



CJ 468.71W - Correctional Systems
Fall 2018 - Web Based

INSTRUCTOR INFORMATION

Instructor: Laura E. Salander
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Office Hours: By Appointment
Division Phone Number: 903-886-5332

COURSE INFORMATION

Required Materials:

- *Corrections: An Introduction, 5/E (2017)*,
Richard P. Seiter, *Saint Louis University*
Pearson (ISBN-13: 9780134437408)

Course Description

Course Overview

A theoretical, historical, and pragmatic overview of institutional corrections, including the administration, design, and organization of adult prisons and jails and juvenile detention facilities and reformatories. An examination of punishment and treatment philosophies and objectives. Prerequisite CJ 1301 or equivalent.

Moreover, this course will evaluate the different facets of corrections in America. It will begin with an overview of the history of corrections and follow with information on current legal issues in corrections. This course will also cover treatment programming as well as community corrections, including offender reentry. This course will also discuss jails and two types of specialized corrections clients: juveniles and women. Finally, this course will evaluate the future of corrections in light of what you learned over the course of the semester.

Student Learning Outcomes:

1. The student will obtain a basic understanding of important issues in corrections and correctional practice.
2. The student will learn to utilize critical thinking skills.
3. The student will learn how to apply course concepts to 'real life' correctional situations/issues.

The syllabus/schedule are subject to change.

4. The student will be an active and engaged participant in discussion forums by analyzing and evaluating information presented within the textbook, external readings/resources, student research, and class activities.

COURSE REQUIREMENTS

Minimal Technical Skills Needed

Using the learning management system, using Microsoft Word and PowerPoint, using presentation and graphics programs, and Turnitin.

Instructional Methods

This course is designed in a format that is delivered asynchronously 100 % online. In the online environment, students will be engaged in discussion forums and weekly unit completion of materials that will lend success to completion of the course work. The weekly lessons will be released on Sunday at 5pm.

Each week/unit starts on Monday and ends on Saturday at 11:00pm CST and your grade for activities will be posted as soon thereafter as possible.

This course will provide a variety of activities and assessments to assist you in achieving the outcomes/objectives for the course. You will work toward achieving these outcomes through discussions/comments, assignments, and tests. Below is an explanation of each course requirement including due date, assignment instructions, and other requirements.

Student Responsibilities or Tips for Success in the Course

The student must regularly log into the course to complete weekly assignments and post and respond on discussion boards. Weekly reading is expected as well as taking scheduled exams and completing all other assignments.

GRADING

The total points accumulated through the following assignments will determine your course grade:

Exam one	75 points
Exam two	75 points
Exam three	75 points
Exam four	75 points
Written Assignment	100 points
Discussions/Comments (5@70 points each)	350 points
Total possible points	<u>750 points</u>

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Your aggregate point value will equate to the following letter grade:

675 to 750 points = 90% - 100% A
600 to 674 points = 80% - 89% B
525 to 599 points = 70% - 79% C
450 to 524 points = 60% - 69% D
449 points or less = 0 to - 59% F

Assessments

Exams: There will be four exams in the course worth 75 points each. They will cover assigned chapters for that section. Exams will consist of short essay, multiple choice and true/false questions.

Written Assignment: There will be one individual written assignment worth 100 (5 points for topic selection and 95 for paper) points. This is an APA style research paper. See appendix A for further details.

Participation/Discussions: Class Participation/Discussion (5 posts at 70 points each=350 course points)

There will be 5 discussions posted throughout the semester worth 70 points each total (50 points for the initial post and 20 points for your comments). Discussion on topics must be done during the week(s) we are discussing the course material.

Assessment Method: Based on your ability to discuss in an open and constructive way, those concepts and issues that we will cover in class.

Introduction (1 Introduction post not graded) Every student must introduce him- or herself by the third day of class (Wednesday) during Week One. This information will be entered as a threaded discussion. You will receive 5 extra credit points for completing this task by the deadline.

Each student's presentation should cover the following information:

- Name
- Occupation/career and length of time
- How this course is expected to help or aid your career, separate from the entire degree
- Describe how you expect this degree to enhance your career

Discussion Posts

The Discussions in this class will focus on the specific assignments connected to each week. Each student is expected to participate in the weekly discussion by responding to ideas(s) presented by the professor. A minimum of one initial discussion per week is required and five peer responses. This must not be all on one day. Students may post earlier than the absolute due date if desired, but no later than the identified date. You are required to post one week and reply by the end of the next week. You will have two

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weeks total to complete post/comments, but posts must be completed by the end of week one.

The **Discussions** are directly related to the assigned lecture material. Upon completion of the assigned lecture material, you are expected to engage in an **ongoing** discussion/debate with your classmates. Your contributions to the discussion forums will be graded for **quality** and a **detailed analysis** linking the material to a critical appraisal of theory, policy, and practice. You must integrate course material and preferably outside material into your post and cite it properly. In all cases, students must cite in-text and provide a full bibliography/works cited at the end of their post for all citations mentioned in the post in APA format (See information later in the syllabus for more information on citing utilizing APA citation format).

These posts should be **the equivalent of 1 page in length or a minimum of 250 words**. The specific discussion assignment is located in each unit Week by clicking on the Discussion link.

5 discussion posts @ 50 points each = 250 course points

Posts are due by 11:00PM CST during the week assigned

Comment Posts

Comment posts are responses you make to the discussion posts that you and your classmates post each week. You are **required** to make a minimum of **five** comments for each discussion. I would strongly encourage you to engage your colleagues well past the five-comment minimum in order to maximize your opportunity for meaningful discussion and learning.

Comment posts should be meaningful. Merely agreeing or disagreeing with a classmate will not be looked upon favorably and will result in a loss of points. A meaningful post is one that moves the discussion forward in some substantive way through providing one's perspective, additional information through research, or reframing the discussion in some new way. You are expected to engage in an **ongoing** discussion/debate with your classmates. Your comments will be graded for **quality**, and **relevance**. Your comments will also be graded based on your ability to engage in critical thinking. Students **must** provide one outside source for **at least** one comment that they make.

NO LATE COMMENTS ARE ACCEPTED. All comment posts are due by 11:00PM of the week assigned.

Assessment Method: Comments will be graded using the Comments Grading Rubric attached to the Discussion Post Grading Rubric. The discussion and comments for each week will be graded together and posted as one grade (Discussion = 50+ Comments 5@ 4 points each (20) = 70 points/week). *(25 comments @ 4 points each = 100 course points)*

TECHNOLOGY REQUIREMENTS

Browser support

D2L is committed to performing key application testing when new browser versions are released. New and updated functionality is also tested against the latest version of supported browsers. However, due to the frequency of some browser releases, D2L

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cannot guarantee that each browser version will perform as expected. If you encounter any issues with any of the browser versions listed in the tables below, contact D2L Support, who will determine the best course of action for resolution. Reported issues are prioritized by supported browsers and then maintenance browsers.

Supported browsers are the latest or most recent browser versions that are tested against new versions of D2L products. Customers can report problems and receive support for issues. For an optimal experience, D2L recommends using supported browsers with D2L products.

Maintenance browsers are older browser versions that are not tested extensively against new versions of D2L products. Customers can still report problems and receive support for critical issues; however, D2L does not guarantee all issues will be addressed. A maintenance browser becomes officially unsupported after one year.

Note the following:

- Ensure that your browser has JavaScript and Cookies enabled.
- For desktop systems, you must have Adobe Flash Player 10.1 or greater.
- The Brightspace Support features are now optimized for production environments when using the Google Chrome browser, Apple Safari browser, Microsoft Edge browser, Microsoft Internet Explorer browser, and Mozilla Firefox browsers.

Desktop Support

Browser	Supported Browser Version(s)	Maintenance Browser Version(s)
Microsoft® Edge	Latest	N/A
Microsoft® Internet Explorer®	N/A	11
Mozilla® Firefox®	Latest, ESR	N/A
Google® Chrome™	Latest	N/A
Apple® Safari®	Latest	N/A

Tablet and Mobile Support

Device	Operating System	Browser	Supported Browser Version(s)
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Device	Operating System	Browser	Supported Browser Version(s)
Android™	Android 4.4+	Chrome	Latest
Apple	iOS®	Safari, Chrome	The current major version of iOS (the latest minor or point release of that major version) and the previous major version of iOS (the latest minor or point release of that major version). For example, as of June 7, 2017, D2L supports iOS 10.3.2 and iOS 9.3.5, but not iOS 10.2.1, 9.0.2, or any other version. Chrome: Latest version for the iOS browser.
Windows	Windows 10	Edge, Chrome, Firefox	Latest of all browsers, and Firefox ESR.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - Sound card, which is usually integrated into your desktop or laptop computer
 - Speakers or headphones.
 - *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site http://www.java.com/en/download/manual.jsp](http://www.java.com/en/download/manual.jsp)
- Current anti-virus software must be installed and kept up to date.

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Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
 - [Adobe Reader](https://get.adobe.com/reader/) <https://get.adobe.com/reader/>
 - [Adobe Flash Player](https://get.adobe.com/flashplayer/) (version 17 or later) <https://get.adobe.com/flashplayer/>
 - [Adobe Shockwave Player](https://get.adobe.com/shockwave/) <https://get.adobe.com/shockwave/>
 - [Apple Quick Time](http://www.apple.com/quicktime/download/) <http://www.apple.com/quicktime/download/>
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

COMMUNICATION AND SUPPORT

Brightspace Support

Need Help?

Student Support

If you have any questions or are having difficulties with the course material, please contact your Instructor.

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Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778 or click on the **Live Chat** or click on the words “[click here](#)” to submit an issue via email.



System Maintenance

Please note that on the 4th Sunday of each month there will be System Maintenance which means the system will not be available 12 pm-6 am CST.

Interaction with Instructor Statement

My primary form of communication with the class will be through Email and Announcements. Any changes to the syllabus or other important information critical to the class will be disseminated to students in this way via your official University Email address available to me through MyLeo and in Announcements. It will be your responsibility to check your University Email and Announcements regularly. Students who Email me outside of regular office hours can expect a reply within 24 hours M-F. Students who Email me during holidays or over the weekend should expect a reply by the end of the next regularly scheduled business day.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures/Policies

APA Citation Format Policy

It is very important that you learn how to cite properly. In some ways, citations are more important than the actual text of your paper/assignment. Therefore, you should take this task seriously and devote some time to understanding how to cite properly. If you take the time to understand this process up front, it will save you a significant amount of time in the long run (not to mention significant deductions in points).

In the social and behavioral sciences (including Criminal Justice), we use APA (American Psychological Association) format. As a rule of thumb, one cites whenever they are paraphrasing other people's words or when they quote other's words directly. You may learn to cite from a variety of different sources including the APA Tutorial and the sources listed below.

www.apastyle.org **(Opens in a new window)**

<http://owl.english.purdue.edu/owl/resource/560/02/> **(Opens in a new window)**

www.library.cornell.edu/resrch/citmanage/apa **(Opens in a new window)**

It is the student's responsibility to understand how to cite properly. If you have questions, feel free to ask.

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Late Work

In principle, I do not accept late work and do not believe in allowing students to turn in work after the due date. My position is that everyone knows the rules of engagement at the beginning of the term and that it is the student's responsibility to ensure that they plan accordingly to submit their assignments in a timely manner.

Drop Course Policy

Students should take responsibility for dropping themselves from the course according to University policy should this become necessary.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](#)

<http://www.albion.com/netiquette/corerules.html>

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

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<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

ADA Statement

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: studentdisabilityservices@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

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For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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COURSE OUTLINE / CALENDAR

Course Calendar

This is a tentative schedule of readings and exam dates. The instructor reserves the right to change dates to accommodate additional topics or unforeseen scheduling conflicts.

Week One: 8/27-9/1	Course introduction. Syllabus, Homework and Text review. Introduction Discussion Post. History/Goals of Corrections -Chapter 1
Week Two: 9/3-9/8	Sentencing - Chapter 2 Discussion Post #1 Sentencing Policies (9/8)
Week Three: 9/10-9/15	Jails - Chapter 3 Comments #1 (9/15)
Week Four: 9/17-9/22	Probation and Intermediate Sanctions – Chapter 4 Exam #1 (9/22/18)
Week Five: 9/24-9/29	Prison Organization - Chapter 5 Discussion Post #2 Probation, Parole and Re-Entry– (9/29)
Week Six: 10/1-10/6	Parole - Chapter 6 Comments #2 (10/6)
Topic Selection for Research Paper Due – 5 points by 10/6/18 at 11:00pm	
Week Seven: 10/8-10/13	Adult Correctional Clients - Chapter 7 Chapter 11 Prison Life – Male and Female Inmates Discussion #3- Women Offenders (10/13/18)
Week Eight: 10/15-10/20	Comments #3 (10/20/18) Exam #2 (10/20/18)
Week Nine: 10/22-10/27	Chapter 8 – Juvenile Correctional System
Week Ten: 10/29-11/3	Chapter 9 – Special Populations Discussion #4 – Last Days of Solitary (11/3/18)
Week Eleven: 11/5-11/10	Chapter 14 – Prison Programs Comments #4 (11/10/18)
Written Assignment DUE 11/10/18 @11pm	

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Week Twelve: 11/12-11/17	Exam #3 (11/17/18)
Week Thirteen: 11/19-11/21 Campus closed 11/22-11/23	Chapter 12 – Working in Prisons Chapter 13 – Security, Custody and Riots
Week Fourteen: 11/26-12/1	Chapter 15 – Legal Issues and the Death Penalty Discussion #5 -Budgets, Staffing and Private Facilities (12/1/18)
Week Fifteen: 12/3-12/8	Comments #5 (12/8/18)
Finals Week 12/10-12/14	Exam #4 – DUE BY 12/12/18!!

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