



EDCI 538.31B – CLASSROOM MANAGEMENT FOR TEACHERS COURSE SYLLABUS: Spring, 2016

Instructor: Barbara G. Hammack, Ph.D., Associate Professor

University Email Address: Barbara.Hammack@tamuc.edu

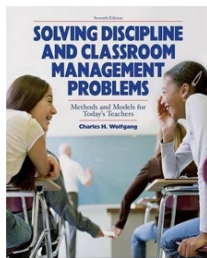
Alternate eCollege Logon: <http://online.tamuc.org>

COURSE INFORMATION

Materials – Text, Readings, Supplementary Readings

Wolfgang, C.H. *Solving Discipline and Classroom Management Problems*, 7th edition. John Wiley & Sons Inc., 2009.

Charles, C.M. *Classroom Management*, Custom edition. Pearson Education Inc., 2014.



(Required)

ISBN: 978-0-470-12910-4



(Required)

ISBN: 978-1-269-760836

Course Description

A study of classroom approaches to effective guidance and discipline techniques. Ways of expressing anger without attacking self-esteem, setting limits without punishment, encouraging cooperation in the classroom and transforming schools into communities will be the focus of the course. 3 semester hours

Course Goal:

To help students build an appropriate system of guidance and discipline based on their philosophy of education.

Student Learning Outcomes/Objectives

This class is listed by the University as an early childhood/elementary education course and will enable students:

1. To foster pro-social behavior among children in the classroom
 2. To build positive self-esteem within children
 3. To apply principles and theories of guidance models
 4. To use appropriate guidance techniques with children
 5. To explain strategies associated with various classroom management styles
 6. To develop communication skills among adults, children and families
- The learner will be an active and engaged participant in discussion forums by analyzing, constructing/creating, and evaluating information presented within the textbook, external readings/resources, student research, and class activities.
 - The learner will demonstrate an understanding of the philosophy used in education by writing a classroom management project, highlighting the models and methods employed, and the appropriateness and effectiveness in the study of early childhood and elementary education.
 - The learner will also demonstrate understanding of the course materials through objective examinations.

<h2>COURSE REQUIREMENTS</h2>

Activities / Assessments

This course is made up of a series of assignments and assessments to assist you in achieving the course and module learning objectives. Each day or week you will work on various combinations of assignments, activities, discussions, readings, research, and projects.

Online Class Discussions (8): 10 points each – Total 80 points

Course Objective/Learning Outcome # 3: The learner will apply principles and theories of guidance models.

These online discussion topics will be available in the eCollege course shell until the assigned due date. In order to encourage full class participation, students will be required to post an initial discussion of at least 75 to 100+ words to the assigned chapter topic and respond to another student's initial posting with at least 50 to 75+ word response by the indicated due date. Discussion postings must be substantive or the student will not be given full credit, if it is apparent to the professor that students have not spent enough time or effort in writing the responses. For example, "I agree. You are absolutely right" does not constitute a substantive response. Minimum word postings and responses are generally not adequate to receive maximum points.

Assessment Method: Discussion Rubric

Online Quizzes (8): 10 points each – Total 80 points

Course Objective/Learning Outcome # 3-4: The learner will apply principles and theories of guidance models and use appropriate guidance techniques with children.

There will be a total of 8 model quizzes which will cover the required textbook readings and the content of the PowerPoint presentations. Chapter quizzes are to be completed online during the dates posted and announced in the syllabus. Each quiz is created from a question pool and each student will get a different set of 5 questions on each chapter quiz. Each *quiz* can be taken once and is timed for 15 minutes each. Grades only are made available to students following the submission of the quiz. If you wish to review your answers, please make an appointment with the professor to do so. If you lose Internet connectivity during the quiz, log back in immediately and continue on with the exam. Save your answers often (after each answer). If you experience any issues while taking the exam, you must contact the *eCollege Helpdesk immediately* so that your issue is documented with a helpdesk ticket number. Then contact the instructor with your concern accompanied by the helpdesk ticket number. Considerations regarding quiz issues will be made by the professor on an individual basis based on the documentation provided.

Assessment Method: Multiple-Choice

Journal Article: 25 points total

Course Objective/Learning Outcome #5: The learner will explain strategies associated with various classroom management styles.

The purpose of the article review is for students to become familiar with professional literature in early childhood/elementary classroom management.

For this assignment students are required to find an early childhood or elementary classroom management peer-reviewed, professional journal article (newspaper or magazine articles are not acceptable) through the library website that interests you. Read the article and write a review about what you read. The journal article should not be more than 5 years old (*2011* and newer). Include citation data as outlined in the form below.

Citation data requirements:

Author/s. Title of article. *Journal name*. Date, year, page numbers (beginning & end).

DeVries, R & Zan, B. When Children Make Rules. *Educational Leadership*. September, 2003, 64-67.

The reviews should be 1+ page in length not including the title page and reference. Students are to cite the article that they reviewed. No other citations are necessary. This outside activity is due on the date listed in the course syllabus. In order to receive full credit, the student will include all the required elements listed on the article rubric and present this in class on the due date.

Assessment Method: Journal Article Rubric

Classroom Management Webliography: 30 points total

Course Objective/Learning Outcome #4-5: The learner will use appropriate guidance techniques with children, and explain strategies associated with various classroom management styles.

Create an annotated webliography of useful YouTube videos appropriate for this course on classroom management. Select one YouTube video (*not previously chosen*) for the early childhood teaching level listed under Webliography in eCollege. Choose a second YouTube video (*not previously chosen*) of an age-appropriate classroom management children's book that illustrates a strategy or concept from one of the models included in the course. Fill in **all** Webliography data entry lines and describe the YouTube video in a short paragraph.

Assessment Method: Webliography entry

Classroom Management Project: 85 points total

Course Objectives/Learning Outcome #1, 2, & 6: The learner will foster pro-social behavior among children in the classroom; build positive self-esteem within children, and develop communication skills among adults, children and families through classroom management.

The purpose of the management project is to get students to think about past, present and future classroom management methods and techniques used in the classroom. Students are to examine their procedures for handling problem behavior in the classroom in terms of what works and the effect of their practices in the classroom. Students are to identify appropriate techniques and methods that can be adapted for use in the classroom based on the *course* materials. Finally, students are to complete the report by using the project assignment rubric.

The minimum length for the paper is to be at least 3+ pages. The paper should not contain quoted materials, except for interviews. The final report should be written in a professional manner; using standard paper margins and font size, and free of grammar and spelling errors.

Paper content and level of insight will count for 85% of the overall grade, while presentation and grammar will count for the other 15%.

Assessment Method: Classroom Management Project Rubric

Extra Credit Opportunities:

There will be an opportunity to earn extra credit during the semester. Once this opportunity has expired, there will not be any other extra credit opportunities given. Every person in class has the same opportunity to earn extra credit. They are not assigned to only 1 person, so that s/he may pass the class.

Grading

Grading in this class will include only points, no percentages, so that students can determine at any time in the class where they stand. The grade book will be available through eCollege and students may access it at any time they wish.

Grades will be determined as follows:

Course Evaluation	
Discussions (8)	80 points
Quizzes (8)	80 points
Journal Article	25 points
Webliography	30 points
Classroom Mgt Project	85 points
Grading Scale	
A = 90 – 100%	270 – 300 points
B = 80 - 89%	240 – 269 points
C = 70 - 79%	210 – 239 points
D = 60 - 69%	180– 209 points
F = below 60%	below 180 points

TECHNOLOGY REQUIREMENTS

The following information has been provided to assist you in preparing to use technology in your web-enhanced course.

- To fully participate in online courses, you will need to use a current, Flash enabled browser. For PC users, the suggested browser is Internet Explorer 9.0 or 10. For Mac users, the most current update of Firefox is suggested.
- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You must have a:
 - sound card, which is usually integrated into your desktop or laptop computer
 - speakers or headphones.
- Depending on your course, you might also need a:
 - microphone
 - webcam
 (For courses where interactive tools are used, like VoiceThread or ClassLive Pro, headphones are suggested for use with recording and playback. We recommend a webcam with an integrated microphone, such as the Microsoft LifeCam Cinema. All devices should be installed and configured before class begins.)
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. Java can be downloaded at: <http://www.java.com/en/download/manual.jsp>
- Current anti-virus software must be installed and kept up to date.
- You will need some additional free software for enhanced web browsing. Ensure that you download the free versions of the following software:
 - Adobe Reader
 - Adobe Flash Player

- At a minimum, you must have Microsoft Office 2013, 2010, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: <https://secure.ecollege.com/tamuc/index.learn?action=technical>

It is *strongly recommended* that you perform a “Browser Test” prior to the start of your course. To launch a browser test, login in to eCollege, click on the ‘myCourses’ tab, and then select the “Browser Test” link under Support Services.

ACCESS AND NAVIGATION

Access and Log in Information

This course will be facilitated using Pearson LearningStudio (eCollege) to enhance the learning experience. eCollege is the Learning Management System used by Texas A&M University-Commerce. To get started with the course, go to: <https://leo.tamuc.edu/login.aspx>.

You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or helpdesk@tamuc.edu.

COMMUNICATION AND SUPPORT

Texas A&M University-Commerce provides students technical support in the use of eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week. If you experience issues while taking your exams or at any other point, feel free to contact the support desk.

- **Chat Support:** Click on '*Live Support*' on the tool bar within your course to chat with an eCollege Representative.
- **Phone:** 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.
- **Email:** helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.
- **Help:** Click on the '*Help*' button on the toolbar for information regarding working with eCollege (i.e. How to submit to Dropbox, How to post to discussions etc.).

Note: Personal computer problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, an Internet cafe, or a bookstore, such as Barnes & Noble, etc.

Policy for Reporting Problems with Pearson LearningStudio

Should students encounter Pearson LearningStudio based problems while submitting assignments/discussions/comments/exams, the following procedure **MUST** be followed?

1. Students must report the problem to the help desk. You may reach the helpdesk at helpdesk@online.tamuc.org or 1.866.656.5511
2. Students **MUST** file their problem with the helpdesk and obtain a helpdesk ticket number
3. Once a helpdesk ticket number is in your possession, students should advise me of the problem via e-mail with the helpdesk ticket number
4. At that time, I will call the helpdesk to confirm your problem and follow up with you

NOTE: Your personal computer/access problems are not a legitimate excuse for filing a ticket with the Pearson LearningStudio Help Desk. You are strongly encouraged to check for compatibility of your browser **BEFORE** the course begins and to take the Pearson LearningStudio tutorial offered for students who may require some extra assistance in navigating the Pearson LearningStudio platform. **ONLY** Pearson LearningStudio based problems are legitimate.

Internet Access

An Internet connection is necessary to participate in discussions and assignments, access readings, transfer course work, and receive feedback from your professor. View the requirements as outlined in Technology Requirements above for more information.

myLeo Support

Your myLeo email address is required to send and receive all student correspondence. Please email helpdesk@tamuc.edu or call us at 903.468.6000 with any questions about setting up your myLeo email account. You may also access information at <https://leo.tamuc.edu>.

Learner Support

Go to the [One Stop Shop](#) created to serve you by attempting to provide as many resources as possible in one location. Go to the [Academic Success Center](#) focused on providing academic resources to help you achieve academic success.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course and University Policies

Attendance & Participation

Course attendance and participation is one of the most important, yet underrated elements of a student's education. There are numerous elements that go into course participation:

1. Good attendance
2. Relevant contributions to course discussions
3. Reading assigned work and course material
4. Polite and civil interactions with all members of the course ["All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." (See Student's Guide Handbook, Policies and Procedures, Conduct)]

Students are required to participate in online instruction. Recovering missed course content or assignment information is the responsibility of the student. Reading assignments must be completed and any other assignments must be submitted prior to the stated date and time. Participation in course activities, including discussion groups and small group assignments, is a component of attendance. Failure to prepare and participate effectively will negatively impact the learning processes devised for the course.

Assignments and readings

Material from course assignments may not always be found in your text. Use of online discussions and class activities will be included in most class sessions. Please note that all questions on the examinations will be taken from the text, as well as the PowerPoint presentations, and discussions. Typically, you will be expected to read 1 chapter per topic. It is advised that you do not wait until the night before the exam to start the reading material. It is recommended that you stay current with chapter readings, and read the assigned chapter/s before each class session.

If you would like to review an exam, contact me via e-mail to set up an appointment. If you are having problems in class, contact me immediately. I am better able to help you if you come to me early. Please understand that you should not come to me at the end of the semester, unhappy with your grade, asking for a way to change it. Grades will not be changed.

Late Assignments

Assignments are due on specific dates, as assigned. Assignments will be accepted after the due date with the exception of online discussion boards, quizzes and exams. However, a 10 % deduction will be applied to assignments 1 day late, and an additional 5 % for each day thereafter. For example, if an assignment is due by 5:00 PM on Sunday in the drop box of eCollege and is not placed in the drop box until 6:15 PM on Sunday, there will be a 10 % deduction; if the paper is turned in on Wednesday the paper will start to be graded with a grade of 80%.

Withdrawal Policy

Every student has the right to drop the course without penalty until the drop-date. Students dropping the course during this period will be given a DP (drop while passing). A grade of DP is GPA neutral, but a grade of DF counts as an F on your transcript. If you choose to stop attending class, you may be dropped from the course due to excessive absences. If you are not satisfied with your grade in the course and wish you to drop, it is YOUR responsibility to drop the course. Once a grade of DP or DF has been submitted, it cannot be changed. A student may drop a course by logging into their myLEO account and clicking on the hyperlink labeled 'Drop a class' from among the choices found under the myLEO section of the Web page.

Student Conduct

All students are expected to conduct themselves in a professional manner at all times. You are adults and will be treated as such. Discriminatory, rude, and inappropriate language will not be tolerated in this class and students will be asked to leave or drop the class (these same rules apply for online discussions). If a student continues to act in the same manner during future classes, the instructor reserves the right to drop the student from the course.

Academic Integrity

Academic integrity is the pursuit of scholarly work free from fraud and deception and is an educational objective of this institution.

Texas A&M University-Commerce has explicit rules and regulations governing academic dishonesty and academic misconduct. As the University states, "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." These policies are stated in detail in the Student's Guide Handbook. Each student is expected to read this document and abide by the contained policies. These university policies will be followed in this class. The minimum penalty for an act of academic dishonesty will be the assignment grade of 0 on the examination or homework assignment. The maximum penalty is expulsion from the University.

Texas A&M University-Commerce further does not tolerate **plagiarism** and other forms of academic **dishonesty**. Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty. "Academic dishonesty" includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material.

If you are unsure what constitutes plagiarism and how to avoid it. Visit the following websites: <http://www.plagiarism.org/>
<http://www.unc.edu/depts/wcweb/handouts/plagiarism.html> <http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml>

University Policies

Requests for Special Accommodations

Requests from students with disabilities for reasonable accommodations must go through the Academic Support Committee. An individual instructor cannot decide to make accommodations for you without that Committee's approval.

ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

StudentDisabilityServices@tamuc.edu

[Student Disability Resources & Services](#)