

# DIANA HINES

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2009 Creekview Drive ☞ Commerce, TX. 75428 ☞ Telephone: 310.488.2034

## **EDUCATION**

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### **San Francisco State University**

MA English Composition, January 1996  
Certificate for Teaching College Composition, 1996

### **San Francisco State University**

BA English Literature, January 1993

### **TESL Certificate, University of California, Los Angeles**

July 2008

## **EMPLOYMENT HISTORY**

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### **Texas A&M University - Commerce**

**2013-present**

#### **Writing Center Director**

- Supervise all aspects of the Writing Center
- Coordinate professional development and mentor tutors
- Work with writers of all levels and disciplines
- Facilitate a work environment that encourages knowledge of, respect for, and ability to engage with those of other cultures or backgrounds.
- Apply an understanding and knowledge of multicultural and diversity issues to pedagogy, programming, and service activity

### **California State University, Long Beach**

**1998-2013**

#### **English Instructor**

- Taught a broad range of English courses including Summer Bridge reading and writing skills, reading and writing at the basic skills and college levels, advanced composition, literature, and courses in the Teacher Education program.
- Worked with students with a wide range of academic experience and goals.
- Received consistently enthusiastic student evaluations of my teaching style, which enables them to discover their love of learning and to develop a greater appreciation for the benefits of collaboration.
- Incorporated the use of Blackboard discussion boards, real time class discussion sessions, and one-on-one conferencing. Posted online materials and links to important websites and used email conferencing.
- Served as Chair of the Composition Committee, developing curriculum, outcomes, and assessment measures for composition classes.

- Served on several committees that help foster a positive learning environment on the campus. For example, I served as the lecturer's representative on Faculty Council with representatives in all disciplines to advise the Academic Senate on matters of concern to the campus community.
- Served on the General Education Governing Committee which oversees curriculum to ensure that it adheres to the General Education guidelines. In this capacity, I read and analyzed proposals for new courses from various disciplines and advised the proposers about necessary changes and additions.
- Served on an ad hoc project committee to develop an English portfolio rubric to align the rubric with the learning outcomes for the course.
- Served on a lecturer's governance committee to develop a survey for lecturers in all disciplines to analyze the experience of lecturers and to develop strategies to enhance and ensure access to campus services. The results of this survey were used for the WASC accreditation and to provide lecturers with the information they need on the university website. I also participated in a committee that wrote the lecturer portion of the English Department Self-Study.
- Presently serve on the GEAR committee, which coordinates and writes policy for the upper division writing test.
- Presently supervise student teachers in the English Single Subject Credential Program.

### **El Camino College, Los Angeles, CA.**

**2008-2011**

#### **English Instructor**

- Taught transfer-level freshman English and basic reading and writing classes to a broad range of students from various socio-economic backgrounds and with diverse levels of academic preparation.
- Taught students to take responsibility for their learning and to develop awareness of their learning styles.
- Designed assignments for classroom use as well as for a laboratory setting.
- Instructed students in a variety of computer programs to enhance their reading and writing skills.
- Achieved the learning outcomes for the courses as demonstrated by the department final exams.
- Became familiar with the student services support opportunities on campus in order to guide students through the system to find the support they needed, such as tutoring, study skills, economic support, or health needs.
- Participated in department meetings and in the Basic Skills Alliance, collaborating with other faculty members to support teaching and learning.
- Informed students of their grade status and worked one-on-one with them to manage their success.

### **California State University, Long Beach**

**2000-2002**

#### **Co-Coordinator for High School Outreach and Academic Preparation Program (HSOAP)**

As Co-Coordinator for (HSOAP), I supervised and participated in a grant program to reduce the English remediation rate of first-time freshman. Through collaborative projects, I created strong partnerships with English faculty from five local high schools. Initiating contact with high school teachers, I got to know the English faculty and the California English Language Arts Standards. I provided information about the EPT (English Placement Test) at the CSU and expectations for incoming freshmen. I developed workshops to identify and address the mismatch between the high school English curriculum and the requirements for placement into the college-level composition.

### **Long Beach City College**

**1998-2002**

#### **Writing and Reading Center English Instructor**

- Provided one-on-one instruction to students struggling with the reading and writing demands of academic courses.
- Worked with a diverse population, including transfer students, re-entry adults, students in the Upward Bound and Welfare-to-Work programs, and basic skills students, native and non-native speakers.

## **COURSES TAUGHT**

Introduction to Reading Skills

Developmental Reading and Writing

Introduction to the College Essay

Summer Bridge Reading Skills

Intensive Learning Experience: English

Intensive Academic English: ESL

Writing Skills Workshop

Freshman Composition

Critical Reading and Writing

Composition and Literature

Second Year Written Composition: Literature

Business Writing

Fundamentals of Writing—GWAR Preparation

Advanced Composition

Advanced Composition—Single Subject Credential Program

Applied Composition: Explorations in Children's Writing—Multiple Subject Credential Program

Technical and Professional Writing

Evaluating Literacy—Multiple Subject Credential Literacy Capstone

Theories of Writing and Literacy

Theories and Practices of Reading

Preparation for Graduate Writing

Supervising Student Teachers—English Single Subject Credential Program

## **PUBLICATIONS**

Hines, Diana. "The Professionalization of Composition." Teaching English in the Two-Year College 26 (1999): A10-12.

Hines, Diana. "Same Struggle, Same Fight." Moving a Mountain: Transforming the Role of Contingent Faculty in Higher Education Patti Stock (Ed.) Champaign-Urbana: NCTE, 2000.

## **CONFERENCE PRESENTATIONS AND WORKSHOPS**

- Hines, D. "Pop-Up Writing in the Rural Spaces." Conference on College Composition and Communication. Houston, TX. 9 April 2016.
- Hines, D. "Writing Centers and Social Change." Southwest Central Writing Centers Association. Austin, TX. 13 February 2015. (Proposal Accepted, Invited)
- Hines, D. "Agent of Social Change: The Activist Writing Center." International Writing Center Association Conference. Frankfurt-Oder, Germany. 19 July 2014
- Hines, D. "Integrating ESL Students into the College Classroom." Bay Area TESOL Conference, Santa Clara University. 24 April 2002.
- Hines, D. "Aligning the High School and College Curriculum." Conference on College Composition and Communication, Denver March 2002. (Proposal Accepted, Invited)
- Hines, Diana. "Creating Effective K-16 Partnerships." Educational Trust Conference, Washington, D.C. 21 Feb. 2002.
- Hines, D. "Monitoring Comprehension: What Channel is Your Mind On?" Workshop, Long Beach Polytechnic High School. 14 Feb. 2002.
- Hines, D. "Engaging Reluctant Readers." Workshop, Jordan High School. 3 March 2002.
- Hines, D. "Reading Strategies Across the Disciplines." Workshop, Los Alamitos High School. 15 Sept. 2002.
- Hines, D. "Recognizing Text Patterns for Reading Comprehension." Workshop, Woodrow Wilson High School. 9 Sept. 2002.
- Hines, D. "Integrating Non-Fiction into the Literature Curriculum." Workshop, Woodrow Wilson High School. 28 Oct. 2001.
- Hines, D. "Aligning EPT and Content Standards." Workshop, Jordan High School. 3 Dec. 2001.
- Hines, D. "The Reading/ Writing Connection." Workshop, Los Alamitos High School. 16 May 2001.
- Hines, D. "Adjunct? Part-Timer? Freeway Flyer? Composition Professionals Redefine Yourselves." Conference on College Composition and Communication. Chicago, April 1998.
- Hines, D. "Cultural Studies in the Freshman Classroom." Freshman Writing Forum, San Francisco State University. Feb. 1998.
- Hines, D. "Hypertext and the Basic Writing Classroom." San Francisco State Forum on Composition Studies, San Francisco State University. June 1998.

## **ADDITIONAL PROFESSIONAL SERVICE AND VOLUNTEER POSITIONS**

- GWAR (Graduate Writing Assessment) Committee 2010-present, California State Univ., Long Beach
- Early Start Program Committee, 2011, CSULB

English Composition Committee, Chair 2006-2008, CSULB

English Education Committee 2007-Present, CSULB

Faculty Council—2007-2008, CSULB

College of Liberal Arts Lecturer Committee 2006-Present, CSULB

General Education Governing Committee, Lecturer Representative 2004-2005, CSULB

English Instructor, Volunteer. Culver City Adult School. 2000

Reader of the holistic readings of the GVAR, EPT, and Graduate Essay Test, California State University, Long Beach & San Francisco State University 1993-Present