

COURSE SYLLABUS

POLITICAL SCIENCE 222: INTRODUCTION TO LAW (3 semester hours)

Tuesdays & Thursdays, 3:30 – 4:45 PM
SS – 143

Instructor: Professor April Pitts
Office Location: SS – 163
Office Hours: M 4:00 – 6:00 PM
T 10:00 AM – 11:30 AM
R 10:00 AM – 11:30 AM
(or by appointment)
Phone: (903)886-5310
Email: April.Pitts@tamuc.edu

Required Texts

Thomas F. Goldman and Henry R. Cheeseman, *The Paralegal Professional: The Essentials*, 5th edition, Pearson Prentice Hall
ISBN: 978-0-13-413086-6

Course Description

This course provides an overview of the law and the legal system. Topics include basic legal concepts and terminology in various areas of the law; structure, jurisdictions, functions, practices, and political impact of the judicial system at the local, state, and national levels; current issues in law; and ethical obligations of the paralegal.

Course Objectives

The goal of this course is to enable the student to:

- Understand the role of the paralegal as a legal professional and related ethics;
- Identify the structure and procedures of federal and state court systems;
- Identify functions and interrelationship of judicial, executive and legislative branches of government as well as administrative agencies;
- Analyze various types of law in the context of factual scenarios.

Attendance Policy

Attendance is required and roll will be taken at every class. If you miss more than 4 classes I reserve the right to drop you from the course. If a student leaves before the end of class, it will be considered 1 absence.

Grading Policy

This class will be taught using the Socratic Method as well as lecture. You may be called on at any time and are expected to be fully prepared to discuss the assigned reading material. This is a cumulative grade over the course of the semester.

You are also responsible for completing the assignments listed in this syllabus. The assignments may be found within the chapters of the textbook and in handouts I will provide to you. If the assignment is a group assignment, you will be responsible for choosing your group members. A group may consist of 2 to 3 people. Your assignments will be reviewed, graded and returned to you. This is a cumulative grade over the course of the semester.

All assignments must have a cover page indicating the following: your name, class, name of the assignment, and date the assignment is due. All assignments must be stapled. A deduction of 10 points will be assessed to all assignments turned in without stapling or without a cover page.

Case briefs, take-home exams, homework assignments, and any other written work are due at the beginning of the class period indicated in this syllabus. All written work will be graded not only on content, but also on writing style, **including punctuation and grammar**. Homework, case briefs, and take-home exams *will NOT* be accepted late or by email.

The examinations will primarily consist of multiple choice, true/false, definition, and short answer questions. If an exam is take-home, any collaboration with other students with regards to the substance of the exam will result in a failing grade.

Your grade will be calculated according to the following formula:

Attendance/Participation	15 points
Assignments	25 points
Test 1	20 points
Test 2	20 points
Test 3	<u>20 points</u>
TOTAL	100 points

Grade Distribution is as follows:

- A = 90-99
 - B = 80-89
 - C = 70-79
 - D = 65-69
 - F = 64 and below
- (No extra credit work will be allowed)*

Classroom Etiquette

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Student's Guide Handbook, Policies and Procedures, Conduct) You are expected to exhibit respect for the instructor and fellow students at all times. All electronic devices (except laptops) must be turned off during class. Laptop use is limited to reading notes made for class and taking notes during class. In the event you choose to use a laptop, sound features must be disabled. Surfing the internet and playing games on your laptop during class time are strictly prohibited. Failure to adhere to these policies may result in removal from class.

Disability Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University – Commerce
Gee Library
Room 132
Phone: (903)886-5150 or (903)886-5835
Fax: (903)468-8148
StudentDisabilityServices@tamuc.edu

Nondiscrimination Statement

Texas A&M University - Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf> (and/or consult your event organizer). Pursuant to PC

46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or call 9-1-1.

Plagiarism Statement

Many people think of plagiarism as copying another's work, or borrowing someone else's original ideas. But terms like "copying" and "borrowing" can disguise the seriousness of the offense:

According to the Merriam-Webster Online Dictionary, to "plagiarize" means

1. to steal and pass off (the ideas or words of another) as one's own
2. to use (another's production) without crediting the source
3. to commit literary theft
4. to present as new and original an idea or product derived from an existing source.

In other words, plagiarism is an act of fraud. It involves both stealing someone else's work and lying about it afterward.

But can words and ideas really be stolen?

According to U.S. law, the answer is yes. The expression of original ideas is considered intellectual property, and is protected by copyright laws, just like original inventions. Almost all forms of expression fall under copyright protection as long as they are recorded in some way (such as a book or a computer file).

All of the following are considered plagiarism:

- turning in someone else's work as your own
- copying words or ideas from someone else without giving credit
- failing to put a quotation in quotation marks
- giving incorrect information about the source of a quotation
- changing words but copying the sentence structure of a source without giving credit
- copying so many words or ideas from a source that it makes up the majority of your work, whether you give credit or not (see our section on "fair use" rules)

Most cases of plagiarism can be avoided, however, by citing sources. Simply acknowledging that certain material has been borrowed, and providing your audience with the information necessary to find that source, is usually enough to prevent plagiarism. If you have retained the essential idea of an original source, and have not cited it, then no matter how drastically you may have altered its context or presentation, you have still plagiarized.” (www.plagiarism.org)

If you plagiarize, you will receive a ZERO for the assignment in question. I also reserve the right to give you an F in the course. The matter will be referred to the Office of the Dean of the College of Humanities, Social Sciences, and Arts.

As Instructor, I reserve the right to amend, modify, or alter this syllabus as the situation may require.

Tentative Course Reading Assignments

Week 1

08/28 First Day of Class: Course Overview

08/30 Chapter 1: The Paralegal Profession

Week 2

09/04 Chapter 2: Ethics and Professional Responsibility
Assignment: Read *Tegman v. Accident and Medical Investigations* and answer the three questions pertaining to the case (pg. 78)

09/06 Chapter 2: Continued

Week 3

09/11 Chapter 2: Continued

09/13 Chapter 3: The Paralegal Workplace

Week 4

09/18 Chapter 3: Continued

09/20 Chapter 4: Technology and the Paralegal
Assignment: Continuing Cases and Exercises Problem #2 (pg. 170)

Week 5

09/25 **Test 1**

09/27 Chapter 5: American Legal Heritage and Constitutional Law

Week 6

10/02 Chapter 5: Continued

10/04 Chapter 5: Continued

FALL 2018

Week 7

10/09 Chapter 5: Continued
Assignment: Video Case Studies (pg. 198)
1. A School Principal Reacts: Student Rights versus School Duty
2. Confidentiality Issue: Attorney-Client Privilege

10/11 Chapter 5: Continued

Week 8

10/16 Chapter 6: The Court System and Alternative Dispute Resolution

10/18 Chapter 6: Continued

Week 9

10/23 Chapter 6: Continued

10/25 Chapter 6: Continued

Week 10

10/30 **Test 2**

11/01 **No Class**

Week 11

11/06 Chapter 7: Civil Litigation

11/08 Chapter 7: Continued
Assignment: Legal Analysis and Writing Cases – *Norgart v. The Upjohn Company* (page 295)
Legal Analysis and Writing Cases – *Ferlito v. Johnson & Johnson Products, Inc.* (page 295)

Week 12

11/13 Chapter 7: Continued

11/15 Chapter 7: Continued

Week 13

11/20 & 22 **No Classes this week – THANKSGIVING**

FALL 2018

Week 14

11/27 Chapter 8: Criminal Law and Procedure

11/29 Chapter 8: Continued

Assignment: Developing your Collaboration Skills (page 330) – This is a
GROUP ASSIGNMENT

Week 15

12/04 Chapter 8: Continued

12/06 Chapter 9: Administrative Law

Assignment: Video Case Study – Administrative Agency Hearing: The
Role of the Paralegal (Page 367)

Week 16

12/13 **Test 3 (1:15 – 3:15 pm)**