



Freshman Success Seminar

COURSE SYLLABUS- FALL 2016

Instructor: LeWanna Hobbs

Office Location: One Stop Shop Room 185

Office Hours: M/W/F 4:30pm-5:00; T/R Noon-1PM; Appointments as needed

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COURSE INFORMATION

CRN: 80768

Classroom: Social Sciences Room 313

Meeting time: MW 10:00-10:50

Textbooks Required:

Kleon, Austin. *Steal Like An Artist: 10 Things Nobody Told You About Being Creative*.
New York: Workman, 2012. (ISBN: 978-0761169253)

Accessibility: Available in the bookstore; on Amazon. \$6.74; \$6.40 Kindle

Other Materials Required:

Pen or Pencil

Spiral Notebook or Composition Notebook

Course Description

UNCO 111 prepares students for optimal success at the university and beyond by motivating them to develop skills, knowledge and behaviors that will create confident, self-sufficient learners.

Student Learning Outcomes

- I. Students will be able to identify and describe relevant campus resources.
- II. Students will be able to view themselves as engaged citizens within an interconnected and diverse world.
- III. Students will be able to explain their responsibilities as a student.
- IV. Students will demonstrate critical thinking skills.

COURSE REQUIREMENTS

Assignments: Assignments are completed either in class or at home. All assignments need to be uploaded to the appropriate drop box in eCollege for student to receive full credit.

☐ **Financial Standing Overview**

SLO: III, IV

Student will write a brief description of their financial standing with the institution utilizing the financial standing worksheet available for download in eCollege

☐ **QEP Part 1**

SLO: II, IV

Student will complete the QEP Assignment in Class and submit a confirmation of completion.

☐ **Professor Interview**

SLO: II, III, IV

Student will submit a typed transcript of an interview that the student has had with a professor of their choosing.

☐ **Important Dates**

SLO: III, IV

Student will submit a typed calendar of important dates listed in the syllabi for their registered coursework utilizing the format worksheet available for download in eCollege

☐ **Flash Prez & Paper on Campus Resource**

SLO: I, II, III, IV

Student will prepare a 4 slide PowerPoint and a 1 page resource guide for their assigned campus resource. Student will have 2 minutes to give a flash presentation of the critical information found on their resource in class.

☐ **QEP Part 2**

SLO: II, IV

Student will complete the QEP Assignment in Class and submit a confirmation of completion.

☐ **Fall Registration**

SLO: I, III, IV

Student will submit a copy of their Fall Registration, an outline of their perfect schedule or a 1 page type-written (double spaced) description of why they are unable to register or pick classes along with a plan of action to resolve the problem(s) which is/are the barrier(s).

☐ **Resume Draft**

SLO: I, III, IV

Student will submit a draft copy of their up-to-date resume achieved with the assistance of career development.

Quizzes: Quizzes are worth 50 of the points which make up your final grade. Students will be allowed 2 opportunities to complete each quiz.

Campus Activity Essays: College is about more than going to class—there are many events to attend on campus that will enhance your experience here. Watch your email, flyers on campus, and the menu on the main page of MyLeo for information about events on campus. Look especially for Global Events—you should load your reflection of these events into your ePortfolio toward your application of being a Global Scholar.

For this part of your grade, attend a campus event (athletic, academic, or cultural) Submit an artifact of the event (a program, a selfie of you at the event, et cetera) along with a two-page paper in which you describe and reflect on the event to the drop box.

1. Describe or summarize the event. What was the event? What was the purpose? Who attended? What was it like?
2. Reflect on the event. Consider some or all of the following questions: What did you learn at this event? What did you learn about the campus or people related to the campus? How can you implement what you learned to help you be successful in college? How can what you learned help prepare you for an interconnected world?

You must attend **five** events throughout the semester and write about each of them. Do not wait until the end of the semester to attend these events—they will be due throughout the semester. Students must submit at least 1 athletic, 1 academic and 1 cultural event; the other two events is the student's choice.

Final essay: In this class, we read Austin Kleon's book *Steal Like An Artist: 10 Things Nobody Told you About Being Creative*, which details some ideas about how attitude, learning, and the people and things you surround yourself with can affect creativity. This assignment asks you to reflect on the personal value you see in creativity. How can creativity help you prepare to solve the problems of the future? How can creativity help you accomplish your goals in college and beyond?

Kleon's book uses anecdotes and examples to make his points. Be sure to do the same. Also be sure to refer to the book in your essay (quote and cite his essay). You can refer to Kleon's book by agreeing with one of his points, disagreeing with one of his points, building on one of his points, or even using one of his points to start your own argument about the value of education.

GRADING

250-225=A 224-200=B 199-175=C 174-150=D 149 and Less=F

Assignments (Due on Thursdays)	Points Earned
Financial Standing Overview	10
QEP Part 1	20
Professor Interview	10
Important Dates	10
Flash Prez & Paper on Campus Resource	10
QEP Part 2	20
Fall Registration	10
Resume Draft	10
	Total: 100
Quizzes (Due on Fridays)	
Title Nine	15
Campus Partners	10
Wellness	5
Financial Aid Quiz	10
Book Review	10
	Total: 50
Campus Activity Essays (Due on Fridays)	
Campus Sporting Event	10
Campus Academic Event	10
Campus Cultural Event	10
Student Choice: sporting, academic or cultural	10
Student Choice: sporting, academic or cultural	10
	Total: 50
Final Essay (Due Monday, December 03, 2016)	25
	Total: 25
Class Attendance	25
	Total: 25

TECHNOLOGY REQUIREMENTS

Assignments will be submitted directly in eCollege.

UC 111 is a web-enhanced course. Delivery problems can result if technological requirements

are not taken into consideration.

The following information has been provided to assist you in preparing to use technology successfully in this course.

Technologies Required

- Internet access/connection – high speed recommended (not dial-up)
- Access to Microsoft Office including Word and PowerPoint
- Access to scanner strongly recommended (this is available at the library)

Additionally, the following hardware and software are necessary to use eCollege:

- Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer) and a recent version of Microsoft Internet Explorer (6.0, 7.0, or 8.0).
- Your courses will also work with Macintosh OS X along with a recent version of Safari 2.0 or better. Along with Internet Explorer and Safari, eCollege also supports the Firefox browser (3.0) on both Windows and Mac operating systems.
- It is strongly recommended that you perform a “Browser Test” prior to the start of your course. To launch a browser test, login in to eCollege, click on the ‘myCourses’ tab, and then select the “Browser Test” link under Support Services.

This course will be facilitated using eCollege, the Learning Management System used by Texas A&M University-Commerce. To get started with the course, go to:
<https://leo.tamuc.edu/login.aspx>.

You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or helpdesk@tamu-commerce.edu.

COMMUNICATION AND SUPPORT

Office hours are listed in the syllabus but email is preferred.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures

Attendance Policy:

Students are expected to attend all scheduled class periods. Each section of this course is scheduled for 16 weeks of twice weekly meetings of 50 minutes each. Students should make arrangements to be in class on time and to stay until the class is dismissed. Attendance is part of your grade for UNCO 111.

Role is taken each meeting via student sign in. Each student will sign their name next to their printed name on the roster. Students may not sign the roster if they are more than 10 minutes late to the class. Class attendance makes up 25 points of your final grade. **If more signatures are found on the roster than there are students in the class, a verbal role will be taken and ALL students in the course will lose half of the attendance points for the day. Please be honest and DO NOT sign in for a friend!**

For students with excused absences, which include participation in a University-sponsored event, illness accompanied by a doctor's note, death in the student's immediate family, a verifiable court appearance or any other similar circumstance in the view of the instructor, written documentation must be turned in to the instructor immediately upon return to class.

Academic dishonesty/ Plagiarism:

Instructors at Texas A&M University-Commerce do not tolerate plagiarism and other forms of academic dishonesty. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. Here is the university policy”
<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

Grievance Procedure:

Students who have concerns regarding their courses should first address those concerns with the assigned instructor in order to reach a resolution. Students who are unsatisfied with the outcome of that conversation or have not been able to meet individually with their instructor, whether in-person, by email, by telephone, or by another communication medium, should then schedule an appointment with the Department Head, Dr. Tabetha Adkins

Where applicable, students should also consult University Procedure 13.99.99.R0.05 (“Student Appeal of Instructor Evaluation”).

Other course policies:

1. **LATE WORK POLICY- Late work will not be accepted.**
2. EXTRA CREDIT- Extra credit opportunities will come up over the course of the semester and are optional.

UNIVERSITY SPECIFIC PROCEDURES

Students with Disabilities information

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this

legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact: Office of Student Disability Resources and Services, Gee Library, Room 132 (903) 886-5150 or (903) 886-5835 phone (903) 468-8148 fax Email: Rebecca.Tuerk@tamuc.edu

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook.)

COURSE OUTLINE / CALENDAR

This schedule may be adjusted to accommodate for student learning needs.

Week	Date	Unit	Due This Week	To do this week
1	M Aug. 29 W Aug. 31	Introductions/syllabus Money Matters	<input type="checkbox"/> Financial Standing	Purchase supplies and book
2	M-NO CLASS W Sep. 07	GCAA Assessment for campus QEP (Quality Enhancement Plan)	<input type="checkbox"/> QEP Part 1	Read e-mail from Dr. Shonda Gibson about GCAA assignment
3	M Sep. 12 W- NO CLASS	Academic Success Use free period to schedule professor interview	<input type="checkbox"/> Professor Interview	Interview a Professor
4	M Sep. 19 W Sep. 21	Syllabus review Setting Reminders	<input type="checkbox"/> Important Dates <input type="checkbox"/> Event Paper 1	Print course syllabi Locate a reminder app
5	M Sep. 26 W Sep. 28	Flash Prez Week	<input type="checkbox"/> Campus Resources Flash Prez and Paper <input type="checkbox"/> Campus Partners Quiz	Conduct research and practice for presentation
6	M Oct. 03 W Oct. 05	Title 9 Judicial Review	<input type="checkbox"/> Title 9 Quiz <input type="checkbox"/> Event Paper 2	Preliminary research on title 9 before class
7	M Oct. 10 W Oct. 12	GCAA Review for campus QEP (Quality Enhancement Plan)	<input type="checkbox"/> QEP Part 2	Read GCAA report from the assessment completed in week 2. Bring to class.
8	M Oct. 17 W Oct. 19	Success Coach/Registration The Perfect Schedule	<input type="checkbox"/> Fall Registration <input type="checkbox"/> Event Paper 3	Activity for Registration [In FSS zip file]
9	M Oct. 24 W- NO CLASS	Wellness Wellness Day	<input type="checkbox"/> Wellness Quiz	Visit the counseling center and sit in the massage chairs
10	M Oct. 31 W Nov. 02	Financial Aid Library Resources	<input type="checkbox"/> Financial Aid Quiz <input type="checkbox"/> Event Paper 4	Submit a renewed FAFSA for 2017-2018
11	M Nov. 07 W Nov. 09	Critical Thinking Part 1 Critical Thinking Part 2		
12	M-NO CLASS W Nov. 16	Common reading	<input type="checkbox"/> Book Review Quiz <input type="checkbox"/> Event Paper 5	Read required text for course.
13	M Nov. 21 W- NO CLASS	Career Development		Get resume approved via www.hirealio.com
14	M Nov. 28 W- NO CLASS	Last Day of Class	<input type="checkbox"/> Resume Draft	
15	M-NO CLASS W- NO CLASS		<input type="checkbox"/> Final Essay	
16	Finals Week....Good Luck on your Finals!			

