

Stable Management

EQSC 441/441L

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COURSE INFORMATION

COURSE TIME AND PLACE

Time: MW 1:00-2:50 pm

MATERIAL

Any material required for this class will be posted on eCollege. A laptop computer is needed for this course. If you are able please bring either a laptop or tablet with you to class every time so you are able to actively participate in your group.

TECHNOLOGY REQUIREMENTS

- To fully participate in online courses you will need to use a current Flash enabled internet browser. For PC and Mac users the suggested browser is Mozilla Firefox.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - Sound card, which is usually integrated into your desktop or laptop computer
 - Speakers or headphones.
 - *For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The

most current version of Java can be downloaded at: [JAVA web site
http://www.java.com/en/download/manual.jsp](http://www.java.com/en/download/manual.jsp)

- Current anti-virus software must be installed and kept up to date.
- Run a browser check through the Pearson LearningStudio Technical Requirements website. [Browser Check http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset](http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset)

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
 - [Adobe Reader https://get.adobe.com/reader/](https://get.adobe.com/reader/)
 - [Adobe Flash Player \(version 17 or later\) https://get.adobe.com/flashplayer/](https://get.adobe.com/flashplayer/)
 - [Adobe Shockwave Player https://get.adobe.com/shockwave/](https://get.adobe.com/shockwave/)
 - [Apple Quick Time http://www.apple.com/quicktime/download/](http://www.apple.com/quicktime/download/)
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: [System Requirements for LearningStudio https://secure.ecollege.com/tamuc/index.learn?action=technical](https://secure.ecollege.com/tamuc/index.learn?action=technical)

ACCESS AND NAVIGATION

Pearson LearningStudio (eCollege) Access and Log in Information

This course will be facilitated using Pearson LearningStudio, the learning management system used by Texas A&M University-Commerce. To get started with the course, go to [myLeo](#) and from the top menu ribbon select eCollege. Then on the upper left side of the screen click on the My Courses tab. <http://www.tamuc.edu/myleo.aspx>

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

Note: It is strongly recommended you perform a “Browser Test” prior to the start of your course. To launch a browser test login to Pearson LearningStudio, click on the My Courses tab, and then select the Browser Test link under Support Services.

Pearson LearningStudio Student Technical Support

Texas A&M University-Commerce provides students technical support for the use of Pearson LearningStudio.

Technical assistance is available 24/7 (24 hours, 7 days a week).

If you experience LearningStudio (eCollege) technical problems, contact the LearningStudio helpdesk at 1-866-656-5511 (toll free) or visit [Pearson 24/7 Customer Support Site](#) <http://247support.custhelp.com/>

The student help desk may be reached in the following ways:

- **Chat Support:** Click on *'Live Support'* on the tool bar within your course to chat with a Pearson LearningStudio Representative.
- **Phone:** 1-866-656-5511 (Toll Free) to speak with Pearson LearningStudio Technical Support Representative.

Accessing Help from within Your Course: Click on the *'Tech Support'* icon on the upper left side of the screen inside the course. Then you will be able to get assistance via online chat or by phone.

Note: Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

Textbooks are not required, but the following ones are recommended:

Equinomics

Author: Lanier Cordell Esprit de Equestre

Publishing (March 1, 2006)

ISBN-13: 978-0975409206

The BHS Complete Manual of Horse and Stable Management

Author: Josephine Batty-Smith

Kenilworth Press

ISBN-13: 978 1 905 603 18 4

Horse Facilities Handbook

Author: Eileen Wheeler

ISBN-13: 978-0893730987 2

COURSE DESCRIPTION

Three semester hours. (2 lecture, 2 lab) Principles of stable management to include stable design, records and reports, equine law, labor management, customer relations, marketing and equine care in confinement. Field trips required. Prerequisites: AEC 219, AMC 315 or 425; EqSc 240.

Course Goal

This course is designed to help students obtain the skills that are necessary to manage and expand a business within the equine industry. Throughout the duration of the course they will work with a few of their classmates to generate a business plan. They will then present the business plan that they have built to the class.

Student learning outcomes

Upon completion of this course, students will be able to

- 1) Design an Equine facility using a safe design
- 2) Generate an appropriate health plan for a facility
- 3) Understand equine law
- 4) Apply business concepts in real life situations

Course Requirements

Student Learning Outcome #1-4: The student will synthesize knowledge from reading materials, group work and laboratory discussions. They will then present what they have learned via PowerPoint presentations and quizzes.

- Webcast online quizzes: 10 points each
- Mini power point quizzes:20 points
- Mini Power Points: 30 points
- Final Project/Presentation : 150 points

Grading

Students will be assigned 5 mini projects throughout the semester. Each project will be worth 30 points and will be graded on quality of presentation and content. A quiz will then a 20 point quiz will be given over the presentations. There will be a quiz given over each Webcast topic; see final page of syllabus. Final grades will be assigned on a straight scale based on 580 possible points.

Mini PowerPoint = 5 presentationsX30 points =150points
 Mini PowerPoint quiz = 5 quizzes X 20 points = 100 points
 Webcast quiz = 10quizzesX 10 points = 100 points
 Final Project = 150 points
 Attendance = 5 points per class, Max of 130 points

Total Points = 580 points

Projects will largely be graded on thoroughness of thought and rationale behind decisions; sufficient detail will be important; it is expected that additional research will take place outside of class. Projects must be typed, and will be submitted through the drop box on eCollege.

The grading scale is standard (A >90%, B> 80 %, C> 70%, D> 60%, F< 60%).

2/1	Facility Design (blueprint)
2/6	Facility Design (blueprint)
2/8	Facility Design (material justification)
2/13	Facility Design (cost)
2/15 and 2/20	Facility design presentation
2/22	Insurance
2/27-3/8	Marketing Project
3/13-3/29	Health protocols
4/3-4/10	Compiling a Business Plan
4/12	CDEs
4/17-5/3	Compiling a Business Plan/ Presentations

COMMUNICATION AND SUPPORT

Course announcements are found on eCollege. The primary tool for communication is email. Questions or concerns are directed to bspoor@leomail.tamuc.edu, and students use their university myLeo account and adhere to the rules of netiquette (<http://www.albion.com/netiquette/corerules.html>). Emails are generally answered within 24 hours during regular business hours (Monday through Friday 8 am to 5 pm). Students can visit with the instructor in the office or make an appointment via email.

COURSE AND UNIVERSITY PROCEDURES/POLICIES COURSE SPECIFIC PROCEDURES

Attendance is taken each session. Students who miss more than **three** classes or do not complete the course requirements will get **100 points deducted** from all earned points. Make-up exams are only possible with a university-sanctioned excuse within three working days prior of after the regular exam date. In order to qualify for a make-up exam, the student is required to inform the instructor before the exam date and time, and present a document that provides evidence of an emergency or university activity. In case of an emergency on the date of an exam, inform the instructor via email on that day, and make sure to provide written evidence within three days.

UNIVERSITY SPECIFIC PROCEDURES ADA STATEMENT STUDENTS WITH DISABILITIES

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact: Office of Student Disability Resources and Services Texas A&M University-Commerce Gee Library- Room 132 Phone (903) 886-5150 or (903) 886-5835 Fax (903) 468-8148 StudentDisabilityServices@tamuc.edu 10

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

STUDENT CONDUCT

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook). Course Code of Conduct - **We will discuss this Code during the first day of class. This course is designed as a capstone experience for the Equine Program. As such the instructor has very specific expectations for the participants. Upon completion of the Equine Program graduates are expected to understand the conduct of employees working on horse farms. In an effort to ensure this understanding the following conduct is expected of all persons in this course. These requirements are common courtesies that should always be extended to our peers. They will be followed by the instructor and students alike.

1. Ideas expressed by other students are always politely considered and will be discussed regardless of how different that idea may be relative to conventional thinking within the horse industry or personal biases.
2. All participants will come prepared for class so that discussion will be worthwhile and all students can benefit from the discussion.
3. Computers or cell phones may not be used during class time unless requested by the instructor. If a student is using a computer for note taking it will be allowed (surfing will eliminate this privilege). If an important call is expected inform the instructor before class and take the conversation outside the classroom. Texting is never allowed during class time.