

TEXAS A & M UNIVERSITY - COMMERCE
DEPARTMENT OF HEALTH & HUMAN PERFORMANCE
COURSE SYLLABUS

COURSE TITLE:	HHPS 110: Principles of Leadership
COURSE VALUE:	Three (3) credit hours
COURSE LOCATION/TIME:	online
PROFESSOR:	Quynh Dao Dang, PhD
OFFICE:	Field House 100J
OFFICE HOURS:	9-11am or 1:30-4:30pm M/W or by appointment
PHONE:	(903) 886-5548
FAX:	(903) 886-5365
E-MAIL:	Quynh.dang@tamuc.edu
REQUIRED TEXT:	Jordan, D. (2011). <u>Leadership in Leisure Services Making a Difference</u> . State College, PA. Venture Publishing.

Course Description:

The role of administration and leadership in the objectives, organization, and procedures of sport and recreational organizations.

Course Objectives:

At the end of this course the students will be able to:

1. Reveal knowledge of research and related literature in the theory and practice of leadership.
2. Understand the foundation of leadership.
3. Recognize the essential skills of leadership.

Course Requirements:

A. Website Reports (4%):

Students will submit **two** website reports over pre-selected websites on topics related to the chapters in the book. Website reports are worth 20 points each.

Guidelines for website report are as follows:

One full page, double spaced, minimum 2 paragraphs/website (i.e., first paragraph summarize the website and relate it to a book chapter topic, and in the second paragraph write a personal reaction to the website, including how can you use this information personally and or professionally). Websites are found in the "External Links" and students will post their website reports under "Assignments" before/on due date (Wednesday by noon).

B. Sport Management Portfolio (5%)

A 3-ring binder with sections (tabs) for students to accumulate resources from this course. Minimal requirements for portfolio sections include: a) resume, b) statement of career goals (short, mid-range, long-term), c) 5 internship postings (not links) from 5 different websites, d) two sport industry articles. Obviously, this portfolio may not be e-mailed since it is a binder. Please drop off in my office or mail it with postal confirmation to arrive by due date.

C. Sport & Rec Organization with Website Presentation (5%)

Teams will develop a report on their organization with website (choose from pre-selected list). Turn in a 2 page (double spaced, typed, 12 font, 1 inch margin) report with references to the instructor. Topic must be approved two weeks prior to deadline.

D. Current Issue Report with Power Point Presentation (5%)

Teams will develop a 10 slide minimum power point presentation with references on a current ***sport & rec leadership issue*** to share with the class. Submit under docshare for class to review. Topic must be approved two weeks prior to deadline.

E. Sporting Event (5%)

Attend a sporting event (minimum of 2 hours) and take notes on leadership qualities (refer to ones learned from book) seen from the players and coaches. Do the fans respond to these leaders in the same manner? Include who (team played), when (date), where (location of event), why (you picked this event) and how (this activity relates to what you are learning in this class). Turn in a 2 page (double spaced, typed, 12 font, 1 inch margin) report to the instructor.

F. Sport & Rec Professional Interview and Presentation (5%)

You are to set up and conduct an interview with a sport & rec professional (not a professor or anybody on campus) and determine what processes they go through for the programs they administer. Begin by explaining that your assignment is intended to identify how professionals in the real world go about these processes. Try to set up a face to face interview. As a last resort, schedule a telephone interview. Example questions to address will be handed out. Try to find out as much as you can about how they go about their job and what they think it takes to be successful at what they do. Turn in a 2 page (double spaced, typed, 12 font, 1 inch margin) report to the instructor.

G. Exams (30%):

A mid-term and final exam (multiple choice/true or false) will be administered throughout the semester, covering all information covered in homework assignments, websites, quizzes, and the book. Although open book, exams have a 3 hour time limit. Exams will be due at noon of the scheduled exam day. ***No make-up exams will be given, unless arrangements are made prior to the exam or a verifiable medical excuse is provided.**

H. Participation in Discussions (14%):

Students will chose 7 discussion forums in which they will participate. You can earn a maximum of 20 points (your initial post and responding to one other post) per discussion. You may not participate in more than 7 discussions for credit. I will only count the points you earn in your first seven discussions toward your grade. Even though this course is a web class, students will be required to interact personally with each other, but through cyberspace. Interpersonal communication serves an important educational purpose. You will learn more as you engage each other **(so just posting, yes I agree with him/her will not count!)** and discuss the material together. Through out the semester I will post discussion topics in the "Discussions" area on various topics. Students may choose which sessions to join. Typically the sessions will be open the full length of a week and will be locked on the stated due date/time. Discussion points will be posted in "My Grades" approximately 24 hours after the close of the discussion period. LOGGING ON: Once you log in to our course, click on "Discussions" and view the topic which is under discussion for the week. Join in to the discussion, but remember that this is still a "classroom" setting and that respect and consideration are crucial for any intellectual discussion.

I. Homework (26%):

The student will be responsible for obtaining all materials presented online, assigned readings from the textbook, and outside assignments given by the instructor. You are responsible for making sure your weekly assignments are in on time. Use the appropriate dropbox to submit assignments. You will need to click on "announcements" so you can see the Instructor's weekly comments for homework. Due every Wednesday listed in calendar by noon.

J. Orientation Quiz (1%)

Print out the syllabus the first week of the semester, listen to the online orientation, then complete the quiz.

Extra Credit

Often after a student earns a poor grade, he/she is interested in doing "extra credit" projects to improve their grade. NO extra credit projects or assignments will be offered in this class. All students have the same opportunity to succeed on the assigned work. Please use these opportunities to work hard and succeed.

Grading:

Orientation/Syllabus Quiz	10 points (1%)
Organization Report	50 pts (5%)
Current Issues Power Point Presentation	50 pts (5%)
Professional Interview Presentation	50 pts (5%)
Sporting Event	50 pts (5%)
Exams (2 @ 150 points each)	300 points (30%)
Website Reports (2 @ 20 points each)	40 points (4%)
Sport Management Portfolio	50 points (5%)
Participation in Discussions (7 @ 20 points each)	140 points (14%)
<u>Homework (13 @ 20 points each)</u>	<u>260 points (26%)</u>
TOTAL	1000 POINTS (100%)

Grade Scale:

900 – 1000 points = A	600 - 699 = D
800 - 899 = B	0 - 599 = F
700 - 799 = C	

A grade of C or above must be maintained in all courses of your major field and for teacher certification.

HHPS 110: Principles of Leadership
COURSE OUTLINE
Spring 2014

DATE (week)	CHAPTERS read & review	Topics to Cover	Assignments Due (Wed by noon)
1		Course Introduction	Syllabus quiz due by Wed. Jan 15 @ noon
2	1	Understanding Leadership	Homework 1 due by Wed. Jan 22 @ noon
3	2	Leadership Theories & Styles Website Report #1	Homework 2 due by Wed. Jan 29 @ noon
4	3	Leadership & Human Development	Homework 3 due by Wed. Feb 5 @ noon
5	4	Group Dynamics Current Issues Power Point Presentation	Homework 4 due by Wed. Feb 12 @ noon
6	5	Communication Skills for Leaders	Homework 5 due by due by Wed. Feb 19 @ noon
7	6	Nonverbal communication	Homework 6 due by due by Wed. Feb 26 @ noon
8		Organization Report	Test #1 (Ch. 1-6) due Wed Mar 5 @ noon
9		<i>Enjoy Spring Break!</i>	
10	7	Managing Difficulties	Homework 7 due by Wed. Mar 19 @ noon
11	8	Managing & Motivating Participant Behaviors Professional Interview Presentation	Homework 8 due by Wed. Mar 26 @ noon
12	9	Diversity in Leisure Services Leadership	Homework 9 due by Wed. Apr 2 @ noon
13	10	Values & Ethics Website Report #2	Homework 10 due by Wed. Apr 9 @ noon
14	11	Risk Management in Direct Leadership	Homework 11 due by Wed. Apr 16 @ noon
15	12	Direct Leadership Techniques Sport Management Portfolio	Homework 12 due by Wed. Apr 23 @ noon
16	13	Selected Social & Professional Issues	Homework 13 due by Wed. Apr 30 @ noon
17		Sporting Event	Test #2 (Ch. 7-13)Due Wed. 5/7 by noon

Please note that this schedule is tentative and is subject to change. Also, this is NOT all-inclusive (i.e., Homework/Participation). Other assignments might be given throughout the semester, so you MUST check the class announcements and e-mail frequently.

All students enrolled at the university shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (see student's guide book.)

Students requesting accommodations for disabilities must go through the academic support committee. for more information, please contact the director of disability resources and services, GEE LIBRARY, room 132, (903) 886-5835.