

Budget Review and Development Council Meeting
April 17th, 2013, 9:00 a.m., BA 290
Minutes

Members present (24): Paula Hanson, Alicia Currin, Grady Price Blount, John Kaulfus, Brenda Morris, Blake Shaw, Janet Anderson, Tim Willett, Luis Franco, Derryle Peace, Daniel Edelman, Donna Spinato, Tina Livingston, Arlene Horne, Ray Green, Ryan Ivey, Linda Openshaw, Ricky Dobbs, William Kuracina, Greg Mitchell, Marshall Campbell, Randy Odom, Gail Johnson and Eric Gruver.

1. Alicia Currin called the meeting to order and presented minutes.
2. Sub-committee reports (Chairs)
 - a. Reallocation Model: Paula Hanson
 - i. Follow-up from last meeting
 - The Subcommittee on Reallocation has been working on the President's charge and different options were considered. Dr. Jones had suggested a minimum of 1% cut per the strategic plan.
 - Paula Hanson presented the memorandum to BRDC detailing their work. The subcommittee also made a formal recommendation that the 1% reallocations be directed to fund "innovative growth" internally within each division.
 - Council discussed the effectiveness of the reallocation and whether it should be internal.
 - Motion was made by Randy Odom to recommend that the 1% reallocation be directed to fund innovative growth. Motion was seconded by Tim Willet. Council approved motion.
Vote: 18 approved; 2 opposed
 - ii. How to prioritize Strategic Requests
 - Council discussed priorities, the availability of funding for university's growth, whether or not to contribute full amount or allocate internally.
 - It was suggested that all committee members needed to hear all strategic funding requests.
 - Question raised, how to define innovation.
 - Motion was made by Grady Blount, seconded by Tim Willet, that BRDC would prioritize strategic requests and not the executive division.
Vote: 15 approved, 2 opposed, Arlene Horne abstained.

- b. Departmental Operating Model: Alicia Currin for Kim Laird
 - i. Constructed pro forma flexible working model so that various scenarios could be run and results analyzed.
 - ii. Wrapping up the sub-committee work by continuing discussion for metric-driven allocation. Executive Budget Unit management may use to allocate increase among departmental budget units.
 - iii. Finalize draft of written recommendation to the BRDC for May 1 presentation.
 - c. Summer Business Model: Marshall Campbell
 - i. Clarified purpose of the Summer Business Model: “The Summer Business Model provides a measure to ensure that Summer School is self-supporting while providing a method of estimating the amount of surplus funds generated by Summer School courses. The surplus funds are allocated among the Provost Office, Colleges, and other Divisions in Academic Affairs to be used in accordance with the mission of the University.”
 - ii. Determine best calculation method
 - There is not a noticeable impact to the course schedule due to the initiation of the Model, and it appears that the current calculation provides a reasonable estimate of surplus.
 - iii. Determine allocation method to colleges
 - A question was raised in how they determined the flat allocation of the first \$250,000. After further discussion, council decided to wait for a detailed report from Marshall on the impact of the flat allocations before they voted on the recommendation.
 - iv. Determine allowable use of funds
3. Legislative Updates (Alicia Currin)

Alicia Currin updated situation of Dr. Jones and Mr. Brown meeting in Austin, and gave a reminder to not use state communication system to advocate for legislation.
4. Other

Alicia Currin welcomed Donna Spinato who replaced David McKenna.
5. Meeting was over at 10:20am. Next meetings: 5/1/13 (BA 290)

Future topics:

 - i. Formula Funding
 - ii. Presentation from VPBA Cohort (5/1/13)
 - iii. Presentation on Reallocation Priorities