

Dianna Woods-Jones

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PROFESSIONAL SUMMARY

Engaging and proven successful supervisor, professor, and educational specialist with 10 plus years of experience in higher education, school districts, nonprofits, and community capacity building.

KNOWLEDGE, SKILLS and ABILITIES

- Educational development & leadership
 - Curriculum, program, and analysis development
 - Academic and career counselor
 - Student/staff training and development
 - Exceptional trainer and transformational leader
 - Organizational and community capacity-building specialist
 - Change management agent in key result areas (KRAs)
 - Continuous quality improvement (CQI) processes & practices
 - Diversity and Title IX Analyst
 - Educational policy researcher
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ADJUNCT PROFESSOR EXPERIENCE

2016-Present

- University of Texas-Arlington School of Social Work
- **Courses:** Macro practice, community and administrative practice, social policy

2010-Present

- Texas A&M University-Commerce School of Social Work
 - **Courses:** Domestic Violence, Administrative and community practice (macro); field education and supervision; served as field liaison with practicum agencies.
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WORK EXPERIENCE

Adjunct Professor /University of Texas at Arlington /Arlington, Texas /August 2016-Present

- Develop course curriculum, presentations, and assignments to effectively teach concepts, theoretical perspectives, and practices for courses in supervision, policy, administration, and community-based subjects to over 50 students per semester.
- Create online syllabus, course materials, videos and learning products to foster online learning community and service learning projects.
- Provide educational and career counseling to students, including skills and interpersonal training.

Adjunct Professor /Arlington, Texas /August 2016-Present

- Plan and develop new curriculum for new course offering in prevention and education in addressing social issues.
- Enhance student learning through development of syllabus, curriculum, and concrete learning materials for face-to-face and online student learning.
- Build collaborative partnerships between university and community-based organizations to provide students with advanced field opportunities.

Quality Improvement Specialist /Positive Pursuits /Mesquite, Texas /January 2014-June 2018

- Analyze interagency policies, procedures, and partnerships to achieve optimal performance.
- Oversee and supervise continuous quality improvement (CQI) data processes and reconciliation of database, participant attendance and program completion.
- Recruit, train, and onboard student intern students for effective talent management, case and data management processes to build capacity while guiding learning experience.
- Conduct career and behavioral assessments; develop orientation and train staff and vendors to utilize best practices in key result areas (KRA) and key performance areas (KPI).
- Coordinate workforce development and collaborations with consumers, partner agencies and community.

Project Director /Texas A&M University-Commerce, Texas /June 2010-September 2013

- Effectively managed \$300K project budget and demonstrated ethical and fiscally responsible practices.
- Created and trained response teams to coordinate a comprehensive, culturally competent, victim-centered approach to Violence Against Women Act (VAWA) priorities and Title IX requirements on campus.
- Developed training, seminars, and conferences to provide training to early responders, research key policies and strategies to strengthen campus response to prevention initiatives.
- Cultivated a sustainable university-wide strategy for ongoing education of faculty, staff, and students on issues related to Project RESPECT utilizing face-to-face and web-based strategies.

EDUCATION*St. Thomas University /Miami Gardens, FL*

Doctoral Candidate in Education Leadership and Management | Anticipated Graduation: June 2019

Research Topic: *Educational Policy Impact on School Leadership and Management*

University of Oklahoma /Norman, OK

Masters in Social Work | Graduated: May 2009

Concentration: Administrative and Community Practice (Macro Practice)

FACILITATION/PUBLIC SPEAKING/TECHNOLOGY

- Trainer and developer of Case Management, Continuous Quality Improvement, and Staff Development training modules.
- Facilitator of monthly prevention and awareness training and events.
- Presenter at conferences, classrooms and organizations based on research and best practices.
- Advanced-proficiency in office/reporting programs and software: Microsoft, Degree Works, Peoplesoft, Raiser's Edge.
- Online Learning Platforms: eCollege; Blackboard