

**TEXAS A&M UNIVERSITY – COMMERCE
DEPARTMENT OF HEALTH & HUMAN PERFORMANCE
COURSE SYLLABUS**

**HHPS 564
FACILITIES & EQUIPMENT IN KINESIOLOGY & SPORT**

COURSE VALUE: Three (3) credit hours
COURSE LOCATION: Online
PROFESSOR: Samantha Roberts, PhD
OFFICE: Field House 100H
OFFICE HOURS: MW 10–11.30, M 2-3, TR 9-10:30 am and by appointment
PHONE: (903) 886-5513
FAX: (903) 886-5365
EMAIL: Samantha.Roberts@tamuc.edu

REQUIRED TEXT: Fried, G. (2015). **Managing Sport Facilities** (3rd Ed.). Champaign, IL: Human Kinetics

Course Description

This course is designed to provide students with information, practical knowledge, and skill competencies needed for facility and event management within the context of sport activities. Among the topics to be explored will be: sport facility and venue trends, planning and designing sport facilities, facility and event operations, and legal issues related to sport facility and event management.

Course Objectives

At the end of this course the students will be able to:

1. Have an appreciation of the planning and development processes of sport facility design
2. Have a basic understanding and knowledge necessary to effectively manage a venue
3. Be aware and understand proactive management and risk management techniques.

Course Requirements

Please note that all assignments **must be typed, a 1-inch margin on all sides, double-spaced in 12-point font (in Arial, Cambria, Calibri or Times New Roman only). Please use APA 6th Edition (American Psychological Association).**

Summary of Assignments and Assessments:

Assignments	= 375 points
Online Quizzes	= 225 points
Facility Site Visit Report	= 250 points
Final Exam	= <u>150 points</u>
	1000 points

Assignments (375 points)

The student will be responsible for obtaining all materials presented online and assigned readings from the textbook. You are responsible for making sure your assignments are in on time. Use the appropriate DropBox to submit assignments. Fifteen assignments will be given in the semester (25 points each) and will be due on Fridays by noon.

Online Quizzes (225 points)

Students will need to complete 15 online quizzes related to the chapters. Take note: All of the quizzes have due dates posted online (due on Fridays by noon). Students will be unable to make-up a quiz when the due date has passed. Students will only be able to access the quiz one time, so once you enter the quiz be prepared to take the quiz. Quizzes have a 30-minute limit. If you get locked out of the quiz accidentally, e-mail me and I will re-set it as long as it is before the due date.

Facility Site Visit Report (250 points)

Students will choose one sport facility to visit and develop an extensive report. More details given online.

Exam (150 points)

A final exam will be administered, covering all information in the book and the power point slides. It will consist of objective questions (T/F and multiple choice) and application questions. Although exams are open book and open note, the time limit is 3 hours. *No make-up exam will be given, unless arrangements are made prior to the exam or a verifiable medical excuse is provided within 3 days.

The following final grading scale will be utilized to determine the final grade based on the average of your course work:

- A = 900 +
- B = 800 - 899
- C = 700 - 799
- D = 600 - 699
- F = under 599

ALL STUDENTS ENROLLED AT THE UNIVERSITY SHALL FOLLOW THE TENETS OF COMMON DECENCY AND ACCEPTABLE BEHAVIOR CONDUCIVE TO A POSITIVE LEARNING ENVIRONMENT. (SEE STUDENT'S GUIDE BOOK.)

STUDENTS REQUESTING ACCOMMODATIONS FOR DISABILITIES MUST GO THROUGH THE ACADEMIC SUPPORT COMMITTEE. FOR MORE INFORMATION, PLEASE CONTACT THE DIRECTOR OF DISABILITY RESOURCES AND SERVICES, GEE LIBRARY, ROOM 132, (903) 886-5835.

HHPS 564 FACILITIES & EQUIPMENT IN KINESIOLOGY & SPORT**Course Outline****Spring 2018**

Week Commencing	CHAPTERS (Read & Review)	AREA OF FOCUS	ASSIGNMENTS DUE (by Noon)
02/01		CLASS ORIENTATION	
02/05	1	History & Future of Sport & Public Assembly Facilities	Quiz & HW#1 Due 02/09 by noon
02/12	2	Facility Management	Quiz & HW#2 Due 02/16 by noon
02/19	3	Management Theory & Human Resources	Quiz & HW#3 Due 02/23 by noon
02/26	4 5	Facility Planning Facility Site & Design	Quizzes, HW#4 & HW5 Due 03/02 by noon
03/05	6	Facility Construction	Quiz & HW#6 Due 03/09 by noon
03/12		<i>SPRING BREAK</i>	
03/19	7	Facility Systems	Quiz & HW#7 Due 03/23 by noon
03/26	8	Facility Operations	Quiz, HW#8 & HW#9 Due 03/30 by noon
04/02	9 10	Facility Maintenance Green Facility Management	Quizzes & HW#10 & 11 Due 04/06 by noon
04/09	11	Marketing & Sales	Quiz & HW#12 Due 04/13 by noon
04/16	12	Finance & Budgeting	Quiz & HW#13 Due 04/20 by noon
04/23	13	Legal Responsibilities	Quiz & HW#14 Due 04/27 by noon
04/30	14	Implementing a Security Plan	Quiz & HW#15 Due 05/04 by noon

05/07		FINAL EXAM (By Wednesday 9th May)	Facility Site Visit Report Due 05/08 by noon
-------	--	---	---

*Please note that this schedule is tentative and is subject to change. Also, this is NOT all-inclusive (i.e., Homework/Participation). Other assignments might be given throughout the semester, so you MUST check the class announcements and e-mail frequently.

Communication & Support

The best way to reach me is via email (Samantha.Roberts@tamuc.edu) as I check it frequently. I will aim to reply with 24 hours to your MyLeo email address. Please be courteous and professional in all of your interactions with me and fellow students.

eCollege Student Technical Support

Texas A&M University-Commerce provides students technical support in the use of eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week.

- **Chat Support:** Click on '*Live Support*' on the tool bar within your course to chat with an eCollege Representative.
- **Phone:** 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.
- **Email:** helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.
- **Help:** Click on the '*Help*' button on the toolbar for information regarding working with eCollege (i.e. How to submit to Dropbox, How to post to Discussions etc...)

Course & University Procedures/Policies

Class Participation

Systematic and timely on-line participation is expected. University policy notes that excused absences include (i) participation in an authorized university activity, (ii) illness verified by a physician, (iii) death in the immediate family, and (iv) verifiable, official court appearance.

Respect Differing Views

As with all courses, this course deals with ideas. Please be respectful of individuals with ideas and beliefs that differ from your own. If you disagree with someone then ask them why they believe as they do, and then listen to the answer. People can have complex reasoning for what is seen as, on the surface, a simple idea. Only civil and even tempered discussions will be permitted in class.

Academic Honesty

Plagiarism within an assignment will result in a failing grade for that assignment. I expect all assignments for this course to be original works produced specifically for this course. Work produced, whether in part or in whole, from assignments for other courses will not be accepted for credit.

Late Assignments

Late assignments will lose one letter grade (10%) per day late. The measurement of days ends at 11:59pm the following day of class. A new day begins at Midnight (12 am) and continues to 11:59 pm.

Examination Policy

Exams are timed but they are open book.

Religious Holidays Policy

Reasonable accommodation will be given to students who require homework extensions because of religious holidays. However, your best option is to complete the required work early, as this is a fast paced summer course and you will not want to get behind.

Dropping the Class

If you need to adjust your schedule by dropping this course, please follow university procedures to officially drop the class. If you fail to officially drop the class, a failing grade shall be assigned at the end of the course. Incompletes: Per university policy is granted only for circumstances beyond student's control which prevented the student from attending classes during Finals Week or the preceding three weeks (Policy A 12.07, 1998). The extension cannot exceed one semester. Failure to fulfill plan requirements within the specified time will result in an F.

Course Communication

Course communication will occur through your MyLeo Account. You will need to regularly and systematically review your e-mail on a timely basis.

Writing Center

Students are encouraged to visit the A&M-Commerce Writing Center for writing assistance. Visit the website at:

<http://web.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/writingCenter/default.aspx>

University Specific Procedures

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce, Gee Library, Room 132

Phone (903) 886-5150 or (903) 886-5835; Fax (903) 468-8148

StudentDisabilityServices@tamuc.edu

Student Disability Resources & Services

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook).

Campus Concealed Carry

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to

((<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyO>

[fEmployeesAndStudents/34.06.02.R1.pdf](#)) and/or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.