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## ENGLISH LANGUAGE INSTITUTE

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ELI 315: Academic Reading/Writing  
Course Syllabus: Spring 2017  
Monday-Thursday, 9:00-11:00  
Hall of Languages (HL), Room 301

**Instructor: Laura Cathrine**

Office: Hall of Languages (HL), Room 214

Office Hours: Mon-Thur, After Class (11:00-11:30); Other times available by appointment

Email: LC.ELI.TAMUC@gmail.com

**Preferred Form of Communication:** Email

**Communication Response Time:** 24 hours

## COURSE INFORMATION

**Course Description:**

R&W: The course is for intermediate ESL students. It is designed to build writing skills through authentic readings and a multi-drafting process approach to writing, in order to prepare for academic work in English. Reading exercises in this course focus on comprehension, vocabulary development, and study skills. Writing exercises review paragraph organization and focus on essay construction as well as the use of formal English grammar.

**Textbook and Materials:**

- Longman Academic Reading Series 4 (by Robert Cohen)
- Academic Writing for Graduate Students, 3<sup>rd</sup> Edition: Essential Tasks and Skills (Michigan Series in English for Academic & Professional Purposes) (by John M. Swales)

**\*\*\*Do not purchase used textbooks. The textbooks that the ELI requires are unused workbooks. Used books will not be helpful to your learning of English if your books already have the answers written in them!**

**Technology Requirements:**

- Flash drive or other means of storing digital versions of essays and other written material

- you generate (always, always keep a backup of everything you turn in!)
- A TAMU-C email address that you check often (everyday)
  - Regular internet access (additional readings and homework will be online)
  - Access to a computer with a word processing program and a printer (assignments must be typed and printed)

### **Course Objectives:**

#### **Reading/ Writing**

- Analyze an author's point of view by making inferences.
- Determine meaning of increasingly complex passages by using contextual clues.
- Use background knowledge and linguistic and contextual clues to infer the meaning of unknown words.
- Draw general conclusions from specific details in a passage.
- Write compositions with a clear introduction, supporting details, and conclusion.
- Edit own and peers' writing for grammatical form, word choice, spelling, mechanics, sentence variety and organization.
- Write summaries and paraphrases of reading passages.
- Take notes from full-length formal presentations using graphic organizers.

### **Student Learning Outcomes:**

By the end of this class students will be able to:

- Use syntactic clues to interpret the meaning of complex sentences or new vocabulary. Find information by using reference tools, including online resources.
- Monitor comprehension and adjust reading strategy as measured by unit reading responses, reading tests, and quizzes.
- Understand writing process and method as measured by written essays, reading responses, and research paper.

### **Instructional Methods/Activity/ Assignments and Tests:**

This is a face-to-face course, in which you will attend class and submit all class work on time. There will be daily reading and writing activities along with group and individual projects. The syllabus is subject to change.

Preparation for the next class is strongly encouraged because the class will be conducted based on the assumption that students have prepared for the class. Moreover, students need to become accustomed to the habit of preparation because all university classes require reading books or papers before the class; professors anticipate that students bring up questions about topics.

Students are expected to be prepared for class by doing all assigned reading as well as weekly homework assignments to be completed outside of class. Homework must be turned in on-time. No late work will be accepted.

## Assessment and Grading:

### Reading & Writing

Assignments and Tests	PERCENTAGE OF GRADE
Weekly Quizzes	10%
Mid-term exam	15%
Participation and Attendance	15%
Vocabulary/Writing Journal and Homework	20%
Final Paper	20%
Final Exam	20%

This course uses the standard scale for grades: A= 90-100, B=80-89, C=70-79, D=60-69. Please remember you must have a “B” or better in your course to progress. A grade of “C” or below is failing.

**Weekly Quizzes:** Quizzes will include vocabulary, dictation, and identify speaking skills for specific situations.

**Mid-term exam:** Mid-term exam will be comprehensive

**Participation and Attendance:** Participation is critical to success in this course. Students are expected to participate in class discussions as well as ask and answer questions. Attendance is required for all class meetings as well as for all Friday/cultural events.

**Vocabulary/Writing Journal and Homework:** Each student will be required to turn in a vocabulary and writing journal assignments for each unit. A journal will be provided to each student and the guidelines for your journal will be explained in class.

**Additional Homework:** Additional homework will be assigned at the discretion of the teacher.

**Final Exam:** The final exam will be comprehensive.

\*\*\*Additional Details about all assignments will be given in class\*\*\*

## TECHNOLOGY REQUIREMENTS

- To fully participate in online courses you will need to use a current Flash enabled internet browser. For PC and Mac users the suggested browser is Mozilla Firefox.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
  - 512 MB of RAM, 1 GB or more preferred
  - Broadband connection required courses are heavily video intensive
  - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution

- You must have a:
  - Sound card, which is usually integrated into your desktop or laptop computer
  - Speakers or headphones.
  - \*For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site](http://www.java.com/en/download/manual.jsp)  
<http://www.java.com/en/download/manual.jsp>
- Current anti-virus software must be installed and kept up to date.
- Run a browser check through the Pearson LearningStudio Technical Requirements website. [Browser Check](http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset) [http://help.ecollege.com/LS\\_Tech\\_Req\\_WebHelp/en-us/#LS\\_Technical\\_Requirements.htm#Browset](http://help.ecollege.com/LS_Tech_Req_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset)

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.  
JavaScript is enabled.  
Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
  - [Adobe Reader](https://get.adobe.com/reader/) <https://get.adobe.com/reader/>
  - [Adobe Flash Player](https://get.adobe.com/flashplayer/) (version 17 or later) <https://get.adobe.com/flashplayer/>
  - [Adobe Shockwave Player](https://get.adobe.com/shockwave/) <https://get.adobe.com/shockwave/>
  - [Apple Quick Time](http://www.apple.com/quicktime/download/) <http://www.apple.com/quicktime/download/>
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: [System Requirements for LearningStudio](https://secure.ecollege.com/tamuc/index.learn?action=technical) <https://secure.ecollege.com/tamuc/index.learn?action=technical>

## **ACCESS AND NAVIGATION**

### ***Pearson LearningStudio (eCollege) Access and Log in Information***

This course will be facilitated using Pearson LearningStudio, the learning management system used by Texas A&M University-Commerce. To get started with the course, go to [myLeo](#) and

from the top menu ribbon select eCollege. Then on the upper left side of the screen click on the My Courses tab. <http://www.tamuc.edu/myleo.aspx>

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** It is strongly recommended you perform a “Browser Test” prior to the start of your course. To launch a browser test login to Pearson LearningStudio, click on the My Courses tab, and then select the Browser Test link under Support Services.

### **Pearson LearningStudio Student Technical Support**

Texas A&M University-Commerce provides students technical support for the use of Pearson LearningStudio.

Technical assistance is available 24/7 (24 hours, 7 days a week).

If you experience LearningStudio (eCollege) technical problems, contact the LearningStudio helpdesk at 1-866-656-5511 (toll free) or visit [Pearson 24/7 Customer Support Site](http://247support.custhelp.com/) <http://247support.custhelp.com/>

The student help desk may be reached in the following ways:

- **Chat Support:** Click on *'Live Support'* on the tool bar within your course to chat with a Pearson LearningStudio Representative.
- **Phone:** 1-866-656-5511 (Toll Free) to speak with Pearson LearningStudio Technical Support Representative.

**Accessing Help from within Your Course:** Click on the *'Tech Support'* icon on the upper left side of the screen inside the course. Then you will be able to get assistance via online chat or by phone.

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

### ***Policy for Reporting Problems with Pearson LearningStudio***

Should students encounter Pearson LearningStudio based problems while submitting assignments/discussions/comments/exams, the following procedure must be followed:

1. Students must report the problem to the help desk. You may reach the helpdesk at 1-866-656-5511.

2. Students must file their problem with the helpdesk and obtain a helpdesk ticket number
3. Once a helpdesk ticket number is in your possession, students should email me to advise me of the problem and provide me with the helpdesk ticket number.

4. I will call the helpdesk to confirm your problem and follow up with you

**PLEASE NOTE:** Your personal computer and internet access problems are not a legitimate excuses for filing a ticket with the Pearson LearningStudio Help Desk. Only Pearson LearningStudio based problems are legitimate reasons to contact the Help Desk.

You strongly are encouraged to check for your internet browser compatibility **BEFORE** the course begins and take the Pearson LearningStudio tutorial offered for students who may require some extra assistance in navigating the Pearson LearningStudio platform.

### myLeo Support

Your myLeo email address is required to send and receive all student correspondence. Please email [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu) or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at [myLeo](https://leo.tamuc.edu). <https://leo.tamuc.edu>

### Learner Support


The [One Stop Shop](http://www.tamuc.edu/admissions/onestopshop/) was created to serve you by providing as many resources as possible in one location. <http://www.tamuc.edu/admissions/onestopshop/>

The [Academic Success Center](http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/) provides academic resources to help you achieve academic success. <http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

## FREE Mobile APPS

The Courses apps for phones have been adapted to support the tasks students can easily complete on a smaller device. Due to the smaller screen size course content is not presented.

The Courses app is free of charge. The mobile Courses Apps are designed and adapted for different devices.

	<b>App Title:</b>	<b>iPhone</b> – Pearson LearningStudio Courses for iPhone <b>Android</b> – LearningStudio Courses - Phone
	<b>Operating System:</b>	<b>iPhone</b> - OS 6 and above <b>Android</b> – Jelly Bean, Kitkat, and Lollipop OS
	<b>iPhone App URL:</b>	<a href="https://itunes.apple.com/us/app/pearson-learningstudio-courses/id977280011?mt=8">https://itunes.apple.com/us/app/pearson-learningstudio-courses/id977280011?mt=8</a>
	<b>Android App URL:</b>	<a href="https://play.google.com/store/apps/details?id=com.pearson.lsphone">https://play.google.com/store/apps/details?id=com.pearson.lsphone</a>

Once downloaded, search for Texas A&M University-Commerce, and it should appear on the list. Then you will need to sign into the myLeo Mobile portal.

The Courses App for Android and iPhone contain the following feature set:

- View titles/code/Instructor of all Courses enrolled in online
- View and respond to all discussions in individual Courses
- View Instructor Announcements in individual Courses
- View Graded items, Grades and comments in individual Courses
- Grade to Date
- View Events (assignments) and Calendar in individual Courses
- View Activity Feed for all courses
- View course filters on activities
- View link to Privacy Policy
- Ability to Sign out
- Send Feedback

## LearningStudio Notifications

Students can be alerted to course activities via text on their mobile phones or up to two email addresses.

Based on their preferences, students can automatically receive a push notification with every new: course announcement, threaded discussion post, grade, and/or assignment without having to login to the course. Enrolled students will automatically receive email notifications for announcements and can opt out of this feature. To receive text notifications, students must opt in.

To begin setting up notifications, go into your course in LearningStudio and click on the bell-shaped Notifications icon on the main menu ribbon.

By default the student's university email address will appear. This cannot be changed in LearningStudio. Additional email addresses may be added by clicking the Add button. After all of the other selections are completed be sure to click the Save and Finish button.

## COMMUNICATION AND SUPPORT

### *Interaction with Instructor Statement*

As your instructor, I prefer communication via email.

My email address is [lc.eli.tamuc@gmail.com](mailto:lc.eli.tamuc@gmail.com).

Please allow a 24 hour response time for all emails during the week. If you email during the weekend, please expect a response the following business day.

## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### Course Specific Procedures:

Please remember that you are required to attend every class.

### Program Progress

Earn a grade of “B” or better to progress to the next level.

### Syllabus Change Policy

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

### Attendance Policy

#### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

***A student must attend a minimum of 85% of all scheduled ELI classes in order to receive a Certificate of Participation from the English Language Institute.*** A student’s failure to attend class may result in lower grades, may cause failure of the course, may lower exit test scores, may inhibit transfer to another school, and may cause dismissal from the Institute which, in turn, may cause loss of the student’s F-1 visa status. Absences are reported to the Director; the campus immigration officer is also informed of excessive absences. A student with excessive unexcused absences will be a candidate for dismissal from the program.

Excused absences are defined as:

1. Personal illness. Return to class with a physician’s note.
2. Participation in an institute-wide or university sponsored trip. Notification is to be given to the instructor before the day of absence.
3. Attendance at the funeral of an immediate family member.

If you have an “excused absence,” you will be able to make up the course assignments you missed within one week of your return to class. It is your responsibility to meet with your instructor to determine the assignments missed. Failure to meet with the instructor regarding an excused absence may result in an “F” for that assignment. **Excused absences still count toward the 15% of classes you can miss.**

If you have an unexcused absence, you may not be permitted to make up assigned course work. An unexcused absence means missing class for any reason other than those mentioned above.



Attendance will impact your overall participation grade which is 15% of your grade for this class.

- **Three** absences will drop the participation grade by **one letter grade**.
- **Six** absences will drop the grade by **two letter grades**.

### **Tardy Policy**

In American universities, it is customary for students to be seated in the classroom before the instructor enters. To be late, or tardy, to a class is not acceptable because a student entering class late interrupts the instructor and interferes with the learning of fellow students. Like all university students, ELI students are requested to be seated in the classroom at the beginning of the class hour.

Class begins at 9:00 am, and arrival after 9:00 am is considered a tardy. 20 minutes late to class is considered an absence. You will receive a 1 point deduction for being 5 minutes late and a 2 point deduction for being 10 or more minutes late on your daily participation grade. More than 20 minutes late counts as an absence, and all participation points are deducted for that day.

You may go to the restroom without informing the teacher, but if you do not return within 10 minutes, one tardy will be marked on your attendance; if you do not return within 20 minutes, you will receive an absence for the day.

### **Phones in the Classroom**

No cellphone/smartphone use during class. Check messages before or after class. Taking a call or texting (which includes reading incoming texts) during class is a distraction, inappropriate and disrespectful. Use of cellphones in class will receive a 1 point deduction on your daily participation grade.

### **Technology in the Classroom**

Only technology used for instructional purposes is allowed in the classroom. Using a dictionary or translator on a computer or a smartphone is NOT allowed during class. Electronic dictionaries are acceptable as long as they are not on a smart device.

### **Homework/Assignment Submission**

Only submissions made by the due date/time are accepted. Assignments will be collected in class on the due date typed and printed. **No late work will be accepted.**

When you miss class for any reason, you are still responsible for information presented and assignments given in class. Due dates remain the same whether you are in class or not. Contact a fellow student and the teacher for missed assignments.

### **Make-ups**

Do not miss class on test days. You will only be allowed to make up one test. Make up tests will be given on a designated day later in the semester. Full credit will be given.

## **Use of English**

English is the language of instruction for the English Language Institute. Students are expected to use English only in the classrooms, hallways, and at all ELI functions. Please do not speak your native language during class because not everyone speaks your language. We have many languages represented in the ELI, and we do not want to exclude anyone. We need to speak the language we all have in common which is English. Speaking a language other than English during class will result in a 1 point deduction on your daily participation grade.

## **University Specific Procedures:**

### ***ADA Statement***

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

### **Office of Student Disability Resources and Services**

**Texas A&M University-Commerce**

**Gee Library 132**

**Phone (903) 886-5150 or (903) 886-5835**

**Fax (903) 468-8148**

Email: [StudentDisabilityServices@tamuc.edu](mailto:StudentDisabilityServices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### ***Nondiscrimination Notice***

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### ***Campus Concealed Carry Statement***

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

#### *Student Conduct*

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](#)

<http://www.albion.com/netiquette/corerules.html>

#### *Academic Honesty Policy*

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

#### [Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

#### [Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

Texas A&M University-Commerce and the English Language Institute do not tolerate plagiarism and other forms of academic dishonesty. Conduct that violates generally-accepted standards of academic honesty is defined as academic dishonesty. "Academic dishonesty" includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another person and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension and expulsion (Texas A&M University-Commerce Code of Student Conduct 5.b[1, 2, 3]). Cheating, including plagiarizing papers in whole or part, will result in a grade of zero (0) on the assignment for the first offense and failure of the course for any subsequent offenses.

## **Supplemental Guidelines from Your Instructor**

*In addition to university requirements, as your instructor, I ask that you follow the guidelines below in order to help you succeed in this course.*

### **Technical/Computer Skills You Will Use/Need in This Class Include:**

~ Using email and basic communication programs that utilize text features

Please remember to check your email before class each morning and at least once later in the day. I will share information about the class via email including homework updates, changes in schedule, and assignments.

~ Using Microsoft Word and PowerPoint

Most of your writing assignments will be completed in Microsoft Word. You will also complete at least one assignment in PowerPoint or Prezi. I will have a workshop to help students who need instruction on presentation software. The workshop will be held early in the semester.

~ Familiarity with Google Docs

You will need to know how to share and edit documents using the Google Docs program. You will also use this program to make comments and suggested edits on your work as well as community documents that are uploaded and shared with the class.

Note: We will work with these programs in class and you are welcome to ask questions during conference times. You will receive instruction on what is expected of you, but please begin early and become as familiar as possible with the programs we will be using for this course.

### **Instructional Methods**

This course will be taught face-to-face in the classroom. We will supplement in-class instruction with reading and homework assignments delivered via email. Again, please check your email each day before class and at least once later in the afternoon. This will help you stay up-to-date with any changes to the course schedule and will also serve as a reminder for upcoming assignments, due dates, and department activities.

### **Classroom Behavior and Common Courtesy Policy**

We can learn from those who are different from us and, in our classroom, I embrace the opportunity to hear about and learn from others' life experiences and points of view. Therefore, in addition to the guidelines set forth by the university with regard to behavior, please note that in our classroom, I expect everyone to be courteous and respectful to others, including all of your classmates, instructors, department or university staff, and any visitors we may have throughout the semester. Discriminatory remarks or hurtful comments about or toward others will not be tolerated.

I expect all of you to be respectful of your classmates' race, color, religion, national origin, sex, gender identity or expression, sexual orientation, disability, age, etc.

# COURSE OUTLINE / CALENDAR

This calendar will change in order to accommodate students' learning needs.  
 We will discuss assigned readings, specific assignments, and changes to the syllabus in class.  
 Please be flexible and prepared to take note of any changes we need to make throughout the semester.

<b>WEEK / TOPIC</b>	<b>CLASS ACTIVITIES / ASSIGNMENTS / DUE DATES / TESTS</b>
<p>WEEK ONE January 16-19</p> <p><b>Unit 1</b> <b>W: An Approach to Academic Writing</b></p>	<p><b>Introduction to: classmates, syllabus, Plagiarism, Research paper &amp; essay writing, textbooks</b></p> <p><b>Ice Breaker Activities ~ Using Your Vocabulary and Writing Journal</b></p> <p><b>Things to Remember / How to Succeed in This Course</b></p> <p><b>Audience, Purpose and Strategy, Organization , Style, Flow</b></p>
<p>WEEK TWO January 23-26</p> <p><b>Unit 1&amp; 2</b> <b>Writing General-Specific Texts</b> <b>R: Sociology</b></p> <p><b>Examples of Research Documents and Brainstorming Research Topics</b></p>	<p><b>Using your vocabulary and writing journal: sample assignment</b> <b>Possible research topics</b></p> <p><b>What is a main idea? How to find main ideas? What is a thesis statement? How to write a thesis statement?</b></p> <p>Developing a paragraph: Topic sentence/Supporting details/Concluding sentence</p> <p>Research paper: Find your topic/Research proposal</p> <p>Answering the questions:            "why?"    "how?"    "why do we care?"</p>
<p>WEEK THREE January 30 - February 2</p> <p><b>Unit 2</b> <b>W: General-Specific Texts</b> <b>R: History</b></p> <p><b>Research Proposal</b></p>	<p>Writing Center Visit: Monday/Tuesday</p> <p><b>Research Proposal due Thursday, February 2nd</b></p> <p>W: Sentence definitions, Extended definitions, Contrastive Definitions, Comparative Definitions</p>
<p>WEEK FOUR February 6-9</p>	<p>Finding and using scholarly research sources</p> <p>Reading an annotated bibliography</p> <p>Making an annotated bibliography</p>

<p><b>Research Papers</b></p> <p><b>Unit 3 Problem, Process, and Solution</b></p> <p><b>Film Studies</b></p>	<p>W: Procedures and Processes Language Focus</p> <p>R: One Hundred Years if Cinema, A Conversation with Leo Tolstoy on Film</p>
<p>WEEK FIVE February 13-16</p> <p><b>Unit 4 Data Commentary</b></p> <p><b>Media Studies</b></p>	<p>W: Strength of Claim, Structure of Data Commentary, Location Element Summaries, Language focus, Highlighting Statements</p> <p>R: Qualification and Strength of Claim, Organization, Concluding a Commentary, Dealing with Graphs, Dealing with Chronological Data</p> <p><b>Sample Annotated Bibliography due: Wednesday, February 15th</b></p>
<p>WEEK SIX February 20-23</p> <p><b>Unit 5 Neuroscience</b></p> <p><b>Writing Summaries</b></p>	<p>W: Writing an Assignment Summary, Language focus</p> <p>Some Notes on plagiarism</p> <p>R: In Search of Memory, The Brain and human Memory , Music and the Brain</p> <p><b>Introduction to Research Paper due Wednesday, February 22nd</b></p>
<p>WEEK SEVEN February 27 - March 2</p> <p><b>Scholarly Research</b></p> <p><b>Midterm Exam Review</b></p>	<p>Library Visit Searching for, identifying, assessing, and using scholarly research</p> <p><b>Two scholarly sources due Tuesday</b></p> <p>Midterm Review Wednesday and Thursday</p>
<p>WEEK EIGHT March 6-9</p> <p><b>MIDTERM EXAM</b></p>	<p><b>Midterm Exam: Monday, March 6th</b> Your completed midterm review is due at the beginning of class.</p>
<p><b>SPRING BREAK!</b> March 13-16</p>	<p><b>SPRING BREAK!</b> <b>University Closed/No Class Meetings</b></p> <p>Use this time to research your final paper and catch up on your writing notes or assignments.</p>

	You have nine days to get everything caught up and to dedicate your attention to your upcoming projects. <u>Please use this time wisely.</u>
<p>WEEK NINE March 20-23</p> <p><b>Unit 6 Zoology</b></p> <p><b>Political Science</b></p>	<p>W: Requirement for Writing Critiques, Critical Reading, Writing Critiques, Reaction papers</p> <p>R: Bridges to human Language, Speaking to the Relatives</p>
<p>WEEK TEN March 27-30</p> <p><b>Unit 7 Constructing a Research Paper I</b></p>	<p>W: Reviews, A Final Look at the ESL literature, Overview of the Research Paper, Methods, Writing Up a Methods Section, Methods Sections across Disciplines</p> <p>R: The Morals of the Prince, The Declaration of Independence, Two Cheers for Democracy</p>
<p>WEEK ELEVEN April 3-6</p> <p><b>Unit 8 Constructing a Research paper II</b></p> <p><b>Psychology</b></p>	<p>W: Results, Commentary in Results Sections, Introduction Sections, Creating a Research Space, Reviewing the Literature</p> <p>R: Civilization and Its Discontents, Reflections on Natural History, Neuroscientist Uncovers a Dark Secret</p>
<p>WEEK TWELVE April 10-13</p> <p><b>Unit 9 Ethics</b></p>	<p>W: Variation in Reviewing the Literature, Move2 – Establishing a Niche, Occupying the Niche, Completing an Introduction</p> <p>R: The Ghosts of Mrs. Gandhi, Denmark in World War II, Three Ways to Meet Oppression</p>
<p>WEEK THIRTEEN April 17-20</p> <p><b>Unit 10 Women’s Studies</b></p>	<p>W: Discussion Sections, Opening a Discussion Section, Limitations in Discussions, Cycles of Moves, Acknowledgments, Titles, Abstracts</p> <p>R: The Declaration of Sentiments (1848), Speech on Women’s Rights (1888), The Day the Women Got the Vote</p>

WEEK FOURTEEN April 24-27	Work on Research Paper and Presentation
WEEK FIFTEEN May 1-4  Vocabulary and Writing Journal Due  FINAL RESEARCH PAPER DUE	<p><b>Final Complete Vocabulary and Writing Journal Due: Tuesday, May 9th at beginning of class.</b></p> <p><b>Final Research Paper Due: Wednesday, May 3rd (Printed <i>and</i> Email Versions are both due no later than 12:00 Noon.)</b></p> <p><b>Final Exam Review</b></p>
WEEK SIXTEEN May 8-11  FINAL EXAM	<b>Final Exam: Monday, May 8th</b>

\*New edition of the Writing book will be used therefore the titles of the units are subject to change.

\* Reading: Students will need to do extra reading: side reading materials will depend on their research papers (articles, journals, books, online sources, etc.)