

Budget Review and Development Council (BRDC)
March 19, 2014 9:00-10:30 a.m.
BA 290
Agenda

Members in Attendance:

Sal Attardo	Marshall Campbell	Alicia Currin	Ricky Dobbs
Dan Edelman	Ray Green	Paula Hanson	Arlene Horne
William Kuracina	Tina Livingston	Lisa Martinez	Linda Openshaw
Derryle Peace	Maria Ramos	Blake Shaw	Donna Spinato
Tim Willett	Steve Williams		

Substitutes in Attendance:

Barbara Tucker for Gail Johnson **Tim Murphy for Cheryl Scott**

Ex-officio Members in Attendance:

Janet Anderson

1. Review of Minutes from Previous Meeting sent 2/11/14 (Alicia Currin)

Alicia opened meeting. Minutes were reviewed. Donna Spinato made motion to approve minutes. Lisa Martinez seconded the motion. Minutes were approved and will be posted to the website.

Alicia welcomed substitutes present for the meeting.

2. Status of each of the charges to the BRDC:

a. Develop a budget plan which assumes no increase in tuition and fees (applies to both undergraduate and graduate resident students).

Nursing Tuition Differential was approved by Dr. Jones and will be proposed to the BOR for approval in May.

b. Identify 1% by division of permanent funds to be used to fund the enrollment decline.

c. Identify an additional 1% by division of one-time funds to be used to fund the enrollment decline.

Permanent reductions have been submitted to the Budget Office. Most one-time reductions have also been submitted.

d. Develop a plan to support the consolidation of various mandatory fees into a single mandatory fee.

The consolidation of fees proposal will be presented to the BOR for approval in May.

Paula discussed there will be open forums regarding consolidation of fees today, March 19, and tomorrow, March 20. Council members were encouraged to attend.

- e. *Develop priority list of new funding for FY2015.*

List was submitted to committee for consideration and ranking.

Handouts were provided of summary of all strategic initiative requests for FY2015 and additional FY2015 priorities to be considered for funding if available. Each division was given the opportunity to discuss requests. Dr. Dan Edelman and Dr. Barbara Tucker discussed requests under VPAA. Dr. Ricky Dobbs and Maria Ramos discussed requests under VPSAS. Tim Murphy and Paula Hanson discussed requests under VPBA. Lisa Martinez and Derryle Peace discussed requests under VPIA. Paula Hanson discussed requests under Institutional.

Alicia discussed how the ballot works. Dr. Steve Williams recommended changing the ballot to a flat prioritizing ballot. The ballot will be redone and resubmitted to members. Ballots will be completed by members and submitted to Janet Anderson by Friday, March 21. Derryle Peace will work with Janet to collect the data and make calculations.

- f. *Work with the Guaranteed Tuition Committee to review the model and guidelines they develop.*

The plan will be proposed to the BOR for approval in May.

- g. *Tie the FY2015 merit plan to enrollment growth.*

The proposed plan will be submitted to the BOR for approval in May.

Announcements:

Paula discussed Dr. Jones will present budget to Finance Committee in College Station April 9, 2014. She is working on a presentation on how to explain trends and this will be available if anyone would like to view it.

Alicia discussed legislative appropriations requests are due this summer. A group from System will be here April 3rd to tour campus.

3. Reminders: Next Meeting ??

This is the last meeting. Alicia stated a summary will be sent out noting the Council's accomplishments with respect to the President's Charge.