



# **NURS 4162 01B/02B NCLEX-RN PREPARATORY COURSE**

COURSE SYLLABUS: FALL 2016

**Instructor:** Dr. Monica L. Tenhunen

**Office Location:** Nursing Building

**Office Hours:** as posted

**Office Phone:** 903-886-5315

**Office Fax:** 903-886-5729

**University Email Address:** [monica.tenhunen@tamuc.edu](mailto:monica.tenhunen@tamuc.edu)

**Preferred Form of Communication:** email

**Communication Response Time:** 2 business days

## **COURSE INFORMATION**

### ***Materials – Textbooks, Readings, Supplementary Readings***

#### **Textbook(s) Required**

Previous nursing courses textbooks

#### **Other Resources:**

Board of Nurse Examiners of Texas Differentiated Entry-Level Competencies-

[http://www.bon.texas.gov/pdfs/differentiated\\_essential\\_competencies-2010.pdf](http://www.bon.texas.gov/pdfs/differentiated_essential_competencies-2010.pdf)

National Council of State Boards of Nursing Delegation Documents

Texas Nurse Practice Act and Documents on Delegation:

[http://www.bon.state.tx.us/practice\\_delegation\\_resource\\_packet.asp](http://www.bon.state.tx.us/practice_delegation_resource_packet.asp)

Online resources and articles as directed

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## ***Course Description***

This seminar course provides the student with competencies and strategies to enhance the transition from student to baccalaureate prepared nurse. Students gain an understanding of the role of the National Council of State Boards of Nursing (NCSBN) in developing and administering the RN licensing examination.

## ***Student Learning Outcomes***

Upon successful completion of the course, the student will be able to:

1. Compare and contrast the mission, vision and values of the National Council of State Boards of Nursing (NCSBN) and the Texas Board of Nursing (BON).
2. Explain in detail the NCLEX-RN test plan components.
3. Discuss the role of adaptive testing.
4. Present a comprehensive, personal plan of study for the NCLEX-RN.
5. Successfully complete the Exit HESI Examination.

## **COURSE REQUIREMENTS**

### ***Minimal Technical Skills Needed***

Using the learning management system, using Microsoft Word and PowerPoint.

### ***Instructional Methods***

This is a blended course without lecture requiring students to complete online activities and independent study to be successful. Course objectives may be met through individual study using suggested resources, active involvement in classroom activities, formal, and informal exchange of ideas with classmates and colleagues regarding specific topics as well as utilizing critical thinking skills. Teaching methods include seminar, discussion, small group work, independent study of texts and library resources, computer-assisted instruction, audio-visual aids, return demonstration, clinical assignments and supervision, post clinical conferences and check-off of appropriate skills and the assignments listed. While the professor will provide guidance and consultation, the student is responsible for identification of learning needs, self-direction, seeking consultation and demonstration of course objectives.

### ***Student Responsibilities or Tips for Success in the Course***

Logging into the course website daily during the week, checking emails at least daily, updated semester calendar, at least six hours of weekly study, attendance at all class meetings, and review of examinations.

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# GRADING

Final grades in this course will be based on the following scale:

- A = 90-100
- B = 80-89
- C = 75-79
- D = 67-74
- F = 66 and Below

A minimum grade of 75 is required to pass the course.

## **Assessments**

The Course grade will be earned as follows:

<b>NCLEX Study Plan</b>	<b>20%</b>
<b>Seminar Attendance &amp; Participation</b>	<b>20% each seminar</b>
<b>HESI Exit Practice Examination</b>	<b>Cr/NC</b>
<b>Exit HESI Exam</b>	<b>Cr/NC</b>
<b>TOTAL</b>	<b>100%</b>

Successful completion of the examinations and paper will enable the student to meet the student learning outcomes

Specifics on course assignments are in the assignments listed below.

To be eligible to take the HESI Exit Examination you must have satisfactorily completed all senior level HESI Subject Examinations (Pediatrics, Psych/Mental Health, and Med-Surg). The HESI Exit Examination must be passed with a score of 950 or greater. If you do not achieve this score, you will have to undergo remediation and retesting.

If a student does not pass a Standardized Assessment Examination, they are required to undergo remediation. A minimum of two weeks of remediation is required prior to retaking the examination.

If a student does not meet the benchmark score on the retake, they will have to complete further remediation and retake the examination (at a cost to the student).

For the Standardized Exit Examination, after retakes without obtaining the benchmark score by the end of the semester, a student will receive an incomplete grade in their NURS 4162 course. In addition, they are required to complete the following remediation: In consultation with the instructor, the student will be required to develop learning

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objectives to focus on areas needing remediation. The student will be required to purchase and complete an online or face-to-face NCLEX-RN review course after the semester is completed. After completion of the NCLEX-RN review course and achievement of the course learning objectives, the student will retake the Standardized Exit Examination, at a cost to the student. This will be a minimum of one month after the previous examination retake.

### **Late Submissions**

It is expected that you will submit all assignments on time. If you need an extension, it should be requested before the due date and may or may not be approved at the discretion of the course coordinator. Unexcused late assignments will be penalized 10% per day for each of the first two days overdue; on the 3rd day, the grade will be assigned as 0%. Communication on these matters is the student's responsibility.

### **Paper submissions**

All documents submitted online are to be in .docx, .rtf, or .pdf format. No other formats will be accepted (JPEG, GIF, etc.). Assignments need to be submitted in a maximum of one document per assignment. Failure to follow these guidelines will result in a grade of "0" on the assignment.

## **TECHNOLOGY REQUIREMENTS**

- To fully participate in online courses you will need to use a current Flash enabled internet browser. For PC and Mac users the suggested browser is Mozilla Firefox.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
  - 512 MB of RAM, 1 GB or more preferred
  - Broadband connection required courses are heavily video intensive
  - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
  - Sound card, which is usually integrated into your desktop or laptop computer
  - Speakers or headphones.
  - \*For courses utilizing video-conferencing tools and/or an online proctoring solution, a webcam and microphone are required.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. At a minimum Java 7, update 51, is required to support the learning management system. The most current version of Java can be downloaded at: [JAVA web site http://www.java.com/en/download/manual.jsp](http://www.java.com/en/download/manual.jsp)
- Current anti-virus software must be installed and kept up to date.

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- Run a browser check through the Pearson LearningStudio Technical Requirements website. [Browser Check](http://help.ecollege.com/LS_Tech_Reg_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset) [http://help.ecollege.com/LS\\_Tech\\_Reg\\_WebHelp/en-us/#LS\\_Technical\\_Requirements.htm#Browset](http://help.ecollege.com/LS_Tech_Reg_WebHelp/en-us/#LS_Technical_Requirements.htm#Browset)

Running the browser check will ensure your internet browser is supported.

Pop-ups are allowed.

JavaScript is enabled.

Cookies are enabled.

- You will need some additional free software (plug-ins) for enhanced web browsing. Ensure that you download the free versions of the following software:
  - [Adobe Reader](https://get.adobe.com/reader/) <https://get.adobe.com/reader/>
  - [Adobe Flash Player](https://get.adobe.com/flashplayer/) (version 17 or later) <https://get.adobe.com/flashplayer/>
  - [Adobe Shockwave Player](https://get.adobe.com/shockwave/) <https://get.adobe.com/shockwave/>
  - [Apple Quick Time](http://www.apple.com/quicktime/download/) <http://www.apple.com/quicktime/download/>
- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: [System Requirements for LearningStudio](https://secure.ecollege.com/tamuc/index.learn?action=technical) <https://secure.ecollege.com/tamuc/index.learn?action=technical>

### **myLeo Support**

Your myLeo email address is required to send and receive all student correspondence. Please email [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu) or call us at 903-468-6000 with any questions about setting up your myLeo email account. You may also access information at [myLeo](https://leo.tamuc.edu). <https://leo.tamuc.edu>

### **Learner Support**

The [One Stop Shop](http://www.tamuc.edu/admissions/onestopshop/) was created to serve you by providing as many resources as possible in one location. <http://www.tamuc.edu/admissions/onestopshop/>

The [Academic Success Center](http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/) provides academic resources to help you achieve academic success.

<http://www.tamuc.edu/campusLife/campusServices/academicSuccessCenter/>

## **COMMUNICATION AND SUPPORT**

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## ***Interaction with Instructor Statement***

It is expected that you will check your eCollege course and email at least **DAILY** for communication from the instructor.

Communication between faculty and students is primary and taken seriously. Preferred communication methods are individualized office hours, email, or via office phone. If a phone call is not answered, please leave a message and send an e-mail using the direct e-mail link on the course home page. You will be treated with collegial respect and you are expected to communicate likewise in a professional manner.

## **COURSE AND UNIVERSITY PROCEDURES/POLICIES**

### ***Course Specific Procedures/Policies***

#### **CLASS**

1. Class Cancellation: In the event that a class is canceled, the student is expected to do the readings and complete the objectives for that day. The content will still be included on examinations. The material in this syllabus and dates identified in the Course Calendar are subject to change.
2. Class attendance is expected. The students should notify course faculty in advance of any absence.
3. Exam dates are listed in each course syllabus, and the student is expected to be present for exams. In the event that the student will be absent, the course instructor must be notified in advance. Failure to do so may result in the student receiving a zero for the missed exam or quiz. Review the university catalog for excused absence criteria.
4. As an adult learner and responsible professional, the student is responsible for reading and completing assignments prior to class and for being prepared to participate in discussions over the assigned material. It should not be expected that all material will be covered in class. Students are expected to come to class prepared.
5. Assignments must be handed in on time. Assignments submitted late without prior arrangement with the classroom instructor will receive a zero.

#### **Syllabus Change Policy**

The syllabus is a guide. Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

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## **University Specific Procedures**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette](#)

<http://www.albion.com/netiquette/corerules.html>

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

### **ADA Statement**

#### **Students with Disabilities**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a

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learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

## **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Gee Library- Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [Rebecca.Tuerk@tamuc.edu](mailto:Rebecca.Tuerk@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### ***Nondiscrimination Notice***

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### ***Campus Concealed Carry Statement***

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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## COURSE OUTLINE / CALENDAR

<b>Week Monday Date</b>	<b>Class Meetings/ Class Assignments/Exams</b>
1 8/29	Orientation to Class 8/29 1230-1330
2 9/5	NO CLASS
3 9/12	Seminar A 9/13 1200-1700 Assessment Room
4 9/19	Seminar B 9/19 0700-1000
5 9/26	Seminar A 9/27 1200-1700 Assessment Room
6 10/3	Seminar B 10/3 0700-1000
7 10/10	Seminar B 10/11 1200-1700 Assessment Room
8 10/17	Seminar A 10/17 0700-1000
9 10/24	Seminar B 10/25 1200-1700 Assessment Room
10 10/31	Seminar A 10/31 0700-1000
11 11/7	Exit HESI Practice due by 2359, 11/11
12 11/14	Exit HESI 11/14 1200-1600 Science Building Room 210
13 11/21	NCLEX Study Plan due by 2359, 11/23 (Wednesday)
14 11/28	1 <sup>st</sup> retake 11/28 1200-1600 Science Building Room 210
15 12/5	
16 12/12	Finals Week 2 <sup>nd</sup> retake 12/12 1200-1600 Science Building, Room 210

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