performance Forecasting
3. Evaluation of Supply Chain Alternatives

**Week 14 Nov. 25**

### **Beyond Regression**

Panel Data and Logit Analysis. Discussion on how to present statistical analysis to executives and improve your business careers and exam review

**Week 15 Dec. 2**

**Final Exam Review Chapters 4 through 10 plus  
13,14 and 15 and Slides.**

**Week 16 Dec. 9**

**FINAL EXAM --- Due Dec. 9**

**NOTE:** This outline is subject to change! Check your e-mail multiple times every day, check our class eCollege website and attend the class regularly.

**EXAMS:** Each exam will be online and can be found on our class eCollege website. Each exam is subject to a time limit. You will have to submit your answers to exam problems by the specified deadline. Late work will not be accepted. Exams will typically open three days prior to closing at midnight on the due date in the above calendar.

**PROJECT AND ASSIGNMENTS:** You will have to upload your assignments and project to the relevant assignment submission folder on e-College by midnight of the specified due date. Each submission should include a summary page of what you had done, how you have done it and interpretations of the results. Plots and output without interpretation will be considered incomplete and will not be graded. Please submit each project and assignment in as a single Word document, source cite and LABEL each variable.

**EXAMS SCHEDULE:**

Exam	Starts	Ends	Chapters Covered
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**Midterm Exam** (3 hrs)

Opens 8 am Sunday Sept 29, 2019

Closes 11:30 pm Thursday Oct 3, 2019

Covers Text Chapters 1 through 5

**Final Exam** (3 hrs)

Opens 8 am Sunday, December 8th, 2019

Closes 11:30 pm Monday, December 10th, 2019

Covers Text Chapters 1 through 10, and 13, 14, 15

\*Uploading will be done in the morning (8 a.m.) of the starting date. The Final has a three-day window period with time limit once you start the tests. It has a Seven-hour time limit. The Exam is a one-take Exam. That is, you must finish the Exam in a single take. \*\*Mid-night (11:59 p.m.) of the Last Date. Start at least 7 hours earlier than 11:59 p.m. of the last date for the Final. myLeo Support Your myLeo email address is

required to send and receive all student correspondence. Please email [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu) or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at myLeo. <https://leo.tamuc.edu> Learner Support The One Stop Shop was created to serve you by providing as many resources as possible in one location. <http://www.tamuc.edu/admissions/onestopshop/> The Academic Success Center provides academic resources to help you achieve academic success. <http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

COMMUNICATION AND SUPPORT Interaction with Instructor Statement I generally respond to virtual office (or YouSeeU online equivalent) and email questions within 24 hours

### **myLeo Support**

Your myLeo email address is required to send and receive all student correspondence. Please email [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu) or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at myLeo. <https://leo.tamuc.edu>

### **Learner Support**

The One Stop Shop was created to serve you by providing as many resources as possible in one location. <http://www.tamuc.edu/admissions/onestopshop/> The Academic Success Center provides academic resources to help you achieve academic success. <http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

## **COMMUNICATION AND SUPPORT**

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### **Statement of Ethical and Professional Conduct:**

The College of Business at Texas A&M University – Commerce faculty, staff and students will follow the highest level of ethical and professional behavior. We will strive to be recognized as a community with legal, ethical and moral principles and to teach and practice professionalism in all that we do. In an academic environment we will endeavor to not only teach these values, but also to live them in our lives and daily work. Faculty and staff will be held to the same standards and expectations as our students.

Failure to abide by these principles will result in sanctions up to and including dismissal.

## **Actionable Conduct:**

These are five different types of actions that will bring sanction. They are:

1. **Illegal activity:** Violation of any local, state or federal laws that prohibit the offender from performance of his or her duty.
2. **Dishonest conduct:** Seeking or obtaining unfair advantage by stealing or receiving copies of tests or intentionally preventing others from completing their work. In addition falsifying of records to enter or complete a program will also be considered dishonest conduct.
3. **Cheating:** The unauthorized use of another's work and reporting it as your own
4. **Plagiarism:** Using someone else's ideas and not giving proper credit.
5. **Collusion:** Acting with others to perpetrate any of the above actions regardless of personal gain.

Sanctions:

In the case of staff or faculty the immediate supervisor will be the arbiter of actionable behavior and will use Texas A&M University - Commerce and/or Texas A&M University System Policy and Procedures as appropriate to guide sanctions.

Faculty, guided by clearly delineated policy in the course syllabus, will be arbiter for in-class violations. All violations will be reported to the Dean of the College of Business to assure equity and to provide appropriate counsel. In addition, the Dean will maintain the records of violations by students. Second violations will be reviewed by the Dean and sanctions beyond those of the faculty up to and including suspension and permanent expulsion from Texas A&M University – Commerce will be considered. Faculty and students are guided by the current undergraduate and graduate catalogs of the university as well as The Students Guidebook. Faculty, staff and students will always be afforded due process and review as appropriate.

## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](http://www.albion.com/netiquette/corerules.html)  
<http://www.albion.com/netiquette/corerules.html>

## **TECHNOLOGY REQUIREMENTS**

- To fully participate in online courses you will need to use a current Flash enabled internet browser. For PC and Mac users the suggested browser is Mozilla Firefox.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
  - 512 MB of RAM, 1 GB or more preferred
  - Broadband connection required courses are heavily video intensive
  - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
  - Sound card, which is usually integrated into your desktop or laptop computer
  - Speakers or headphones.
  - \*For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site](http://www.java.com/en/download/manual.jsp) <http://www.java.com/en/download/manual.jsp>
- Current anti-virus software must be installed and kept up to date.
- Run a browser check through the Pearson LearningStudio Technical Requirements website. [Browser Check](http://help.ecollege.com/LS_Tech_Reg_WebHelp/en-us/#LS_Technical_Requirements.htm#BrowserSet) [http://help.ecollege.com/LS\\_Tech\\_Reg\\_WebHelp/en-us/#LS\\_Technical\\_Requirements.htm#BrowserSet](http://help.ecollege.com/LS_Tech_Reg_WebHelp/en-us/#LS_Technical_Requirements.htm#BrowserSet)

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
  - [Adobe Reader](https://get.adobe.com/reader/) <https://get.adobe.com/reader/>

- [Adobe Flash Player](https://get.adobe.com/flashplayer/) (version 17 or later)
- [Adobe Shockwave Player](https://get.adobe.com/shockwave/)
- [Apple Quick Time](http://www.apple.com/quicktime/download/)
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: [System Requirements for LearningStudio](https://secure.ecollege.com/tamuc/index.learn?action=technical)

### **myLeo Support**

Your myLeo email address is required to send and receive all student correspondence. Please email [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu) or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at [myLeo](https://leo.tamuc.edu). <https://leo.tamuc.edu>

### **Learner Support**

The [One Stop Shop](http://www.tamuc.edu/admissions/onestopshop/) was created to serve you by providing as many resources as possible in one location. <http://www.tamuc.edu/admissions/onestopshop/>

The [Academic Success Center](http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/) provides academic resources to help you achieve academic success.

<http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

## **COMMUNICATION AND SUPPORT**

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## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### **Course Specific Procedures/Policies**

Missed examination: Missing Homework Assignment will result in zero score while missing the Final will result in grade "F". There will be no make-up Exam or make-up Assignment.



## **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx> Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: Netiquette  
<http://www.albion.com/netiquette/corerules.html>

**TAMUC Attendance** For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>  
<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

**Academic Integrity** Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Graduate Student Academic Dishonesty 13.99.99.R0.10

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

### **Special Accommodations:**

#### **ADA Statement**

#### **Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

**Office of Student Disability Resources and Services**

**Texas A&M University - Commerce**

**Gee Library, Room 132**

**Phone (903) 886-5150 or (903) 886-5835**

**Fax (903) 468-8148**

**Email: [Rebecca.Tuerk@tamuc.edu](mailto:Rebecca.Tuerk@tamuc.edu)**

Office of Student Disability Resources and Services Texas A&M University-Commerce

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

**Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

**Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&MCommerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer. Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>