



HC 200: First Year Experience Fall 2016

Instructors:	Dr. Ray Green & Dr. Yvonne Villanueva-Russell	
Time & Location:	M 1-1:50 p.m. W 6-6:50 p.m. F 1-1:50 p.m.	PC Media Room
Office & Phone:	Prairie Crossing	903-468-3001
Office Hours:	Normal business hours (appointment will be best)	
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COURSE INFORMATION

Texts and Other Necessities:

No textbook is required

Course Description:

The First-Year Success Seminar (FSS) is a one-hour required course, Theory and Application of Learning and Critical Thinking, designed to ease the transition from high school to university life and provide important academic, intellectual, and social skills to help ensure a successful first year in college. The course is designed to assist students in increasing their knowledge of and skill in critical thinking. Assignments require students to apply critical thinking skills to real-life problems. Students who complete FSS have been empirically shown to have lower dropout rates and higher grade point averages than students who do not take the course. The course is taught under the prefix COH 111 for students majoring in disciplines in the College of Humanities, Social Sciences, and Art; COS 111 for students majoring in disciplines in the College of Science, Engineering, and Agriculture; COB 111 for students majoring in disciplines in the College of Business; CED 111 for students majoring in fields within the College of Education and Human Services; and, HC200 for Honors College students.

Student Learning Outcomes:

This course is designed to help you in the transition from high school to college. Although you are all excellent students, research indicates that the first semester may be the most pivotal for determining student success in college. Thus, we will attempt to provide you with information and strategies that increase your likelihood of success. Further, assignments will be designed with a goal to increase your

level of engagement with your peers and the university community. The following represent the learning outcomes by which students will be evaluated during the course.

- 1) Become involved in campus life by attending and documenting a minimum of 4 campus activities that showcase different aspects of the university.
- 2) Demonstrate effective time management skills, which will be analyzed by correlating students' grades on the time management assignment with their first semester GPA.

COURSE REQUIREMENTS

Instructional Methods, Activities, and Assessments

Our plan is to run this class as a seminar class. By this we mean that we will not view our role as that of lecturers. Rather, our plan is to be facilitators of discussion and analysis. Our rationale for this format is the following: We do not believe that this is the type of information that you benefit from through memorization. Although behavioral science focuses (more often than not) on normative behaviors, what is important in this class are the experiences unique to you. Thus, we don't really care what the concerns are of a typical college student – we want to know what you are worried about. Thus, we need to hear your voice.

Grading

A. Administrative Paperwork Items

Orientation and Enrollment Fees: Students who invited guests to Orientation should have paid a \$50 fee per guest, and students should ensure that their account reflects a paid balance for Orientation. Students also should ensure that they have paid their enrollment fee (\$60.00) for Fall 2016. Login to MyLeo, click on "Check your balance and make payments," and then read carefully. **Points: 10 (Due Week of Sept. 5)**

Transcript #1: As a matter of law, all students attending a university in Texas must submit a final high school transcript that displays a "date of graduation." To that end, students should request an official high school transcript be sent to the Office of Undergraduate Admissions. Students who think they have already sent an official transcript to A&M-C should go to the Office of Undergraduate Admissions in the One Stop Shop to inquire. When requesting a transcript, please do not have it sent to the Honors College office. **Points: 20 (Due week of Sept. 12)**

Transcript #2: Students who attended a two-year institution prior to graduating from high school must also submit a transcript to A&M-C, and the transcript should show all courses completed at that institution. Students can check with the Office of Undergraduate Admissions if they think they have sent a final official copy, including Spring 2015 and Summer 2015 courses. Again, please do not send transcripts to the Honors office. **Points: 20 (Due week of Sept. 12)**

B. Class participation and attendance

As you read above, this course relies upon your participation. Thus, a portion of your grade will rely upon your participation in discussions. There are numerous elements that go into class participation: (1) Good attendance (according to University rules, students may be dropped from the class for excessive

unexcused absences). If you miss a class, you will lose 10 points toward this grade; (2) Frequent, and preferably intelligent, contributions to class discussion; (3) Active participation in group exercises; (4) Polite and civil interactions with all members of the class ["All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." (See Student's Guide Handbook, Policies and Procedures, Conduct)]. **Points: 120**

C. Event Papers

All students will be required to attend at least 4 university/campus activities/events and write a 1-page critical thinking paper on each explaining how attending that event contributes to their being a more successful college student. At least 1 event should be a "cultural event" (art show, concert, play, etc.); 1 should be a "university-wide event" (guest speaker, colloquium, convocation, etc.); 1 should be an athletic event (varsity sport or intramural sport); and, 1 can be of the student's choosing of any university/campus sponsored event or activity. *Neither Orientation nor the HC Picnic can count for this assignment.* Due dates for the papers are included in the Course Outline at the end of the syllabus, but students may submit papers at any time prior to the due dates. Please place your section (MWF) on your paper. **Points: 25 each paper; 100 Total**

D. Library Workshops

University students should become masters at utilizing the resources available at the campus library, and honors students who are required to produce a thesis prior to graduation should become familiar with the library as soon as possible. To this end, the library staff has created a presentation for Honors College students (which you've already attended!). Students will sign in at the workshop and then submit a one-page synopsis of the workshop, including the topic(s) presented, the resources highlighted, and a brief description of how the information will be useful to you (be specific). Please place your section (MWF) on your paper. **Points: 50 (Due week of Sept. 5)**

E. To-Do List

Most freshmen college students struggle with time management, working on assignments a few days before the due date rather than structuring their homework schedule at the beginning of a semester. Thus, we suggest that all students keep a weekly (or daily) to-do list. Your assignment is to turn in your to-do list for the week of September 14th. Indicate which items you completed and which you did not. On a separate sheet, discuss the reasons for failing to achieve some of your goals and what you could do to increase the likelihood of completing them in the future. "I will try harder" is not a satisfactory answer – think about concrete improvements that you can make to your time management skills. Please place your section (MWF) on your paper. **Points: 50 (Due week of Sept. 19)**

F. Note-taking Exercise

Photocopy your notes from one day of class—any class, but make sure it is a class where you actually had to take notes!—before the week of September 28th, which is the due date for this assignment. On a separate sheet, discuss the strengths of your note taking. Also, what are some of the weaknesses – what *specifically*, can *you* do to take better notes. Please place your section (MWF) on your paper. **Points: 50 (Due week of Sept. 26)**

G. Resume

Construct a 1-page resume and a cover letter in response to a job posting found in a newspaper or online (include job posting with your assignment). Due date listed in the schedule of activities. Please place your section (MWF) on your paper. **Points: 50 (Due week of Dec. 2)**

H. Title IX Training (Haven)

You are required to complete Federally mandated Title IX training (called Haven). This is an online training module that will provide you with resources designed to make the campus a safer and better place for all students. **Points: 25 Details on accessing training and due date will follow.**

A total of 495 points is available this semester. Final grades are based on the total number of points earned during the term in accordance, generally, with the following levels of proficiency: A = 450-495; B = 400-449; C = 350-399; D = 310-349; F = 309 and below.

TECHNOLOGY REQUIREMENTS, ACCESS AND NAVIGATION

Students will need access to a word processor and printer to prepare all assignments in the course.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

(1) ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: Rebecca.Tuerk@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

(2) Statement on Nondiscrimination:

A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

- (3) "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." (See Student's Guide Handbook, Policies and Procedures, Conduct). **Turn off all cell phones. Texting during class is forbidden.**

Further, students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

- (4) Texas Senate Bill – 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>) and or consult your event organizer). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.

(5) **Attendance:**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

COURSE OUTLINE / CALENDAR		
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<u>Week of</u>	<u>Topic</u>	<u>Activities & Due Dates</u>
Aug. 29th	Introductions	
Sept. 5 th	One Week In: Now what?	Event Paper #1 due; Library Synopsis due; Pay enrollment and orientation fees

Sept. 12 th	Seeking Help	Ms. Marty Marsh-Jacobs, Counseling Center Begin To-do List Exercise; due week of September 19; Turn in copy of high and community college transcripts
Sept. 19 th	Time Management	To-Do List Due
Sept. 26 th	Notes	Notes assignment due
Oct. 3 rd	Tests	
Oct. 10 th	Group Dynamics	Event paper #2 due
Oct. 17 th	International Studies	
Oct. 24 th	Choosing a Major	
Oct. 31 st	What about Honors?	Event Paper #3 due
Nov. 7 th	What's Next?	Event Paper #4 due

Resume Homework due by November 14th