ELED 300.71E – Introduction to Teaching

COURSE SYLLABUS: Fall 2019

INSTRUCTOR INFORMATION

Instructor: Julia Persky, Ph.D., Assistant Professor
Office Location: Suite 100, Bain Center, Navarro College, Corsicana, TX
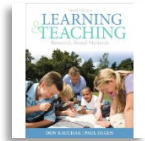**Office Hours:** By Appointment
Office Phone: 903.875-7617
University Email Address: julia.persky@tamuc.edu
Preferred Form of Communication: email
Communication Response Time: 24-48 hours

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required: Kauchak, Don & Eggen, Paul (2012). Learning & Teaching: Research-Based Methods. 6th Edition. Boston, MA: Pearson. ISBN-13: **978-0132179348**

Required On-Line Data Collection Assessment Tool: Tk20

Tk20 – Must be purchased to successfully complete ELED 300 (more information given in class)

> *Cost: $120 (directly from Tk20) & $35 T.E.A. Fee*

What is TK20? Tk20 is an online data collection assessment tool that houses information/documents/assessments/etc. for our teacher education students.

Where can I buy TK20?
You can purchase TK20 either through the campus bookstore or directly from the vendor. For pricing contact the bookstore or visit the TK20 vendor link. If you plan to purchase TK20 directly from the vendor visit www.tamuc.edu/teacher and then click on the Tk20 link. Otherwise, purchase it at our local campus bookstore. You can reach the bookstore at 903-886-5830.

The syllabus/schedule are subject to change.

Supporting Resources:
http://tea.texas.gov/Texas_Educators/Preparation_and_Continuing_Education/Approved_Educator_Standards/
- EC-12 Pedagogy and Professional Responsibility Standards
- Technology Standards
- Content Standards (EC-6 Core Subjects; 4-8 content; All-Level content; Supplemental)
- Texas Teaching Standards …. Adopted in Chapter 149

Field-Based Teacher Education Program Handbook [revised July 2018]. Link given in class

ELPS—English Language Proficiency Standards: http://ritter.tea.state.tx.us/rules/tac/chapter074/ch074a.html

Texas Essential Knowledge and Skills (TEKS) www.tea.state.tx.us

Course Description

Knowledge and skills concerning the unique needs of all learners, including but not limited to inclusion and English learners, are emphasized in this course. In addition, structure, organization, and management of the American school system, as well as legal and ethical aspects of teaching will receive attention. *Thirty clock hours of professional field experiences are required. Failure to complete 30 hours of EFE may result in failing the class.*
Prerequisites: Sophomore standing must have passed TSI, and a minimum overall GPA of 2.5.
Prerequisite or Co-requisite: ELED 1301.

Goals: *Introduction to Teaching* is the initial course in the professional education sequence and is designed to acquaint prospective teachers with
- significant influences on education, and what 21st century teachers and schools are like;
- become knowledgeable of the executive, interactive, and organizational functions of teaching;
- the curriculum of Texas public schools: The Texas Essential Knowledge and Skills [TEKS]
- beginning level skills in teaching; i.e., planning, delivering, and evaluating instruction, and
- effective strategies for all learners including but not limited to English learners and special needs learners

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Student Learning Outcomes

The learner will:

1. successfully complete 30 hours of Early Field-Experience Observations within classrooms to gain an understanding of elementary teachers and the diversified needs of all learners in addition to ELLs and learners with special needs.
2. be an active and engaged participant in small and whole group discussion forums by analyzing, constructing/creating, and evaluating information presented within the textbook, external readings/resources, student research, class activities, and field-experience.
3. demonstrate understanding of the course materials through objective examinations and preparing and peer-microteaching, and group interdisciplinary projects.
4. study the process of creating clear expectations and positive classroom management, the processes of designing curriculum and lesson plans, and standards driven rubrics and assessments.
5. become reflective practitioners, by analyzing and connecting with each of the Modules, Teacher standards, PPR (Pedagogy and Professional Responsibilities) competencies, and early field experience by writing learning reflections and applications.
6. become aware of teacher certification requirements, state certification exams, and minimum grade point average to be eligible for internship and residency.
7. begin the application process for admission to teacher education program.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Students will need to use: The D2L learning management system, Tk20 online system for Certification, using Microsoft Word, PowerPoint, or other presentation software, etc.

Instructional Methods

This course is made up of a series of assignments and assessments to assist you in achieving the learner outcomes. Much of our work will occur within cooperative groups of six or less. Please consider the following points:

- The majority of our class meeting time each Tuesday and Thursday will be designed for small groups.
- This course [and learning to teach] is not best done as a lecture.
- Your preparation for class is crucial to meaningful participation and to being accountable to members of the class.
- Small Group Rationale:
  1. Small group work gives everyone more opportunity to talk about what they have studied for the day. It is the best way for members to get to know one another.
  2. Small group work reduces the possibility that one or two persons will dominate the discussion.
  3. Small group work sends the message that daily preparation is expected and essential for fruitful study and discussion. Everyone wins when all are prepared; everyone loses when any individual is not prepared.
  4. Small group work keeps everyone involved and lessens the tendency to think preparation is not necessary because others will do the talking.

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5. Small group work guards against the class becoming teacher dominated. You have the responsibility not to put your teacher in that position.
6. You will strengthen your own understanding through preparation and participation.

The assignments, points allocated for each, and their contribution to your final grade are specified in the following section.

Student Responsibilities or Tips for Success in the Course

1. Purchase Tk20 – Required for course
2. **Attend classes**. Attendance of all class meetings is required and is essential to your success in this course. Absences from a class will result loss of participation points for that particular class day. Pay careful attention to punctuality. Points will be deducted on final grade for being habitual tardy and/or leaving early.

Remember, your attendance and punctuality is a reflection of your professionalism.

3. Participate in thirty hours (30) of documented EFE Early Field Experience Observations.

   Note: The documentation will be either completed in or uploaded into Tk20.

   MANDATORY - Participate in school practicum by observing 30 hours in an assigned district in order to a) observe lesson planning, delivery, and evaluation by the classroom teacher; b) identify various classroom management strategies used by the teacher; c) assist the classroom teacher in daily routines; and d)complete assignments to increase preparation for teaching. You should maintain the agreed on time frame for observing instruction in the assigned school, and will be evaluated on your work experiences by the assigned mentor teacher in the school. **Note**: It is your responsibility to give the *original* of the completed evaluation form and the field experience log for this course to the instructor. You must also complete the reflection questions online. Failure to do this will result in a failing grade and you will be required to repeat the course. You may give copies to instructors for other courses where field experience documentation is required.

4. Completion of all assigned readings from the text and any supplemental materials. The completion of all written assignments and projects exhibit your scholarship and professionalism. Some examples of assignments that may be expected of you are: written reflections, textbook content, documents within Modules, self-assessments, thoughtful participation in class/group discussions, group teaches or activities, module quizzes, lesson plan design, and module exams.
5. Take objective exams (in class) and PPR-style quizzes via D2L system, as well as other assessments. Read all required assignments as the basis for tests.
6. Plan and implement a group presentation—Microteach—utilizing various teaching models – assessed by instructor and peer group members.
7. Work on Admission to Teacher Education.

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GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

C = 70%-79%

D = 60%-69%

F = 59% or Below

Assessments

Components	Percentage of Your Grade	Student Learner Outcomes
Exams (3) Quizzes (per Module) online in D2L system	45 %	SLO 2, 3
Preparation and Participation in class - **A**ttendance, **P**reparedness, **P**rofessionalism, **L**eadership, **E**nthusiasm = APPLE	10 %	SLO 2
EFE- completed 30 hours & Paperwork Documentation log Evaluation-from mentor teacher Reflection-online form in Tk20 Submit Tk20 Binder by due date	5 % + certification requirement to pass class	SLO 1, 6, 7
Learning Reflections/Applications/Activities • Writing sample • Module Reflections • Diversity – All Learners • Classroom Environment/Management • Models of Teaching Jigsaw • Technology Applications • Application to Teacher Ed. (Tk20) • Other daily assignments/activities	20 %	SLO 2, 4, 5, 6, 7
Micro-teaches • Lesson Planning • Group Assessment • Instructor's Assessment	20 %	SLO 3, 4

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TECHNOLOGY REQUIREMENTS

LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:
https://community.brightspace.com/s/article/Brightspace-Platform-Requirements

LMS Browser Support:
https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm

YouSeeU Virtual Classroom Requirements:
https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

https://community.brightspace.com/support/s/contactsupport

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Interaction with Instructor Statement

I enjoy getting to know my students. Please contact me with any questions you may have. I strive to provide quick feedback on assignments, etc.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

There is NO extra credit awarded for this class. There are several assessment opportunities. You are responsible for initiating communication regarding attendance, lateness, late work, and missed exams/quizzes.

Attendance Policy
The work in this course is accomplished in collaborative work groups and with independent assignments. Punctuality, dependability, and the ability to accomplish group goals and individual goals are considered effective ways to demonstrate the professionalism required for success in the field-based teacher education program. **If you miss a class, you will receive a zero for that day's attendance and participation grade. You may be allowed to make up the in-class work for that class period partial credit, if the make-up work is feasible. If you miss more than three classes, you may be withdrawn from the course.** Extenuating circumstances will be taken into consideration, if the student initiates a conference with the instructor.

University Related Excused Absences: When absences are related to an **approved** University event, your supervisor will need to contact the instructor with the details of the absence **before** the date. Grading procedures: For an approved/excused absence you will receive full credit for attendance.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the Student Guidebook.
http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: https://www.britannica.com/topic/netiquette

TAMUC Attendance

For more information about the attendance policy please visit the Attendance webpage and Procedure 13.99.99.R0.01.
http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

Undergraduate Academic Dishonesty 13.99.99.R0.03

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf

Graduate Student Academic Dishonesty 13.99.99.R0.10

http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf

Students with Disabilities-- ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 162

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Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
Email: studentdisabilityservices@tamuc.edu

Website: Office of Student Disability Resources and Services

http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the Carrying Concealed Handguns On Campus document and/or consult your event organizer.

Web url:
http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

COURSE OUTLINE / CALENDAR

Found in Course Home within D2L – course calendar

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