

Faculty Advisor Council Meeting – February 3, 2026

In-Person: Dr. Tami Morton, Dr. Brad Klypchak, Dr. Jeffrey Kophachina, Peter Williams, Dr. Julie Mills, Dr. Pamela Webster, Dr. Jason Davis, Dr. Hunkar Gizem Yesilyurt, Dr. Christian “Kiki” Hempelmann, Josephine Durkin, Fatemeh “Mahta” Kholoosi Raftar, Dr. Saurabh Srivastava, Dr. Celine Hoe, Sarah H. Northam (note taker)

Online: Ms. Catarina Soto, Dr. Lavelle Hendricks, Dr. Laura Slay, Dr. Nicole Farris, Dee Besson, Dr. Beth Bailey, Jimmy Womack

1. Opening comments from Dr. Morton, “influence comes from the power of our input and the relationships we build.”
2. Agenda – template for how our meetings will be organized. Each meeting will have a roll call – introduce self and college we represent – follow Roberts Rules of Order
3. Minutes – none for current approval
4. Open Forum – discussion from people are not necessarily members – passionate and want to talk – this is time to talk. People should go through their representative to talk at the FAC – but some people might not realize that, want to encourage people to go through their faculty representative.
 - a. How do they get on the agenda –
 - i. Now sure – how open are we
 - ii. Get on Zoom call – if they want to get on, it is publicized
 - iii. If council feels it needs to be discussed further, we will tell them that we will talk at a future meeting
 - iv. Dr. Davis – to get on the agenda, people need to go through the executive council – on the agenda, or representative can bring up to EC according to rule? (12.04.99 RI, 4.1.3?)
 - v. Dr. Hendricks – Roberts – do not have to go through anyone – we are a body – people have a right to express how they feel, we just do not have to act upon what we say.
 - b. Want this to be an opportunity to share what they want to say
5. Communications – FAC Email – FacultyAdvisoryCouncil@etamu.edu
 - a. Share – Regent’s Award Call for Nominations – nomination deadline is May 5, 2026
 - b. Dr. Hempelmann – point of order – shared information/notes from last meeting about FAC with Faculty in College – moderated email list by Dean’s office information about council – someone edited the content – We do not have a way to communicate with the faculty we represent – suggest a way for us to communicate directly with the faculty we represent.

- c. Possibly an email list to communicate with faculty we represent, need to connect with the people in our college, see what topics or issues we want to bring forth, does it have to go through the Dean's office.
 - d. Dr. Williams – are we communicating with part-time faculty and adjunct
 - e. Dr. Klypchak – will have a FAC webpage, so they can get in touch with us somehow
 - f. J. Durkin – can notes be published on the advisory website as a way of communicated rather than going through an email
 - g. Dr. Klypchak – do we want our notes to be publicly accessible –
 - h. Dr. Hempelmann – transparency is good
 - i. J. Durkin – could email be used to foster more communication
 - j. S. Northam – create a website FAQ?
 - k. Dr. Hendricks – encourage every member of the council to read the law that established the advisory council – we don't have as much authority as we think we have – information about the law and how FAC is different than Faculty Senate
 - l. Dr. Morton – need to pay attention to what we are allowed to do, "we advise."
 - i. Advising on what we believe will be the best plan of action
 - m. Dr. Hempelmann – we are responsible to report back to our departments – call?
 - i. **TO DO** – how do we share/communicate information with colleges, how do we ensure that we are listening
6. Committee Reports
- a. Dr. Davis – webmaster
 - i. Links to faculty profile from the pictures on FAC pages?
 - ii. Need to get people marked as faculty senators to FAC member – Jason cannot do that
 - b. Standing Committees – listed in policy for FAC, we can change them if we feel we need to, looking at standing committees – the executive committee – realize that we do not have a need for all of those committees – we are just starting and see where we are and what is needed
 - i. Important committee – Awards Committee – sometimes only way for faculty to get recognized – over the years a number of Awards are not getting nominations – thinking about an awards ad hoc committee to see how we can publicize these awards more –
 1. Money not an issue – we have plenty to go with awards – but do want to consider which awards we want to keep up
 2. Need a chair – relatively quick, FAC Awards reception on Tuesday, April 28 4-5:30.

3. Committee; Sarah Notham, Chair; Members Dr. Jason Davis (CoSE), Dr. Pamela Webster (CoSE), Jimmy Womack (CID), Dr. Laura Slay (COEHS), Dee Besson (CID), Dr. Saurabh Srivastava (CoB), Dr. Lavelle Hendricks (CoEHS), Catrina Soto (CASNR), Josephine Durkin (CHSSA) – are all college represented?
 4. Dr. Klypchak – challenge – isn't faculty senate, have familiarity with organizational scheme, this does not have to be that – Awards committee – first round craziness to meet deadline, but we can revise it going forward.
 5. Maybe not have as many awards
 6. Dr. Hendricks – anything that we can do to honor and respect faculty members, can we hold it earlier in the day to encourage attendance – can we move it to 12:00?
 7. Need to look at who is eligible for awards and how can we benefit our faculty (all) for most
 8. Awards will probably be an agenda item for next committee – need to establish who will be on Awards committee (for future revisions)– can share ideas with committee and give proposals about changes
 9. Josephine Durkin – to encourage nominees to apply – list nominees on booklet –
 10. Troubleshooting: Look at audio feed for meetings
 11. Dr. Julie Mills – regents award – FAC issue call out to faculty – send out through VPAATEL
- c. Dr. Rudin will be at next meeting to talk about budget issues –
- d. New Business
- i. Possible agenda item – Ask Dr. Hudson to speak about perceptions of NTT Faculty
 - ii. Open Forum – for people not a part of council that would like to speak vs. New Business – for FAC members to bring up items
 - iii. **TO DO:** Dr. Davis – rule that established this group plainly started as starting place, may need an ad hoc committee to go through committee charge and documentation – what works, doesn't work, needs to be clarified – Motion carried – to form committee – (12.04.99 RI – FAC document)
 - iv. Dr. Hendricks – we can propose rules and it will need to go through OGC for approval

- v. Review Rule Document: Dr. Davis, Dr. Hempelmann, Dr. Williams, Sarah Northam, Dr. Klypchak – chair
- e. Motion to adjourn – Dr. Mills, motion carried