



## **COUN 414 Home & Family Living**

Thursday 7:20 – 10:00 pm – CHEC 110

COURSE SYLLABUS: Spring 2018

### **INSTRUCTOR INFORMATION**

**Instructor:** Melissa G. McCarthy, LPC, NCC, Doctoral Candidate, GAT

**Office Location:** TAMUC CHEC Campus - TBD

**Office Hours:** By Appointment

**Office Phone:** 903-886-5637

**Office Fax:** 903-886-5991

**University Email Address:** melissa.mccarthy@tamuc.edu

**Preferred Form of Communication:** melissa.mccarthy@tamuc.edu with student name and class name in the subject line.

**Communication Response Time:** In most cases within 48 hours.

### **COURSE INFORMATION**

#### ***Materials – Textbooks, Readings, Supplementary Readings***

***Textbook(s) Required:*** Goldenberg, I., Stanton, M., & Goldenberg, H. (2017). *Family therapy: an overview*. Boston: Cengage Learning.

***Software Required:*** N/A

***Optional Texts and/or Materials:*** Other readings as assigned, including journal articles and online resources.

*The syllabus/schedule are subject to change.*

## ***Course Description***

Home and Family Living. Three semester hours. (1) Functional study of modern family with special attention to roles, marriage preparation and partner selection. Emphasis on marital adjustment and other essentials of successful home and family life. Examination of current, relative issues of human relations including family planning, sex education, divorce, communications, and marriages under special circumstances.

## ***Student Learning Outcomes***

Upon completion of the course, students should be able to identify, describe, and discuss:

1. To introduce students to the basics of foundational and contemporary MFT theories.
2. To help students understand the link between theory and practice in MFT.
3. To help students develop an awareness of contextual factors that affect the therapeutic relationship.
4. To develop an awareness of ethical principles relevant to therapy.
5. To develop an awareness of individual and family dynamics that affect the therapeutic relationship Intergenerational, multigenerational, and aging families

## **COURSE REQUIREMENTS**

### ***Minimal Technical Skills Needed***

Using the learning management system, using Microsoft Word and PowerPoint, using presentation and graphics programs, etc.

### ***Instructional Methods***

Lecture by teacher, class discussion, online discussion groups, group activities, reading assignments, open textbook study, problem solving and case studies, video presentations, exams, outside of class assignment, and other methods as deemed necessary by the instructor.

### ***Student Responsibilities or Tips for Success in the Course***

Confidentiality is a necessity. Students might volunteer to share personal information during class discussions or demonstrations. This is an important part of the learning experience and the student's right to privacy must be respected by all. Being actively involved in the class sessions and the small groups entails some level of personal self-

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disclosure. Because of the nature of the vulnerability, trust, and openness needed to learn about counseling, it is extremely important that confidentiality be maintained. Revealing personal information about others outside of the classroom is a breach of confidentiality. If you wish to share with others outside of the classroom, please reveal only your own reactions and understanding and avoid using names or identifying features of your classmates. It is expected that anyone who participates in a demonstration of either an individual session in this course will have his or her confidentiality respected.

Please do not record any lectures, discussions, or demonstrations. Recording parts of class sessions could well pose problems with respect to confidentiality and privacy. Please make sure to turn all cell phone and electronic devices off before entering the classroom. Again, no recording of any aspects of the course is allowed. I also request that you not bring your laptops to the class sessions. This policy does not apply to those who have registered learning disabilities. Please speak to me in private if that applies to you.

**Final grades in this course will be based on the following scale:**

A = 90%-100%	180-200 pts
B = 80%-89%	160-179 pts
C = 70%-79%	140-159 pts
D = 60%-69%	120-139 pts
F = 59% or Below	119 or below

## **Assessments**

### **1. Classroom/Online Attendance & Participation – 50 pts of final grade**

This is an active, skills-based class rather than a passive, lecture-style format. You are expected to attend all class sessions, to arrive on time and stay through the end of class, and to actively participate. Participation is not solely measured on the amount or number of times you speak, or on the personal nature of your sharing, but on the thoughtfulness your contributions demonstrate and their value to the session as a whole. **Missing classes will negatively affect your grade. Arriving late/leaving early is inconsiderate, and will negatively affect your grade. Weekly quizzes as determined by the professor.**

### **2. Family Therapy Presentation – 75 pts of final grade (MID-TERM GRADE)**

Each student will be responsible for presenting on a chapter out of the Family Therapy: An Overview textbook (chapters 5-17). Depending on the number of students, the presentation might have more than one presenter. **Students will use PowerPoint with 8-15 slides.**

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**Grading Rubric for the presentation:**

- Follow the chapter outline provided in the content section of the textbook (excluding “summary” & “recommended reading”)
- **DO NOT copy the textbook**
- Summarize the chapter
- Use proper APA citations

**3. Interview and summary paper – 75 pts of final grade (FINAL GRADE)**

To understand the lived experience of someone in a long-term relationship, you will find and interview a couple who has been together for 40 years or more. The interview is to be in person, not by phone or email, and should be conducted in a location of their choosing. Expect to spend about 30 minutes to an hour with this couple. You may audiotape the interview with their permission, so that you can be attentive instead of taking notes the whole time. In asking for and scheduling the interview, be very respectful of their time and any special accommodations they need, and do send them a thank-you note immediately afterward. During the first week of class, we will brainstorm a list of interview questions together.

**After the interview, write a paper with the following five sections to be used as headers on your paper.**

- (1) **Description** - who you interviewed, and why, and the environment where you met with them
- (2) **Summary** – what they shared with you about their long-term relationship
- (3) **Subjective experience** - how it felt to be with them
- (4) **Application** – how you can apply what you learned in your own relationships
- (5) **Reflection** - how this interview affected you personally.

**The paper should be written in APA style at a college level writing skill. Points will be deducted for not using APA style correctly. Points will be deducted for papers that do not cover each section, or that do not use the appropriate headers. The paper should be at least 4 – 6 pages, plus a cover page. This paper should be double-spaced, 12 point font, 1” margins, and printed out to submit at the beginning of the class on the date due.**

**DUE DATE 4/05/18 BY 12:00 am (midnight) turned in through Dropbox labeled Final.**

**Students will present a short overview of the interview to the class.**

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## TECHNOLOGY REQUIREMENTS

- To fully participate in online courses you will need to use a current Flash enabled internet browser. For PC and Mac users the suggested browser is Mozilla Firefox.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
  - 512 MB of RAM, 1 GB or more preferred
  - Broadband connection required courses are heavily video intensive
  - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
  - Sound card, which is usually integrated into your desktop or laptop computer
  - Speakers or headphones.
  - \*For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site http://www.java.com/en/download/manual.jsp](http://www.java.com/en/download/manual.jsp)
- Current anti-virus software must be installed and kept up to date.
- Run a browser check through the Pearson LearningStudio Technical Requirements website. [Browser Check http://help.ecollege.com/LS\\_Tech\\_Reg\\_WebHelp/en-us/#LS\\_Technical\\_Requirements.htm#Browsert](http://help.ecollege.com/LS_Tech_Reg_WebHelp/en-us/#LS_Technical_Requirements.htm#Browsert)

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
  - [Adobe Reader https://get.adobe.com/reader/](https://get.adobe.com/reader/)
  - [Adobe Flash Player \(version 17 or later\) https://get.adobe.com/flashplayer/](https://get.adobe.com/flashplayer/)
  - [Adobe Shockwave Player https://get.adobe.com/shockwave/](https://get.adobe.com/shockwave/)
  - [Apple Quick Time http://www.apple.com/quicktime/download/](http://www.apple.com/quicktime/download/)
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is

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the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

- For additional information about system requirements, please see: [System Requirements for LearningStudio](https://secure.ecollege.com/tamuc/index.learn?action=technical)  
<https://secure.ecollege.com/tamuc/index.learn?action=technical>

## ACCESS AND NAVIGATION

### ***Pearson LearningStudio (eCollege) Access and Log in Information***

This course will be facilitated using Pearson LearningStudio, the learning management system used by Texas A&M University-Commerce. To get started with the course, go to [myLeo](http://www.tamuc.edu/myleo.aspx) and from the top menu ribbon select eCollege. Then on the upper left side of the screen click on the My Courses tab. <http://www.tamuc.edu/myleo.aspx>

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** It is strongly recommended you perform a “Browser Test” prior to the start of your course. To launch a browser test login to Pearson LearningStudio, click on the My Courses tab, and then select the Browser Test link under Support Services.

### **Pearson LearningStudio Student Technical Support**

Texas A&M University-Commerce provides students technical support for the use of Pearson LearningStudio.

Technical assistance is available 24/7 (24 hours, 7 days a week).

If you experience LearningStudio (eCollege) technical problems, contact the LearningStudio helpdesk at 1-866-656-5511 (toll free) or visit [Pearson 24/7 Customer Support Site](http://247support.custhelp.com/) <http://247support.custhelp.com/>

The student help desk may be reached in the following ways:

- **Chat Support:** Click on 'Live Support' on the tool bar within your course to chat with a Pearson LearningStudio Representative.
- **Phone:** 1-866-656-5511 (Toll Free) to speak with Pearson LearningStudio Technical Support Representative.

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**Accessing Help from within Your Course:** Click on the 'Tech Support' icon on the upper left side of the screen inside the course. Then you will be able to get assistance via online chat or by phone.

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

### ***Policy for Reporting Problems with Pearson LearningStudio***

Should students encounter Pearson LearningStudio based problems while submitting assignments/discussions/comments/exams, the following procedure must be followed:

1. Students must report the problem to the help desk. You may reach the helpdesk at 1-866-656-5511.
2. Students must file their problem with the helpdesk and obtain a helpdesk ticket number
3. Once a helpdesk ticket number is in your possession, students should email me to advise me of the problem and provide me with the helpdesk ticket number.
4. I will call the helpdesk to confirm your problem and follow up with you

**PLEASE NOTE:** Your personal computer and internet access problems are not a legitimate excuses for filing a ticket with the Pearson LearningStudio Help Desk. Only Pearson LearningStudio based problems are legitimate reasons to contact the Help Desk.

You strongly are encouraged to check for your internet browser compatibility **BEFORE** the course begins and take the Pearson LearningStudio tutorial offered for students who may require some extra assistance in navigating the Pearson LearningStudio platform.

### **myLeo Support**

Your myLeo email address is required to send and receive all student correspondence. Please email [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu) or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at [myLeo](https://leo.tamuc.edu).  
<https://leo.tamuc.edu>

### **Learner Support**

The [One Stop Shop](http://www.tamuc.edu/admissions/onestopshop/) was created to serve you by providing as many resources as possible in one location. <http://www.tamuc.edu/admissions/onestopshop/>

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The [Academic Success Center](http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/) provides academic resources to help you achieve academic success.

<http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

## FREE Mobile APPS

The Courses apps for phones have been adapted to support the tasks students can easily complete on a smaller device. Due to the smaller screen size course content is not presented.

The Courses app is free of charge. The mobile Courses Apps are designed and adapted for different devices.

	<b>App Title:</b>	<b>iPhone</b> – Pearson LearningStudio Courses for iPhone <b>Android</b> – LearningStudio Courses - Phone
	<b>Operating System:</b>	<b>iPhone</b> - OS 6 and above <b>Android</b> – Jelly Bean, Kitkat, and Lollipop OS
	<b>iPhone App URL:</b>	<a href="https://itunes.apple.com/us/app/pearson-learningstudio-courses/id977280011?mt=8">https://itunes.apple.com/us/app/pearson-learningstudio-courses/id977280011?mt=8</a>
	<b>Android App URL:</b>	<a href="https://play.google.com/store/apps/details?id=com.pearson.lsphone">https://play.google.com/store/apps/details?id=com.pearson.lsphone</a>

Once downloaded, search for Texas A&M University-Commerce, and it should appear on the list. Then you will need to sign into the myLeo Mobile portal.

The Courses App for Android and iPhone contain the following feature set:

- View titles/code/Instructor of all Courses enrolled in online
- View and respond to all discussions in individual Courses
- View Instructor Announcements in individual Courses
- View Graded items, Grades and comments in individual Courses
- Grade to Date
- View Events (assignments) and Calendar in individual Courses
- View Activity Feed for all courses
- View course filters on activities
- View link to Privacy Policy
- Ability to Sign out
- Send Feedback

## LearningStudio Notifications

Students can be alerted to course activities via text on their mobile phones or up to two email addresses.

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Based on their preferences, students can automatically receive a push notification with every new: course announcement, threaded discussion post, grade, and/or assignment without having to login to the course. Enrolled students will automatically receive email notifications for announcements and can opt out of this feature. To receive text notifications, students must opt in.

To begin setting up notifications, go into your course in LearningStudio and click on the bell-shaped Notifications icon on the main menu ribbon.

By default the student's university email address will appear. This cannot be changed in LearningStudio. Additional email addresses may be added by clicking the Add button. After all of the other selections are completed be sure to click the Save and Finish button.

## **COMMUNICATION AND SUPPORT**

### ***Interaction with Instructor Statement***

I will make every effort to respond to your correspondence in a reasonable timeframe, usually within 48 hrs. If you ask questions that need further assistance the response may be delayed. All exams and assignments will be returned and/or recorded within 7 days of the due date. If there is going to be a delay I will let you know prior to the 7 days.

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### ***Course Specific Procedures/Policies***

**Attendance** sheets will be available every class period. It is the student's responsibility to sign in every class period. Students should contact the instructor, via email, prior to class period regarding any absence or lateness. Excessive absences or lateness will impact your final grade.

**Late work** is not excepted unless specified by the instructor. This conversation **MUST** happen prior to the due date.

**Missed Exams** are not made up unless specified by the instructor. This conversation **MUST** happen prior to the due date.

**Extra credit** is not accepted

### **Syllabus Change Policy**

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The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

## ***University Specific Procedures***

### ***Student Conduct***

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](#)

<http://www.albion.com/netiquette/corerules.html>

### ***TAMUC Attendance***

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### ***Academic Integrity***

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

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## **ADA Statement**

### **Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Gee Library- Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [Rebecca.Tuerk@tamuc.edu](mailto:Rebecca.Tuerk@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun.

Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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## COURSE OUTLINE / CALENDAR

### Tentative Course Outline (subject to change):

<b>Wk#</b>	<b>Dates</b>	<b>Reading</b>	<b>Assignments</b>
1	1/18	Introductions & Chapter 1	Read Chapter 2
2	1/25	Chapter 2	Read Chapter 3
3	2/01	Chapter 3	Read Chapter 4
4	2/08	Chapter 4	Read Chapter 5
5	2/15	Chapter 5	Read Chapter 6
6	2/22	Chapter 6	Read Chapter 7
7	3/01	Chapter 7	Read Chapter 8
8	3/08	Chapter 8	Read Chapter 9
9	3/15	NO CLASS – Spring Break	
10	3/22	Chapter 9	Read Chapter 10
11	3/29	Chapter 10	Read Chapter 11
12	4/05	Chapter 11	Read Chapter 12 <b>Interview Paper Due</b>
13	4/12	Chapter 12	Read Chapter 13
14	4/19	Chapter 13	Read Chapter 14 & 15
15	4/25	Chapter 14 & 15	
16	5/03	Interview Presentations	
17	5/10	Interview Presentations	

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