



College of Science and Engineering
Department of Applied Science

BAAS 409 - Global Technology and Society
Syllabus – Summer 1, 2015

Course Title: Global Technology and Society

Instructor: Mrs. Tina Lancaster

Office Hours: By appointment

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Required Textbook: *There is not a required textbook for this course. However, there will be numerous articles, webpage postings, and PowerPoint slide presentations that you will be required to read.*

Course Reference Information: *You are expected to understand and use APA Formatting. You will be required to format all of your written assignments using APA Style. To that end, you will find the following resources helpful. **NOTE:** this reference list is formatted in APA style.*

American Psychological Association. (2009). *Publication manual of the American Psychological Association* (6th ed.). Washington DC: Author.

Perrin, R. (2011). *Pocket guide to APA style* (4th ed.). Independence, KY: Wadsworth.

Purdue online writing lab (OWL) (n.d.). Retrieved from Purdue University website, <http://owl.english.purdue.edu/owl/resource/560/01>

The Writing Center (n.d.). Retrieved from University of Wisconsin-Madison website, www.writing.wisc.edu

Course Description:

This course is a comprehensive survey and analysis of societal and ethical implications of contemporary technological innovations. Special emphasis is placed on cultural, social, economic, and environmental effects resulting from advances and future trends in science and technology on a global scale. Student will be expected to conduct research on assignment topic(s) and to prepare written documents for evaluation. BAAS 409 is a required course in the Professional Development Requirements to earn a Bachelor of Applied Arts and Sciences degree (BAAS).

Learning Outcomes – at the end of this course students will be able to:

1. Learning Outcome 1: Understand the impact of technology on society economically and environmentally.
2. Learning Outcome 2: Identify and analyze the ethical considerations of technology development.
3. Learning Outcome 3: Demonstrate knowledge of the interconnectedness of global dynamics (issues, processes, trends, and systems).
4. Learning Outcome 4: Demonstrate an intermediate level of understanding in the use of common work place technology tools.

Course Evaluation:

The final course grade will be based on the following assignments:

Getting Started	Due Date	Points
Academic Honesty Policy		100
Student Introduction		100
Syllabus Quiz	July 18	100
Module I-Ethics & Technology		
What is Technology Discussion (Outcome 1)	July 18	100
Review Videos		
Ethics & Tech Discussion (Outcome 2)		
Review Did you know Video	July 25	100
Module II Energy		
Energy Timeline (Outcome 3)	July 25	100
Module III Population		

Population Quiz (Outcome 1)	July 25	100
Population Assignment Read Population PowerPoint View Video	July 28	100
Module IV Using Technology Web Crawling Essay	July 28	100
Using Technology Discussion (Outcome 4)	August 1	100
Module V Ecology Footprint Discussion (Outcome 1)	August 5	100
Module VI Health & Technology Health & Technology Discussion (Outcome 1)	August 8	100
Module VII Technology Inventions Invention Essay (Outcome 1)	August 10	100
Module VIII Technology In a Global World Technology in a Global World Discussion (Outcome 2)	August 12	100

Assignments	Reading(s)	Due Date	Points
Getting Started Academic Honesty Policy		July 18	100
Student Introduction		July 18	100
Syllabus Quiz		July 18	100
Module I-Ethics & Technology		July 18	100

What is Technology Discussion (Outcome 1)	Review Lecture and assignments	July 18	100
Ethics and Tech Discussion (Outcome 2)		July 25	
Module II-Energy Energy TimeLine (Outcome 3)		July 25	100
Module III- Population Population Quiz (Outcome 1)	Read Population PowerPoint View Video	July 25	100
Population Assignment		July 28	100
Module IV-Using Technology Discussion Web Crawling Essay (Outcome 1)		August 1 July 28	100
Module V-Ecology Footprint Discussion (Outcome 1) Footprint Quiz		August 5 August 5	100
Module VI-Health & Technology Health & Tech Discussion (Outcome 1)		August 8	100
Module VII- Technology Inventions Essay (Outcome 1)		August 10	100

Module VIII- Technology in a Global World Technology in a Global World Discussion (Outcome 2)		August 12	100
Total			1300

Course Final Grade Scale:

A =	90-100%	Outstanding Work
B =	89-80%	Good Work
C =	79-70%	Acceptable Work
D =	69-60%	Needs Improvement
F =	59% and below	Unacceptable Work

Communicating with your Instructor: Since this is an online course, communication will be conducted via e-mail. eCollege has a built in e-mail - all e-mail correspondence will be through eCollege. All e-mail messages must contain student name as the last line in the message.

For an appropriate e-mail format example, see below:

Example:

Dear Mrs. Lancaster, Hello, Greetings, Good Morning/Afternoon, etc,

Your message.

Sincerely, Thank you, Regards, etc.

Your full name

Remember to professionally compose your e-mail messages with proper grammar, spelling, and a professional tone. Properly addressed and signed e-mails will be replied to within 24 to 48 hours Monday-Friday. If a face-to-face conference is required between the student and the instructor in the instructor's office, an appointment must be made several days in advance by the student.

Civility Requirement: Rude correspondence (discourteous or impolite, especially, in a deliberate way) in e-mails, telephone calls, postings to Discussions Boards, in person, or comments posted to Dropbox assignments made to other class members, the instructor, or the BAAS office staff will reduce the student's semester grade by 10 points for the first offense and an 'F' in the course for the second offense along with a referral to the Dean of Student Services for dismissal from the University. Written documentation for any offense will be placed in the student's folder in the Applied Science office as documentation for removal from the BAAS program and/or TAMU-C.

Assignment Submissions: Assignments are to be uploaded to the Dropbox by the due date posted. Verification that the professor has received your assignment is possible by looking in the Outbox portion of the student's Dropbox. You will not receive an e-mail reply from your instructor to verify that your assignment has been successfully submitted to the Dropbox. Grades will be posted for the correct assignment in the correct Dropbox. The "help" section in your eCollege course and the Student Online Tutorial will describe the steps necessary to submit assignments to the Dropbox. Additionally, if you need technical assistance, you may contact technical support at eCollege. That contact number and e-mail address are listed under Technical Support and in the Announcements section of your course.

Assignments and the quiz will NOT be accepted after the posted due date. Your best strategy is to plan for due dates and submit assignments early. Your paper assignment submissions are to be in Microsoft Word format as detailed in the assignment instructions. No other formats will be accepted (i.e. no Open Office, Notepad, or WordPad, etc.)

Papers will NOT be accepted through fax or as e-mail attachments. REMEMBER, the instructor does not grade late or incorrectly submitted assignments. BE SURE your name is on the document you submit. Assignments are discarded that do not have the student's name clearly posted.

All work submitted will be graded for writing as well as content. This includes papers, as well as discussion posts. Spelling, punctuation, and grammatical errors will have a negative impact on your assignment grades. If you need assistance with writing, please use the resources of the online writing lab at TAMU-C found here:

<http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/writingCenter/default.aspx>

Or visit the Writing Center in the Hall of Languages room 103. Phone 903-886-5280.

The Gradebook in eCollege will give you detailed information about your assignment grades. I will post your grades in the Gradebook.

Attendance Policy:

No attendance policy will be imposed for this online course. However, students will

need to complete all assignments and course requirements consistent with the assignment schedule. Excused absences will not generate extra time for meeting deadlines and scheduled events. Writing assignments must be delivered prior to the established deadline when “excused absences” interfere with the course calendar. Late work receives a grade of zero. Students may submit work before the due dates; however, assignment grades will be posted after the assignment due date. Since late assignments are not accepted, you are strongly encouraged to submit assignments prior to the due dates. Students will be expected to participate consistent with course objectives and goals. I expect that your completed assignments will always reflect your best effort.

It is the student’s responsibility to:

- Stay active in the course by logging into the course on a regular daily basis.
- Always read every course announcement at the top of the course. Feedback for assignments, university announcements, and major department announcements will be posted to this forum. These announcements are placed in your course to help you so please take the time to read and understand each announcement. These announcements are time sensitive so they will only be available for a limited period of time.
- Learn to proficiently use the eCollege system.
- Be able to proficiently use Microsoft Office and a computer operating system (Microsoft Windows or Apple).
- Be able to save documents created to Microsoft Office 97-2003 or Microsoft Office 2007 format.
- Have one reliable and one backup reliable Internet connection.
- Be proactive in reading all the reading and writing assignment instructions. Read all assignments several times and schedule a time in which to complete the assignment. Read your assignment out loud to yourself or others before you submit your assignments. Print and re-read a printed copy of your assignment before you submit your assignment to the Dropbox. To be successful, you will need to read assignment instructions many times.
- Ask questions about assignments via e-mail well before the due date. Submit all assignments before or on the due date. I can usually tell when an assignment is submitted as a last minute effort.
- Submit assignments in the appropriate format and to the appropriate Dropbox.
- Read the instructor’s individual grade comments in the Gradebook attached to each assignment.
- Ask questions that are not answered in the course syllabus, individual assignment details, or posted to course announcements.
- Always submit your best effort.

Technical Requirements

- This course will use eCollege Course Tools, and TurnItIn. To fully participate in this online course, you will need to use a current, Flash enabled browser. For PC users, the suggested browser is Internet Explorer 9.0 or higher. For Mac users, the most

current update of Firefox is suggested.

- You will need regular access to a computer with a broadband Internet connection. The minimum computer requirements are:
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required courses are heavily video intensive
 - Video display capable of high-color 16-bit display 1024 x 768 or higher resolution
- You may need a:
 - sound card, which is generally integrated into your computer and allows it to play sound. If your computer is capable of playing sound, you have a sound card.
 - microphone
 - speakers or headphones.
- Both versions of Java (32 bit and 64 bit) must be installed and up to date on your machine. Java can be downloaded at: <http://www.java.com/en/download/manual.jsp>
- Current anti-virus software must be installed and kept up to date.
- You will need some additional free software for enhanced web browsing. Ensure that you download the free versions of the following software:
 - Adobe Reader
 - Adobe Flash Player
- At a minimum, you must have Microsoft Office 2003, XP, 2007 or Open Office. Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required. If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.
- For additional information about system requirements, please see: <https://secure.ecollege.com/tamuc/index.learn?action=technical>

As this course is conducted totally online, students will be expected to have access to a reliable computer that is connected to the Internet. Also, backup reliable access to the required electronic resources is necessary for successfully completing this course. College and public libraries are a great resource for back-up technology resources. For those students in doubt about the necessary technology, refer to the following website:

<http://online.tamuc.org/index.learn?action=technical>

No extra time will be granted to complete assignments due to the lack of an Internet connection.

Password Protection:

Only students with assigned passwords may access this course using the eCollege course management system. Giving your campus wide identification number and pin number to others will result in class and university dismissal.

Student Requirements:

1. Students requesting accommodations for disabilities must work through the Academic Support Committee the first week of each new semester.

Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library, Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamuc.edu

2. "All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment".

(See Student's Guide Book –
<http://www.tamuc.edu/CampusLife/documents/studentGuidebook.pdf>)

3. Student Appeal of Course Grade: The online printable form for: Student Appeal of Course Grade along with TAMU-C Procedure 13.99.99.R0.05 is located here:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/13.99.99.R0.05StudentAppealOfInstructorEvaluation.pdf>

Professional Conduct:

The instructor reserves the right to manage a positive learning environment and thus will not tolerate inappropriate conduct in the course. If I feel that you have not contributed appropriately on discussion boards, or that you have complained unnecessarily about assignments and grading policies, your final course grade may be reduced accordingly. Additionally, I expect every student to maintain a professional level with respecting opinions of the instructor, students, and the Applied Science office

staff. Understand that this factor is highly subjective. In extreme cases, the instructor reserves the right to withdraw students from the class.

A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Academic Integrity:

If you are to excel in this course, the need for collaboration is undeniable, even in cases of individual work. There is a fine line in this process. You are encouraged to seek the help and advice of others. However, you must do your own work. My personal policy, which will guide this course, is this: I trust you to behave honestly and ethically in all circumstances until you prove otherwise. Please ask me if you have questions about what is proper and what is not.

Intellectual Ownership:

When reviewing the literature, one frequently peruses written thoughts, findings, conclusions, and perspectives of individuals and organizations that may be used to create credibility and/or rationale from investigative studies. A problem, however, is how to capitalize on such information, yet not violate the principles of intellectual ownership. One solution involves answering two questions:

1. What is plagiarism?
2. How is plagiarism avoided?

Simply stated, plagiarism is claiming another person's or organization's works as one's own. Such violations may be avoided by knowing how to use and acknowledge the works of others. The 6th Edition of the Publication Manual of the American Psychological Association states: "Authors do not present the work of another as if it were their own work" (p. 16). "Whether paraphrasing, quoting an author directly, or describing an idea that influenced your work, you must credit the source" (p.170). Quotation marks should be used to indicate the exact words of another. Each time you paraphrase another author (i.e., summarize a passage or rearrange the order of a sentence and change some of the words), you will need to cite it in the text.

Some people seem to believe that anything found on the Internet is free to use as they please. The "cut and paste" option also makes it easy to plagiarize. However, information on the web must be properly cited just as you would any "hard copy" work. In this course, APA style citation is expected. Any written assignments must include in text citations as well as a separate reference page. The following web site provides valuable insight relating to what constitutes plagiarism and how it may be avoided:

<http://www.plagiarism.org/>

To avoid plagiarism an individual must give credit wherever he or she uses:

- another individual's idea, opinion, or theory
- facts, statistics, graphs, and drawings that are not common knowledge
- quotations of another individual's spoken or written words
- paraphrase another individual's spoken or written words

Any deviation from the guidelines concerning quotes and citations constitutes plagiarism, as it suggests that you are trying to submit someone else's work and creativity as your own. In accordance with the Texas A&M University-Commerce Code of Student Conduct Section 5.b [1, 2, 3], the penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. If you have any questions, please let me know.

Acts of plagiarism will result in writing assignments and projects being assigned a grade of zero for the first offense. Upon the second offense, student will be referred to the Dean of Student Services and will receive a grade of 'F' for the course with possible removal from the program and university. TAMU-C has purchased a license for TurnItIn.com which checks for plagiarism. All submitted course requirements may be submitted to this service. If the report generated notes that your work is plagiarized, you will receive an 'F' for that course requirement and course.

The research papers in this class will be automatically submitted to the plagiarism checker called "Turn It In." A similarity index above 25% will be an automatic 0.

Academic Honesty Policy:

Please take the time to read and ask questions at the beginning of the semester as this policy and procedures are strictly followed.

Academic Honesty Policy

Texas A&M University-Commerce
College of Science & Engineering

Statement of Ethical and Professional Conduct:

The College of Science, Engineering, & Agriculture at Texas A&M University-Commerce faculty, staff and students will follow the highest level of ethical and professional behavior. We will strive to be recognized as a community with legal, ethical and moral principles and to teach and practice professionalism in all that we do.

In an academic environment we will endeavor to not only teach these values but also to live them in our daily lives and work. Faculty and staff will be held to the

same standards and expectations as our students.

Failure to abide by these principles will result in sanctions up to and including dismissal.

Actionable Conduct:

There are five different types of actions that will bring sanction. They are:

1. **Illegal activity:** Violation of any local, state or federal laws that prohibit the offender from performance of his or her duty.
2. **Dishonest Conduct:** Seeking or obtaining unfair advantage by stealing or receiving copies of tests or intentionally preventing others from completing their work. In addition falsifying of records to enter or complete a program will also be considered dishonest conduct.
3. **Cheating:** The unauthorized use of another's work and reporting it as your own.
4. **Plagiarism:** Using someone else's ideas and not giving proper credit.
5. **Collusion:** Acting with others to perpetrate any of the above actions regardless of personal gain.

Sanctions:

In the case of staff or faculty the immediate supervisor will be the arbiter of actionable behavior and will use Texas A&M University-Commerce and/or Texas A&M University System Policy and Procedures as appropriate to guide sanctions.

Faculty, guided by clearly delineated policy in the course syllabus, will be the arbiter for in-class violations. All violations will be reported to the Dean of the College of Business and Technology to assure equity and to provide appropriate counsel. In addition, the Dean will maintain records of violations by students. Second violations will be reviewed by the Dean and sanctions beyond those of the faculty up to and including suspension and permanent expulsion from Texas A&M University-Commerce will be considered. Faculty and students are guided by the current undergraduate and graduate catalogs of the University as well as The Student's Guidebook.

Faculty, staff and students will always be afforded due process and review as appropriate.

Rubrics to be used for Grading/Assessment

Discussion Forum Responses Rubric

This rubric will be used to assess students' abilities to complete the discussion forum posting assignments. (100 points total)

1. The student writes discussion responses in complete sentences with attention to spelling and grammar. (25 points)
2. The student's discussion responses are insightful and perceptive. (25 points)
3. The student writes at least two sentences to answer the questions. At least one post must have an outside source. (25 points)
3. The student's postings, responses, and opinions are clear and respectful of their fellow classmates. (25 points)
4. Each discussion requires 3 posts; the initial post and 2 replies.

Scale:

Excellent 90-100

The student completes the task with no major errors (spelling, grammar). The student demonstrates a full understanding of the concepts.

Very Good 89-80

The student completes the task with only a few major errors and some minor errors. The student demonstrates a strong understanding of the concepts.

Fair 79-70

The student completes the task with some major errors and many minor errors. The student has difficulty understanding the concepts.

Poor below 69

The student fails to complete the task. The student does not understand the concepts.

**Grading Rubric for Essay Assignments
BAAS 409
Spring 2015**

Paper Component	Criteria	Points Possible (100)
Body	<ul style="list-style-type: none"> • Presents and defines the specific topic of the paper. • Follows APA guidelines for page number, paragraph indents, text alignment, and line spacing. • Follows APA guidelines for content and format of citations in text. • Is free from errors in text entry (typos), grammar, and usage. 	50
Conclusion	<ul style="list-style-type: none"> • Summarizes the main points presented in the body. • Follows APA guidelines for page number, paragraph indents, text alignment, and line spacing. • Follows APA guidelines for content and format of citations in text. • Is free from errors in text entry (typos), grammar, and usage. 	20
References	<ul style="list-style-type: none"> • Has an entry for each reference cited in text. • If journal articles are cited entries, are from peer-reviewed journals only. • Has no entries for references not cited in text. • Begins on a new page immediately following the conclusion. • Is identified by an appropriate APA heading. • Follows APA guidelines for page number, hanging indents. • Follows APA guidelines for content and format of each entry. • Is free from errors in text entry (typos), 	30