



NURS 5310.01 Health Care Policy, Organization, and Financing

COURSE SYLLABUS: SEMESTER YEAR

Instructor: Debbie Mahoney, PhD, APRN, FNP-BC

Office Location: Nursing Building 103

Office Hours: Tues, Thurs 9-3.

Office Phone: 903-468-3304

Office Fax: 903-886-5729

University Email Address: debra.mahoney@tamuc.edu

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required

Milstead, J. (2019). *Health policy & politics: A nurse's guide*. 6th Ed.
Boston: Jones and Bartlett Publishers

Optional

Mason, D., Leavitt, J., & Chaffee, M. (current edition). *Policy & politics in nursing and health care*. Philadelphia: W.B. Saunders.

Buppert, C. (current edition). *The primary care provider's guide to compensation and quality: How to get paid and not get sued*. Sudbury, MA: Jones and Bartlett Publishers.

Porche, D. (current edition). *Health policy: Application for nurses and other healthcare professionals*. Sudbury, MA: Jones and Bartlett Learning.

Course Description (3 semester credit hours)

This course focuses on the effect of politics, organizations, and resources on the delivery of high-quality, cost-effective health care. The leadership role of the advanced practice nurse in the design, implementation, and management of human fiscal and physical health care resources is emphasized.

Student Learning Outcomes

Upon completion of the course, the student will have been given the opportunity to:

1. Analyze how policies influence the structure and financing of health care, practice, and health outcomes.
2. Differentiate and delineate legislative and regulatory processes.
3. Identify and analyze the effect of health care policy issues on minority populations.
4. Evaluate local, state, and national socioeconomic and health policy issues and trends.
5. Explicate the organization of various health care delivery systems.
6. Evaluate the leadership role of the advanced practice nurse within integrated health care delivery systems.
7. Synthesize basic principles of fiscal management, budgeting, and health care.

COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments

Teaching and learning methods will include lecture, presentations, group discussion, use of audiovisuals, on-line course information, handouts, reading and written assignments, and case studies.

Student Responsibilities

Online Etiquette: This class will be conducted entirely online. Please use the following a guide to your online behavior.

- Make a personal commitment to learning about, understanding, and supporting your peers.
- Assume the best of others in the class and expect the best from them.
- Recognize and value the experiences, abilities, and knowledge each person brings to class. Value the diversity of the class.
- Participate actively in the discussions, having completed the readings and thought about the issues.
- Pay close attention to what your classmates write in their online comments. Ask clarifying questions, when appropriate. These questions are meant to probe and shed new light, not to minimize or devalue comments.
- Think through and re-read your comments before you post them.
- Never make derogatory comments toward another person in the class.
- Do not make sexist, racist, homophobic, or victim-blaming comments at all.
- Disagree with ideas, but do not make personal attacks.
- Be open to be challenged or confronted on your ideas or prejudices.

- Challenge others with the intent of facilitating growth. Do not demean or embarrass others.
- Encourage others to develop and share their ideas.
- Be willing to change.

GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 83%-89%

C = 75%-82%

D = 60%-74%

F = 59% or Below

Evaluation Methods	
Reaction Papers (2)	40%
Policy Critique Paper	25%
Power Point Presentation	10%
Legislative Visit	10%
Class Participation	10%
Proof of membership in professional organization	5%

Assessments

Reaction Papers: The purpose of these learning activities is to provide the student with the opportunity to explore selected current information related to advance practice nursing/health care administration and health care policy, organization, and financing. The student will write 2 Reaction Papers from assigned articles.

Policy Critique Paper and PowerPoint Presentation: Students will submit a written health policy critique and provide a PowerPoint presentation on the critique. The written critique should not exceed ten (10) typewritten pages, including references. The PowerPoint presentation should be no longer than 15 slides. The critique should identify the policy, trace its origin and implementation in health care, and evaluate its effectiveness,

finance/cost considerations, application to advanced practice nursing/health care administration, and implications for the future. Students are expected to employ self-directed methods to learn and gather information for this activity and are encouraged to use a variety of resources, including reading assignments, library resources, personal observation, practice, and public and private facilities, if appropriate.

Legislative visit: Students will visit with state elected representatives or their staff in Austin. A written paper will be turned in analyzing the dynamics of the current Texas legislature, describe the proposed bill/policy, identify the stakeholders, and its effect on health care delivery and advanced practice nursing in Texas. Describe the feedback from the legislator or staff. A thank you note will be written and sent to the legislator.

Class Participation: Class participation is reflected in comments and discussions posted online. Students are responsible for contributing in brief but salient comments to each of the PowerPoint presentation given by all the students on their selected health policy critique. Comments need substance, perception, and resource/references.

TECHNOLOGY REQUIREMENTS

- To fully participate in online courses you will need to use a current Flash enabled browser. For PC users, the suggested browser is Google Chrome or Mozilla Firefox. For Mac users, the most current update of Firefox is suggested.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - Sound card, which is usually integrated into your desktop or laptop computer
 - Speakers or headphones.
 - *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.

- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site](http://www.java.com/en/download/manual.jsp)
<http://www.java.com/en/download/manual.jsp>
- Current anti-virus software must be installed and kept up to date.
- Run a browser check through the Pearson LearningStudio Technical Requirements website. [Browser Check](http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset)
http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
 - [Adobe Reader](https://get.adobe.com/reader/) <https://get.adobe.com/reader/>
 - [Adobe Flash Player](https://get.adobe.com/flashplayer/) (*version 17 or later*)
<https://get.adobe.com/flashplayer/>
 - [Adobe Shockwave Player](https://get.adobe.com/shockwave/) <https://get.adobe.com/shockwave/>
 - [Apple Quick Time](http://www.apple.com/quicktime/download/) <http://www.apple.com/quicktime/download/>
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: [System Requirements for LearningStudio](https://secure.ecollege.com/tamuc/index.learn?action=technical)
<https://secure.ecollege.com/tamuc/index.learn?action=technical>

ACCESS AND NAVIGATION

Pearson LearningStudio (eCollege) Access and Log in Information

This course will be facilitated using Pearson LearningStudio, the learning management system used by Texas A&M University-Commerce. To get started with the course, go to [myLeo](http://www.tamuc.edu/myleo.aspx). <http://www.tamuc.edu/myleo.aspx>

You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or helpdesk@tamuc.edu.

It is strongly recommended that you perform a "Browser Test" prior to the start of your course. To launch a browser test, login to Pearson LearningStudio, click on the "My Courses" tab, and then select the "Browser Test" link under Support Services.

Pearson Learning Studio Student Technical Support

Texas A&M University-Commerce provides students technical support in the use of Pearson LearningStudio.

Technical assistance is available 24 hours a day/ 7 days a week.

If at any time you experience technical problems (e.g., you can't log in to the course, you can't see certain material, etc.) please contact the Pearson LearningStudio Help Desk, available 24 hours a day, seven days a week.

The student help desk may be reached by the following means 24 hours a day, seven days a week.

- **Chat Support:** Click on '*Live Support*' on the tool bar within your course to chat with a Pearson Learning Studio Representative.
- **Phone:** 1-866-656-5511 (Toll Free) to speak with Pearson Learning Studio Technical Support Representative.
- **Email:** helpdesk@online.tamuc.org to initiate a support request with Pearson LearningStudio Technical Support Representative.

Accessing Help from within Your Course: Click on the '*Tech Support*' icon on the upper left side of the screen inside the course. You then will be able to get assistance via online chat, email or by phone by calling the Help Desk number noted below.

Note: Personal computer problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, an Internet cafe, or a bookstore, such as Barnes & Noble, etc.

Policy for Reporting Problems with Pearson LearningStudio

Should students encounter Pearson LearningStudio based problems while submitting assignments/discussions/comments/exams, the following procedure **MUST** be followed:

1. Students must report the problem to the help desk. You may reach the helpdesk at helpdesk@online.tamuc.org or 1-866-656-5511
2. Students **MUST** file their problem with the helpdesk and obtain a helpdesk ticket number
3. Once a helpdesk ticket number is in your possession, students should email me to advise me of the problem and to provide me with the helpdesk ticket number
4. At that time, I will call the helpdesk to confirm your problem and follow up with you

PLEASE NOTE: Your personal computer/access problems are not a legitimate excuse for filing a ticket with the Pearson LearningStudio Help Desk. You are strongly encouraged to check for compatibility of your browser **BEFORE** the course begins and to take the Pearson LearningStudio tutorial offered for students who may require some extra assistance in navigating the Pearson LearningStudio platform. **ONLY** Pearson LearningStudio based problems are legitimate.

Internet Access

An Internet connection is necessary to participate in discussions and assignments, access readings, transfer course work, and receive feedback from your professor. View the requirements as outlined in Technology Requirements above for more information.

myLeo Support

Your myLeo email address is required to send and receive all student correspondence. Please email helpdesk@tamuc.edu or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at [myLeo](https://leo.tamuc.edu). <https://leo.tamuc.edu>

Learner Support

Go to the following link [One Stop Shop](#)- created to serve you by attempting to provide as many resources as possible in one location.

<http://www.tamuc.edu/admissions/onestopshop/>


Go to the following link [Academic Success Center](#)- focused on providing academic resources to help you achieve academic success.

<http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

FREE MOBILE APPS

The Courses apps for phones have been adapted to support the tasks students can easily complete on a smaller device. Due to the smaller screen size course content is not presented.

The Courses app is free of charge. The mobile Courses Apps are designed and adapted for different devices.

	App Title:	iPhone – Pearson LearningStudio Courses for iPhone Android – LearningStudio Courses - Phone
	Operating System:	iPhone - OS 6 and above Android – Jelly Bean, Kitkat, and Lollipop OS
	iPhone App URL:	https://itunes.apple.com/us/app/pearson-learningstudio-courses/id977280011?mt=8
	Android App URL:	https://play.google.com/store/apps/details?id=com.pearson.lsp_hone

Once downloaded, search for Texas A&M University-Commerce, and it should appear on the list. Then you will need to sign into the myLeo Mobile portal.

The Courses App for Android and iPhone contain the following feature set:

- View titles/code/Instructor of all Courses enrolled in online
- View and respond to all discussions in individual Courses
- View Instructor Announcements in individual Courses
- View Graded items, Grades and comments in individual Courses
- Grade to Date
- View Events (assignments) and Calendar in individual Courses
- View Activity Feed for all courses
- View course filters on activities

- View link to Privacy Policy
- Ability to Sign out
- Send Feedback

COMMUNICATION AND SUPPORT

Communication between faculty and students is important and taken seriously. To that end, faculty are committed to student success in this course. Students are responsible for making appointments and asking questions to clarify any questions or procedures. Preferred communication methods are through individualized faculty office hours, email, or office phone and occur during regular business hours. If a phone call is not answered, please leave a message and send an e-mail using the direct e-mail link on the course home page. You will be treated with collegial respect and you are expected to communicate likewise in a professional manner.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

CLASS

1. Exam dates are listed in each course syllabus, and the student is expected to take the exams as scheduled.
2. As an adult learner and responsible professional, the student is responsible for reading and completing assignments prior to class and for being prepared to participate in discussions over the assigned material. It should not be expected that all material will be covered in class. Students are expected to come to class prepared.
3. Assignments must be handed in on time. Assignments submitted late without prior arrangement with the classroom instructor will receive a zero.

Paper submissions

All documents submitted online are to be in .docx, .rtf or .pdf format. No other formats will be accepted (JPEG, GIF, etc.). Assignments need to be submitted in a maximum of one document per assignment. Failure to follow these guidelines will result in a grade of "0" on the assignment.

Late Submissions

It is expected that students will submit all assignments on time. If an extension is needed, it should be requested before the due date and may or may not be approved at the discretion of the course coordinator. Unexcused late assignments will be penalized 10% per day for each of the first two days

overdue; on the 3rd day, the grade will be assigned as 0%. Communication on these matters is the student's responsibility.

Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See current Student Guidebook).

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](http://www.albion.com/netiquette/corerules.html)
<http://www.albion.com/netiquette/corerules.html>

ADA Statement

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: Rebecca.Tuerk@tamuc.edu

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

COURSE OUTLINE / CALENDAR

Week	Content	Readings
1 1/16/18	Introduction to Course	
2 1/22/18	Engaging in Policy Activities	Milstead: Chap 12
3 2/2/18	Legislative Visit	On site at State Capitol, Austin, TX
4 2/5/18	Political Role for Nurses Legislative Visit Paper Due 5PM	Milstead: Chap 1
5 2/12/18	Agenda Setting	Milstead: Chap 2 Selected Readings
6 2/19/18	Government Response: Legislation Reaction Paper #1 Due 5PM	Milstead: Chap 3 Selected Readings
7 2/26/18	Government Response: Regulation	Milstead: Chap 4 Selected Readings
8 3/5/18	Public Policy Design Policy Critique Paper due 5PM	Milstead: Chap 5 Selected Readings
	SPRING BREAK	
9 3/19/18	Policy Implementation	Milstead: Chap 6 Selected Readings
10 3/26/18	Health Policy and Social Program Evaluation	Milstead: Chap 7 Selected Readings
11 4/3/18	IN CLASS Student Policy Critique Presentations Nurses Influencing Global Health Policy	Milstead: Chap 11
12 4/10/18	Impact of electronic health resources and big data	Milstead: Chap 8

13 4/17/18	Interprofessional Practice Reaction Paper #2 Due 5PM	Milstead: Chap 9
14 4/24/18	Economics and Finance of Health Care	Milstead: Chap 10
15 5/7/18	Evaluations	

Assigned Required Reading and other resources (Online Sources):

An up-to-date list of required readings will be provided.

Reaction Papers: Grading Criteria

Criteria	Possible Points	Score	Comments
Brief summary and its relation to health care policy, organization, or financing	25		
Analysis and implication for advanced practice nursing or health care administration	30		
Effect on local, state, national, and/or global health care services	25		
Organization and clarity of paper, grammar, APA format	20		
TOTAL	100		

Policy Critique Paper: Grading Criteria

Criteria	Possible	Score	Comments
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	Points		
Description and history of policy, significant persons or organizations, events coverage of legislative and other relevant processes involved in implementation.	10		
Evaluation of policy effectiveness related to intent and purpose	15		
Evaluation of economic impact, cost effectiveness, or related budgetary issues	15		
Effect of policy on local, state, national, and global health services.	15		
Implications for advanced practice and evaluation of policy in terms of future implications	20		
Personal observations/comments	10		
Current references of resources used including personal contacts, professional journals, government documents			
Organization of paper, clarity of writing, readability, correct APA format, proper sentence structure, use of grammar, spelling.	15		
TOTAL	100		

Policy Critique PowerPoint Presentation: Grading Criteria

Criteria	Possible Points	Score	Comments
Comprehensive review and analysis of the health care policy	50		
PowerPoint used effectively to enhance presentation	20		
Organization and clarity of presentation Use of proper grammar, spelling Readability	20		
Limited to 15 slides (20 minute recording)	10		

TOTAL	100		
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Class Participation: Grading Criteria

Criteria	Possible Points	Score	Comments
Perceptiveness of comments on the selected health policy	25		
Comments are relevant and foster ongoing discussion	25		
Comments bring in a different perspective, have a different application	25		
Comments have proper sentence structure, use of grammar, spelling	15		
Comments submitted within 2 days	10		
TOTAL	100		

