Course Syllabus	# HHPS 584.01W Administration in Sport and Recreation Programs (Online)

Dr. Gwendolyn M. Weatherford, CAPE
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Office Hours: online by appointment.
Skype Name: gwendolyn.weatherford

Class Meeting

Class Meeting: Online

Textbook

Covell, D. & Walker, S. (2013). *Managing Sport Organizations: Responsibility for Performance* (3rd ed.). New York, NY: Routledge.

American Psychological Association. (2010). *Publication manual of the American Psychological Association* (6th ed.). Washington, DC: APA.

Any additional course materials will be made available through eCollege.

Course Description

This course is an overview of the nature and scope of the administrative issues in the sport industry and recreational agencies and will expand the students' understanding of management theories and their application to sport and recreation administration.

Grading Policy

A   89.5 - 100   (Exceptional, Mastery)
B   79.5 – 89.4   (Above Average, Good Performance & Learning)
C   69.5 – 79.4   (Average)
D   59.5 – 69.4   (Poor)
F   59.4 and below   (Failing)

30%	Organizations & Management Paper
30%	Performance Motivation & Managing Change Paper
40%	E-Portfolio

Late assignments will receive a grade of zero "0".

Course Objectives

Upon completion of this course, the student should be able to:

- Be able to define organizations and management in sport and recreation environments.

- Have a basic understanding of strategic management planning, decision-making processes, continuous improvement theory, performance motivation, human resource management, and managing change in sport and recreation organizations.

- Be able to apply principles of organizational administration to their specific careers.

- Demonstrate competency in relating course topics to peer-reviewed, academic literature by generating a culminating research paper.

- Demonstrate the ability to write in accordance with the guidelines set forth by the American Psychological Association (6th ed.).

eCollege This course in an online course that will be 100% online and is located within eCollege. To log onto eCollege, visit the University's main website, then click on "My Leo." Log on using your CWID and your password, which is probably your birthday in 6 digits (e.g. May 6, 1980 would be 050680). Then click on eCollege. Select this course and use the headings on the left to navigate.

The following support options are available 24 hours a day / 7 days a week:

- **Help:** Click on the *'Help'* button on the toolbar for information regarding working with eCollege (i.e. How to submit to dropbox, How to post to discussions etc...)

- **Chat Support:** Click on *'Live Support'* on the tool bar within your course to chat with an eCollege Representative.

- **Phone:** 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.

- **Email:** helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.

Contacting Your Instructor: If you have questions pertaining to the content of this course (e.g., questions about an exam, course due dates, grades, etc.), please email me directly.

Statement of Student Behavior "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment." (See Student's Guide Handbook, Policies and Procedures, Conduct). Inappropriate behavior will result in a warning followed by class dismissal and a student / teacher conference. Continued inappropriate behavior will result in permanent dismissal from the course.

ADA Statement *Texas A&M University-Commerce is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. Americans with Disabilities Act (ADA) accommodations will be made in accordance with the law. To request ADA accommodations, please communicate your needs (number) of days before the activity or program you plan to attend by* contacting the Director of Disability Resources and Services, 903.886.5835.

Course Policies and Procedures 1. eCollege and myLeo email will be the primary methods of communication between you and me. Please refer to it regularly.

2. The due date listed for assignments are the LAST chance to submit them. Please turn in your work early. I DO NOT accept late assignments or allow for exams to be taken late. Any student missing an exam or assignment without prior arrangement will receive a score of zero.

3. If you have a question or concern, TALK to me. I am here to help. If you need to reach me and I am not in my office, e-mail me.

4. Academic honesty: At no time should you submit work in place of your own or utilize the words, thoughts, or phrases of other authors. You are required to abide by APA guidelines which state "researchers do not claim the words and ideas of another as their own; they give credit where credit is due (APA Ethics Code Standard 8.11, Plagiarism). Plagiarism and academic cheating is a violation of the university's student code of conduct and will be reported the Dean of Students on all occasions. Please err of the side of caution and become very familiar with your APA Manual.

	Dates	Units
Tentative Course Schedule	July 13 - 26	**Unit 1** **Unit Content:** Chapters: 1, 2, 3, 4, & 5 Topics: Organizations and management in sport Social responsibility and ethics Improved performance through information technology Developing goals **Assignments:** **Due Date:** **Organizations & Management Paper** **Friday, July 24th 11:59m**
	July 27 – Aug 10	**Unit 2** **Unit Content:** Chapters: 6, 7, 8, 9, & 10 Topics: Performance motivation Human resource management Managing Change **Assignments:** **Due Date:** **e-Portfolio** **Friday, July 31st at 8:00am** **Performance Motivation & Managing** **Monday, August 10th 11:59pm** **Change Paper**