



**RDG 350-READING AND LITERACY I
COURSE SYLLABUS: Fall 2014**

Instructor: Laurena Roberts, MEd, Adjunct Instructor

Office Location: Texas A & M Commerce-Navarro Campus

Office Hours: Thursday 4:30-5:30 by appointment in advance

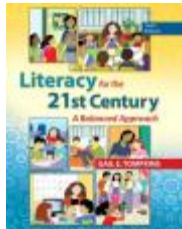
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COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

Textbook Required:



[Literacy for the 21st Century : A Balanced Approach](#)

Edition: 6th **Published:** 2013 **Format:** Paperback

Author: Gail E. Tompkins

ISBN: 013283779X / 9780132837798

Publisher: Pearson Education

On-Line Resources:

English Language Arts and Reading Information from the Texas Education Agency available on-line at <http://www.tea.state.tx.us>

Live Binder available on-line at <http://www.livebinders.com>

Course Description: This course introduces the theoretical foundations of reading and explores how reading, literacy and cognitive processes are developed. An examination of teaching approaches, text genre, writing, listening, speaking, linguistics, cueing systems, letter-sound relationships, phonemic awareness, phonics, word recognition, spelling and comprehension are included. This course includes a 15-hour observation requirement that will acquaint you with public school reading instruction. **Prerequisites: Minimum GPA 2.5 and passing scores on THEA – Texas Higher Education Assessment. These requirements align with the NCLB Act of 2001 which states that all teachers will be highly qualified and knowledgeable.**

Objectives:

Conceptual Objectives: (Supported through TEKS and TExES Standards)

This course will focus on the teacher knowledge and applications as supported by the following Standards:

- **Standard I.** Oral Language: Teachers of young students understand the importance of oral language, know the developmental processes of oral language, and provide a variety of instructional opportunities for young students to develop listening and speaking skills.
- **Standard II.** Phonological and Phonemic Awareness: Teachers of young students understand the components of phonological and phonemic awareness and utilize a variety of approaches to help young students develop this awareness and its relationship to written language.
- **Standard III.** Alphabetic Principle: Teachers of young students understand the importance of the alphabetic principle to reading English, know the elements of the alphabetic principle, and provide instruction that helps students understand that printed words consist of graphic representations that relate to the sounds of spoken language in conventional and intentional ways.
- **Standard IV.** Literacy Development and Practice: Teachers of young students understand that literacy develops over time and progresses from emergent to proficient stages. Teachers use a variety of contexts to support the development of young students' literacy.
- **Standard VI.** Reading Fluency: Teachers understand the importance of fluency to reading comprehension and provide many opportunities for students to improve reading fluency.
- **Standard VII.** Reading Comprehension: Teachers understand the importance of reading for understanding, know the components of comprehension, and teach young students strategies for improving comprehension.
- **Standard VIII.** Development of Written Communication: Teachers understand that writing to communicate is a developmental process and provide instruction that helps young students develop competence in written communication.
- **Standard IX.** Writing Conventions: Teachers understand how young students use writing conventions and how to help students develop those conventions.
- **Standard X.** Assessment and Instruction of Developing Literacy: Teachers understand the basic principles of assessment and use a variety of literacy assessment practices to plan and implement literacy instruction for young students.
- **Standard XII.** Viewing and Representing: Teachers understand how to interpret, analyze, evaluate, and produce.

Attention will also be paid to the Pedagogy and Professional Responsibilities Standards:

- Standard I. The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.
- Standard II. The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity, and excellence.
- Standard III. The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process, and timely, high-quality feedback.
- Standard IV. The teacher fulfills professional roles and responsibilities and adheres to legal and ethical requirements of the profession.

Student Learning Outcomes:

During the course of RDG 350, participants will be able to:

- Select and plan appropriate comprehension reading strategies for diverse elementary students to include ESL learners.
- Integrate appropriate children's literature into reading comprehension lessons
- Observe and analyze experienced teachers' methods for ensuring comprehension and assess student learning.
- Develop a variety of comprehension strategies to use for a variety of reading difficulties.
- Analyze current basal readers to determine how reading and writing comprehension can be taught
- Provide additional artifacts for their professional portfolio which will indicate growth in the five Teaching Proficiencies.

COURSE REQUIREMENTS

Instructional Methods / Activities / Assessments

- Written assignments must be well-written, typed, and error-free.
- No late assignments! You will receive only 50% credit for the assignment if it is ONE day late.
If it is two days or more late you will receive NO credit.
- Specific assignment details will be given for each assignment.

1. Attendance/Participation, including Professional Attitude: (300 pts. total)

Students will attend classes and participate in class activities. Students should be prompt and ready to contribute. Participation in class discussions, on assigned readings and related material, and contributions to group tasks are expected. Students will receive a grade based on a point system each class period (15 classes) with each class being worth 10 participant points each, for a total of 150 points. If classes are done via the internet participation grades will be given. This will include, but not limited to, turning in your assignments on time, being involved with web conversations, full participation in individual and group work, etc.

Attendance will be monitored to ensure student success. Students will receive a grade based on a point system each class period (15 classes) with each class being worth 10 attendance points each, for a total of 150 points. If classes are done via the internet attendance grades will be given. This will include, but not limited to, being involved with web conversations during specific times indicated by the professor, full participation in individual and group work, etc.

If you are unable to attend class you will not receive attendance/participation points and this will impact your final grade.

2. Examinations: (300 pts. total)

Students will be examined three times during the semester according to the tentative schedule. Each exam will be 100 points each.

3. Specific Assignments/Activities: (400 pts. total)

Students will participate and turn in all assignments on time and as required

Grading:

Daily Participation Points: 150 pts.-15 classes @ 10 possible pts.

Participation includes ready to discuss reading assignments with questions, observations, and experiences.

Daily Attendance Points: 150 pts.-15 classes @ 10 possible pts.

1 absent=10 pts

late 10 minutes or more=2 pts

leave early =2 pts

arrive or leave early 2 times =1 absent

Specific Assignments: Strategy Notebook 100 pts

Observation Reflection 100 pts

Reading History 50 pts

Specific Activities: Literacy Circles 50 pts

Readers Theater 50 pts

Rubric to Assess 25 pts

Running Records 25 pts

Exams: 100 pts - Chapters 1-3

100 pts - Chapters 4-9

100 pts – Chapters 10-12

SPECIAL NOTE: This course is graded on a point system only. ALL ASSIGNMENTS MUST BE TURNED IN DURING CLASS ON THE DUE DATE. .

Keep in mind, if you are absent and do not turn in your assignment you will lose 50% credit of the assignment.If it is not turned in on the next class day you will receive NO credit.

IF YOU FIND YOURSELF SICK ON THE DAY OF A TEST YOU MUST HAVE A NOTE FROM YOUR DOCTOR FOR YOUR ABSENCE TO BE EXCUSED. IF YOU HAVE A NOTE YOU WILL TAKE THE TEST BEFORE THE NEXT CLASS PERIOD.

COURSE EVALUATION:

1000-900 points = A

899-800 points = B

799-700 points = C

699-600 points = D

<599 points = F

TECHNOLOGY REQUIREMENTS

Access the Texas Education Agency information on the Essential Knowledge and Skills requirements for English Language Arts and Reading.

Access Live Binder website to create a strategy notebook.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement:

E-mail is preferred for outside of class contact. Texting can be used as an emergency contact. Students are encouraged to inform the instructor of concerns they may have pertaining to the course.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures:

1. Attendance is required and is essential to your success in this class. Participants are expected to be on time and to actively and constructively participate. Arriving late and/or leaving early two (2) times will constitute one (1) absence. Your attendance and participation will impact your grade, particularly if you're on the borderline of a grade. **Contact the instructor (via email) if you anticipate an absence or are absent for any reason explaining the situation.** This is a common courtesy that is expected by all teachers. It is also part of forming that "community of learners" that we need in the classroom. When you are gone, there is a "hole" at your learning tables, as you are important to your community. If you miss more than 1 class, your grade may be lowered. If you miss more than 2 classes, you may fail the course. We are trying to encourage professional development and life-long learning skills. Remember: **Class activities and group discussions cannot be made up**; therefore, reinforcing the idea that attendance is important!

Missed Class: In the event of a missed class, you are responsible for obtaining class materials/assignments/notes and being prepared for the next class meeting. I will not bring additional copies of handouts from previous classes; therefore, it is your responsibility to get the necessary materials and assignments from a designated class member. Select a buddy and exchange telephone numbers and e-mail with him/her. By exchanging information, your buddy agrees to collect all handouts for you and to explain any class materials/assignments/notes; however, it is your responsibility to contact your buddy for this information.

2. Professionalism: You will be evaluated on your growth in becoming a professional teacher. You must:

- a. **Engage in self-evaluation processes:** This will be done by using the rubrics provided for class projects.
- b. **Demonstrate professionalism:** This will be done by:
 - (a) attending **ALL** classes,
 - (b) paying attention,
 - (c) participating actively and constructively,

- (d) being responsible and prepared,
 - (e) being an equal partner in group work,
 - (f) showing enthusiasm and interest in being a teacher (see Field-Based Teacher Education Program Handbook and Professional Behavioral Standards Evaluation Form),
 - (g) following the tenets of common decency and acceptable behavior. Code of student conduct can be found under discipline in the student's guidebook.
- Your grade will be adjusted based upon these criteria (see grading section).

Remember: You need to come prepared to class. For every 3 credit hour course you take, you are expected to spend 6-9 hours on homework each week. So, if you are taking 12-15 credit hours, you will be spending 24-36 hours on homework. Thus, you need to plan according.

c. **Cell phones/IPODs:** These items must be turned off during class time. If you are expecting an emergency call let the teacher know and your group know. Also, the phone must be on vibrate and set on the table. If the phone vibrates, pick it up and leave the room. If you are using a phone without letting the teacher know you have an emergency situation, ten points will be deducted each time. It is important to keep your phone put away, as it disrupts your learning and the learning of those around you. In addition, it is disrespectful.

d. **Arriving to class on Time:** You are expected to be in your seats and ready to start when class is ready to convene. Class will start on time and you will be dismissed on time. Therefore, if you are late to class, you are expected to enter the class quietly and not to disrupt your table members by talking. **Remember if you are late and/or leave early two times, it is considered one absence.**

e. **Leaving During Class:** This is not acceptable behavior, as you are here to learn. When you are gone from class, you are missing both the lecture and the class discussion. If, for some reason you have an emergency (being sick, phone call or bathroom) your business is expected to be conducted in a timely manner with you returning to class quietly and quickly. **Remember if you are late and/or leave early two times, it is considered one absence.**

3. Written Assignments: All written assignments are expected to exhibit **professional quality**. You should demonstrate mastery of organizing, structuring, and editing in your writing. Letters/materials written by you as a professional and sent to parents/administrators **MUST BE PERFECT**. Begin that practice now! Therefore, if you need extra help, the **Writing Center** can assist you. See <http://web.tamu-commerce.edu/academics/colleges/artsSciences/departments/literatureLanguages/writingCenter/onlineWritingLab.aspx>

a. Written Assignments should be:

- *double spaced
- *1" top and left side margins, 1" bottom and right side margins
- *12 point font size
- *revised for clarity and meaning
- *edited for accuracy in grammar and mechanics
- *saved on computer disk or copied on paper for your records

b. Academic Integrity/Honest Statement:

This course demands a high level of scholarly behavior and academic honesty on the part of students. Examples of academic dishonesty include but are not limited to: (1) turning in work as original that was used in whole or part for another course and/or instructor without obtaining permission from this instructor in advance; (2) turning in another person's work, in part or in whole, as your own; (3) copying from professional works without citing them; and (4) any form of cheating on exams. Violations of academic integrity/honesty while carrying out academic assignments may, at the discretion of the instructor, receive a zero on the particular work in question, receive an *F* in the course, or will be brought before a higher level of governance for possible dismissal from the university.

University Specific Procedures:

1. **ADA Statement:** The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamuc.edu

2. **Student Conduct:** All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See *Code of Student Conduct from Student Guide Handbook*). **If you display disruptive behavior, you may be asked to leave class and/or drop the class.**
3. **Financial Aid Support:** You will be dropped from class if you have not paid the balance due on their accounts. If you need assistance to pay your balance, please contact the Loan Office (903-886-5051). There are also **forgivable loans**. You may want to check in to this by contacting the Bursar's Office for more details.
4. **MyLeo:** As a student, your email account is through MyLeo. Please check the status of your accounts as this is the only way the university has on contacting you and informing you of important information. It is available to you 24/7 at **<https://leo.tamuc.edu/login.aspx>**.
5. **eCollege:** eCollege will be used for this course for grade reporting and resources.

