

Minutes
Budget Review and Development Council Meeting
Thursday, February 23, 2012, 9:00 a.m.
BA 290

Members present: Alicia Currin, Alicia Wittkopf, Mary Beth Sampson (in place of Allan Headley), Brent Mangus, Brian Nichols, Carlton Cooper, Cynthia Rhodes, David McKenna, Derald Harp, Grady Blount, Greg Mitchell, Hal Langford, Janet Anderson, Lavelle Hendricks, Randy Jolly, Randy Odom, Raymond Green, Ricky Dobbs, Salvatore Attardo, Sandy Weeks, Stephanie Holley, Tim Willett, Travis Ball, William Kuracina, Erica Contreras

1. Alicia Currin called the meeting to order and announced that the minutes were posted in the share site for review.
2. As requested at the prior meeting, Alicia reviewed a worksheet which outlined scenarios for a 4% and 5% enrollment increase.
 - a. Discussion whether or not over-realized revenue would be available for one time funding.
 - b. Dean Langford and Dean Nichols announced their suggestions for the 1.5% reallocation. Suggestions made that one time funding requests should be awarded which would leave approximately \$1.4 million. The 1% merit increase would not be included, however there is a merit increase set aside in the \$516,000.
 - i. General discussion on methods for distributing the funds.
 - ii. The council reviewed the executive summary in priority order from the Provost's office. A request was made to include extra columns for cumulative totals and benefits. Questions on money available to fund the graduate review. Members announced that Adjunct funding is allocated by Provost's office.
 - iii. Further in depth analysis on the prioritization worksheet. The following suggestions were made for the allocations:
 - a. Deferred maintenance at \$500,000
 - b. \$400,000 in adjunct funding
 - c. \$516,000 merit, (awards for favorable merit review)
 - d. \$1.1 million in allocations
 - e. 2% merit dependent upon enrollment increases.
 - c. Other announcements from Alicia
 - a. Referendums for consideration for FY2014 need to be included in tuition hearing.
 - b. A two year request for tuition and fee increases must be submitted this year.
3. Janet reviewed requests for increases to non-mandatory fees and university services and the following recommendations were approved:
 - a. Nursing application fee of \$40 per application.
 - b. Student Teaching application fee of \$40 per application.
 - c. Program Delivery Fees will be assessed to off campus students where applicable: \$0-\$35 range.
 - d. Designated tuition of \$109.68 (\$99.68 + \$10.00) announced.
 - e. Council voted to approve and forward recommendations to the President.
4. Alicia reviewed the Public Tuition Hearing Presentation.

- a. Suggestions from council to clarify the average as “State Average” on slide 11.
5. Tuition and fee guidance from system.
 - a. The council discussed various reasons students attend A&M Commerce.
 6. Alicia brought the meeting to a close. The Council will meet Wednesday, February 29, 2012.

The meeting was adjourned at 10:45 a.m.